



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

**SDLF Platinum-Level of Governance**



PLATINUM LEVEL

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**NOTICE OF THE SPECIAL MEETING  
OF THE WATER AND WASTEWATER COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, August 16, 2023, 5:30 P.M.**

**TO ATTEND IN PERSON:** The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting.

**TO ATTEND BY ZOOM WEBINAR:** <https://us06web.zoom.us/j/81370654114>

**TO ATTEND BY PHONE:** +1 (669) 444 9171 or +1 (719) 359 4580 **WEBINAR ID:** 813 7065 4114

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

**Water and Wastewater Committee Members**

*Chair Ashley Porter*

*Vice-Chair Kevin Graves*

**A. ROLL CALL**

1. Call business meeting to order 5:30 p.m.
2. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee members.

**C. DRAFT MINUTES TO BE APPROVED**

1. Approve Regular Water and Wastewater DRAFT Meeting minutes of August 2, 2023.

**D. PRESENTATIONS**

**E. UPDATES**

**F. DISCUSSION**

1. New District Office Building.

**G. FUTURE DISCUSSION/AGENDA ITEMS**

**H. ADJOURNMENT**

1. Adjourn to the next Standing Water and Wastewater Committee meeting on September 6, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



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## SDLF Platinum-Level of Governance

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

### MINUTES OF THE REGULAR MEETING OF THE WATER AND WASTEWATER COMMITTEE OF THE TOWN OF DISCOVERY BAY Wednesday, August 2, 2023, 5:30 P.M.

#### Water and Wastewater Committee Members

Chair Ashley Porter

Vice-Chair Kevin Graves

#### A. ROLL CALL

1. Called business meeting to order 5:30 p.m.
2. Roll Call was taken, and all members were present.

#### B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

1. Speaker suggested asking residents how much they are willing to pay for a new District Office Building as well as considering what image the new building will project to the community.

#### C. DRAFT MINUTES TO BE APPROVED

1. Approve Regular Water and Wastewater DRAFT Meeting minutes of July 5, 2023.

Vice-Chair Graves made a Motion to Approve the Draft Minutes of July 5, 2023.

Chair Porter seconded.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0

#### D. PRESENTATIONS

None.

#### E. UPDATES

1. Well 7 Update.

Presented by Water and Wastewater Manager Aaron Goldsworthy.

- Well Industries was on site cleaning Well 7.
- Staff is still awaiting information on various materials to be used.

2. Denitrification Update.

Presented by Gergory Harris of Herwit Engineering.

- Construction has been ongoing for two years.
- Money spent to date is \$15 million.
- Oxidation ditch three had a disk failure before the 4<sup>th</sup> of July.
- Oxidation ditch 4 has been running for over a year with no issues.
- Anderson has been on site investigating the failure.

**F. DISCUSSION**

1. New Office Brainstorming Discussion.

Power Point on new Office Building Options presented by General Manager Dina Breitstein.

- Eight options were listed:
  - Stay in existing building.
  - Leasing rental space.
  - New building on Community Center Property.
  - New modular building on Community Center Property.
  - Purchase new property with Office space.
  - Remodel Community Center.
  - New facility at existing site.
  - Existing building at Riverlake and DB Blvd.
  
- Each option listed pros and cons as well as if it were a viable option based on requirements and needs.

Public Comment:

1. First speaker opposed renting. He feels purchasing new land or using existing land is preferred.
2. Second speaker inquired on the location of the office space available for purchase. He also asked about the cost to retrofit the rental spaces.
3. The first speaker returned to the podium to state that he feels all staff does not need individual office space.

**G. FUTURE DISCUSSION/AGENDA ITEMS**

**H. ADJOURNMENT**

1. Adjourned at 6:18p.m. to the next Standing Water and Wastewater Committee meeting on September 6, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

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