



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT
SDLF Platinum-Level of Governance



President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday December 18, 2019

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – by President Mayer.
2. Pledge of Allegiance – Led by Director Leete.
3. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Regarding:

- Fire District underfunded, initiatives on the November 2020 Ballot, support the effort with donations/fundraising, and a plaque placed at the Community Center.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for December 4, 2019.
2. Approve Register of District Invoices.

Director Graves - Agenda Item C-2 Pulled

Motion by: Vice-President Pease to approve the Consent Calendar excluding Item C-2 Register of District Invoices.

Second by: Director Leete.

Vote: Motion Carried – AYES: 5, NOES: 0

Agenda Item C-2 Register of District Invoices.

Director Graves – Stated his concerns with the item listed on the RFA for Terracon Consultants, Inc. in the amount of \$9,600.00 for a progress payment. Due to a lack of communication from Terracon Consultants, Inc. for an update regarding the Community Center Pool, a request was made to have Terracon Consultants, Inc. attend a future Board meeting and provide a progress update.

Motion by: Director Graves to approve C-2 Register of District Invoices excluding the check for Terracon Consultants, Inc. in the amount of \$9,600.00 under the Consent Calendar.

Second by: Director Leete.

Vote: Motion Carried – AYES: 5, NOES: 0.

There was discussion regarding no response from Terracon Consultants, Inc.

General Manager Davies – Provided details regarding no response from Terracon Consultants, Inc. and to move forward with Terracon Consultants, Inc. to attend a future Board meeting and provide update. At that time the progress payment will be reconsidered.

D. PRESENTATIONS

None.

E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of November.

Project Manager Sadler – Provided the details of the November 2019 monthly operations report.

F. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action to Award Contract for Conducting Oxygen Study at Plant No. 1 and the Purchase of Associated Chemicals.

District Engineer Harris – Provided the details regarding the Oxygen Study at Plant No. 1; contract with Redmon Engineering to perform the study and Veolia to purchase the associated chemicals.

Public Comment Regarding:

- The hourly rate and total hours needed for the study.

District Engineer Harris – Stated that Redmon Engineering will be at Plant No. 1 for one solid week (40 hours plus travel time).

There was discussion regarding the specialized work done by Redmon Engineering and the purpose of the study of oxygen.

Motion by: Director Graves to award an Oxygen Study at Wastewater Plant No. 1 to Redmon Engineering in the amount of \$13,500, authorize Veolia to purchase chemicals for the study in the approximate cost of \$9,000. and authorize the General Manager to execute all contracts and authorize up to 10% in project contingencies.

Second by: Vice-President Pease.

Vote: Motion Carried – AYES: 5, NOES: 0

2. Discussion and Possible Action Regarding Diffuser Outfall in Old River.

District Engineer Harris – Provided details regarding the Diffuser Outfall in Old River. There was discussion regarding the acronym for Mitigated Negative Declaration and the CEQA – California Environmental Quality Act.

Motion by: Vice-President Pease to authorize Staff to Prepare and Process Any Necessary CEQA documentation for the outfall Diffuser Repairs.

Second by: Director Leete,

Vote: Motion Carried – AYES: 5, NOES 0:

G. DIRECTORS' REPORTS

1. Standing Committee Reports – None.

2. Other Reportable Items – None.

H. MANAGER'S REPORT

Parks and Landscape Manager Engelman – Provided an update regarding the front entrance lighting. There was discussion regarding the controls for the front entrance lighting.

I. GENERAL MANAGER'S REPORT

No Report.

J. CORRESPONDENCE RECEIVED (Information Only)

1. Contra Costa County Aviation Advisory Committee meeting minutes for October 10, 2019.

2. Contra Costa County Aviation Advisory Committee meeting minutes for November 14, 2019.

3. East Contra Costa Fire Protection District meeting minutes for November 13, 2019.

K. FUTURE AGENDA ITEMS

L. ADJOURNMENT

1. The meeting adjourned at 7:22 p.m. to the regular meeting on January 15, 2020 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 12-19-19

<http://www.todb.ca.gov/agendas-minutes>