



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



SDLF Gold-Level of Governance

President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE SPECIAL MEETING
OF THE INTERNAL OPERATIONS COMMITTEE
OF THE TOWN OF DISCOVERY BAY
THURSDAY, August 23, 2018**

INTERNAL OPERATIONS COMMITTEE SPECIAL MEETING 4:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

Internal Operations Committee Members

Chair Kevin Graves

Vice-Chair Robert Leete

A. ROLL CALL

1. Call business meeting to order 4:00 p.m. – By Chair Leete.
2. Roll Call – All present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. May 10, 2018 Internal Operations Committee DRAFT meeting minutes – Approved.

D. DISCUSSION ITEMS

1. Rotation of Chair and Vice-Chair for the Internal Operations Committee.

General Manager Davies – Provided the details of the rotation of Chair and Vice-Chair. The rotation will be Chair Graves and Vice-Chair Leete.

2. Discussion related to the Town Slogan.

General Manager Davies – Provided the details regarding the Town Slogan “Live Where you Play in Discovery Bay” related to the ownership of the Town Slogan.

Executive Assistant Heintz – Provided the details related to the history of the Town Slogan. There was discussion regarding the history of the Town Slogan along with the first homes built in Discovery Bay.

General Manager Davies – Provided additional details regarding a recommendation from the Internal Operations Committee for Legal Counsel to begin the process on acquiring the Town Slogan “Live Where you Play in Discovery Bay” and bring back to the full Board at a future meeting.

3. Discussion regarding a Sick Leave Incentive Program.

General Manager Davies – Provided the details regarding a Sick Leave Incentive Program related to the survey of other agencies incentives.

Executive Assistant Heintz – Provided additional details regarding the 3 sick leave incentive plans of the other agencies. There was discussion regarding the 3 sick leave incentive plans. The Committee agreed with the 3rd Plan for a sick leave incentive and will bring back to the full Board at a future meeting.

E. FUTURE DISCUSSION/AGENDA ITEMS

None.

F. ADJOURNMENT

1. The meeting adjourned at 4:16 p.m. to the next Standing Internal Operations Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc 08-24-2018

<http://www.todb.ca.gov/agendas-minutes>