



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, March 1, 2023, 4:30 P.M.**

Parks and Recreation Committee Members

Chair Bryon Gutow

Vice-Chair Michael Callahan

A. ROLL CALL

1. Called business meeting to order 4:30 p.m.
2. Roll Call was taken, and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Special Parks and Recreation DRAFT Meeting minutes of February 15, 2023.

Vice-Chair Callahan made a motion to approve the Special Parks and Recreation DRAFT Meeting minutes of February 15, 2023.

Chair Gutow seconded the motion.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0.

D. PRESENTATIONS

None.

E. UPDATES

1. Landscape Projects.

Presented by Parks and Landscape Manager Bill Engelman.

Clipper Drive Revitalization:

- Town staff will install landscape panels.
- Solar bollard lighting will be added.
- Walkway will be widened using decomposed granite.

Ravenswood Fence:

- Footer needs to be removed and re-set two feet deep at each post.
- Posts were originally installed about 20 years ago.

Pacific Waterways:

- New Regatta neighborhood sign will be installed at Regatta Dr. and Bixler.

Prop. 68 Cornell Grant:

- Basketball Court resurfacing bid opening is scheduled for March 21, 2023.

2 Recreation Updates.

Presented by Parks and Recreation Supervisor Monica Gallo.

- Lifeguard positions were posted on Indeed for free.
- Parks will stay open until 7:30pm beginning March 17th, 2023.
- The Scouts of America will replace wall ball.

3. Status on Community Center Parking Lot Lighting.

- Staff reached out to five contractors.
- Two responded and will be giving quotes to troubleshoot the area.

F. DISCUSSION

1. Discussion of the 2023 Parks and Recreation Public Event Calendar.

Presented by Parks and Recreation Supervisor Monica Gallo.

- Roughly ten events occur each year.
- Staff is looking to add a “Friday night un-wined” event pending approval from legal.

2. Discussion of the Park and Recreation 2023 Program, Activities, and Event Fee Waivers.

- General Manager has the discretion to waive fees. Proposed fees to be waived total \$2895.00.

G. FUTURE DISCUSSION/AGENDA ITEMS

None.

H. ADJOURNMENT

1. Adjourned at 4:58pm to the next Standing Parks and Recreation Committee meeting on May 3, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

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“Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours.”