



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Michael Callahan • Vice-President – Carolyn Graham • Director – Kevin Graves • Director – Bryon Gutow • Director – Ashley Porter

**MINUTES OF THE REGULAR MEETING
OF THE WATER AND WASTEWATER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, March 6, 2024, 5:30 P.M.**

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

Water and Wastewater Committee Members

*Chair Kevin Graves
Vice-Chair Ashley Porter*

A. ROLL CALL

1. Called business meeting to order 5:30 p.m.
2. Roll Call was taken, and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Water and Wastewater DRAFT Special Meeting minutes of February 21, 2024.

Vice-Chair Porter made a Motion to Approve the February 21, 2024 Draft Meeting Minutes.

Chair Graves seconded.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0

D. DISCUSSION

1. Discussion and Possible Feedback Regarding the Upgrade to the Programmable Logic Controller of the Newport Lift Station.

Presented by Water and Wastewater Manager Aaron Goldsworthy.

- Upgrade would allow operators to run the lift station remotely.
- The Town has fifteen lift stations.
- The lift station upgrades completed to date are D, E, F, J, and R.
- Approximately one lift station is upgraded per year.
- The Committee appreciates staff doing this efficiently and in a cost-effective manner.

2. Discussion and Possible Feedback Regarding Mobile Modular Designs for the New District Office.

Presented by General Manager Dina Breitstein.

- Committee was presented with pros and cons of two remaining modular building options.
- One option is replacing the current District Office with a new modular building. District Office would have to be closed to the public. A receptionist and manager would need to be placed at the Community Center. Temporary office space would have to be acquired.
- Second option would be placing a new modular next to the Community Center.
- Vice-Chair Porter would like an idea of costs that will be incurred with renting office space and

- doing minor modifications to the Community Center.
- Committee would like to bring both options to the Board of Directors in the future.

General Manager Dina Breitstein gave an update to the Committee stating that the State Water Resource Control Board approved the decommissioning of Well 5A.

E. FUTURE DISCUSSION/AGENDA ITEMS

None.

F. ADJOURNMENT

1. Adjourned at 5:57p.m. to the next Standing Water and Wastewater Committee meeting on April 3, 2024, at the Community Center located at 1601 Discovery Bay Boulevard.