



TOWN OF DISCOVERY BAY CSD

President - Kevin Graves • Vice-President - Brian Dawson • Director - Mark Simon • Director - Chris Steele • Director - Ray Tetreault

**MINUTES OF THE REGULAR MEETING OF
THE COMMUNICATIONS COMMITTEE
OF THE TOWN OF DISCOVERY BAY CSD
Wednesday July 20, 2011
1800 Willow Lake Road, Discovery Bay, California
REGULAR MEETING 5:00 P.M.
Website address: www.todb.ca.gov**

Communications Committee Members

Kevin Graves, Chair; Chris Steele, Vice Chair; Amanda Dove; Jennifer Mixon; Chris Middleton

A. ROLL CALL

The meeting was called to order at 5:00 P.M. by Board President Graves

B. SELECT COMMITTEE CHAIR AND VICE CHAIR

President Graves was nominated to be the Chair and Director Steele was nominated for Vice Chair. The motion passed 5-0.

C. BROWN ACT REVIEW AND LEGAL REQUIREMENT OF COMMITTEE MEMBERS

General Manager Howard provided the committee with a review of the Brown Act and its application to the Committee and its members.

D. DISCUSSION ABOUT EXISTING AND POTENTIAL FUTURE METHODS OF COMMUNICATION

The committee had a discussion on the different types of communications that the District may want to consider in providing information to the public, including Facebook, Twitter, RSS Feeds, and other methods of social media.

The committee also discussed the name of the Town of Discovery Bay and its confusion within the community about the CSD and its roles and responsibilities.

Committee members Dove and Middleton were selected to work together towards establishing social media ideas for consideration at the next meeting of the Communications Committee.

E. SET COMMITTEE CALENDAR

The next committee meeting was set for Wednesday August 10, 2011 at 5:00 pm.

F. FUTURE DISCUSSION/AGENDA ITEMS

G. ADJOURNMENT

The meeting was adjourned at 6:15 pm.