



TOWN OF DISCOVERY BAY

"A COMMUNITY SERVICES DISTRICT"

SDLF PLATINUM-Level of Governance

Chair Carolyn Graham and Vice-Chair Kevin Graves

NOTICE OF THE REGULAR MEETING OF THE WATER & WASTEWATER COMMITTEE OF THE TOWN OF DISCOVERY BAY September 02, 2026 05:30 PM

To Attend In-Person:

Discovery Bay Community Center, 1601 Discovery Bay Boulevard, Discovery Bay, CA 94505

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting:

To Attend by Zoom Webinar: <https://us06web.zoom.us/j/81370654114>

To Attend by Phone: +1 (669) 444-9171 OR +1 (719) 359-4580 & Webinar ID 81370654114

To Download Agenda Packet & Materials: <http://www.todb.ca.gov/>

A. ROLL CALL

1. Call the meeting to order at 5:30p.m.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to 3 minutes)

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions

from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee members.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

- | | | |
|-----|--|--------|
| C.1 | Approve Water & Wastewater Committee DRAFT Meeting Minutes from August 19, 2026. | Page 4 |
|-----|--|--------|

D. UPDATES

E. PRESENTATIONS

F. DISCUSSION ITEMS

- | | | |
|-----|--|---------|
| F.1 | Discussion and Possible Action to Recommendation that the Board of Directors Approve a Proposal from Luhdorff & Scalmanini Consulting Engineers (LSCE) for Engineering and Inspection Services for the Newport Drive Water Treatment Plant Filter A Media Replacement and Filter A & B Valve Replacement Project.
Sponsor(s): Jason Coleman, LSCE | Page 8 |
| F.2 | Discussion and Possible Feedback Regarding Public Hearing and Resolution No. 2026-13 Amending the Town of Discovery Bay Community Services District Water and Sewer Capacity Fee Program.
Sponsor(s): Mike Yeraka, Project Manager | Page 23 |
| F.3 | Discussion and Possible Action to Recommend the Purchase of Two (2) Light-Duty Utility Vehicles in an Amount Not to Exceed \$80,000 Each.
Sponsor(s): Aaron Goldsworthy, Water & Wastewater Manager | Page 28 |

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

Adjourn to the next Regular Meeting of the Water & Wastewater Committee at the Community Center located at 1601 Discovery Bay Boulevard.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M.

Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours.



**MINUTES OF THE SPECIAL MEETING
OF THE WATER & WASTEWATER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
August 19, 2026 05:30 PM**

Chair Carolyn Graham and Vice-Chair Kevin Graves

A. ROLL CALL

Meeting was called to order at 5:30pm.

Roll call was taken and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to 3 minutes)

None.

C. CONSENT CALENDAR

Moved By Vice-Chair Kevin Graves

Seconded By Chair Carolyn Graham

Motion to approve the Consent Calendar.

For (2): Chair Carolyn Graham, and Vice-Chair Kevin Graves

Motion Carried (2 to 0)

C.1 Approve Water & Wastewater Committee DRAFT Meeting Minutes from July 1, 2026.

D. UPDATES

D.1 Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project Bid Update.

Presented by Water and Wastewater Manager Aaron Goldsworthy.

- Eleven bids were received.
- Low bid was \$900k greater than engineers' estimate.
- Staff is reviewing all bids.
- Next update will be at the September Water and Wastewater Committee meeting.

E. PRESENTATIONS

None.

F. DISCUSSION ITEMS

- F.1 Discussion and Possible Recommendation to Authorize a Professional Services Agreement with Shobe Engineering for Services Related to Repairs of Well No. 7 Site Access.

Presented by Justin Shobe of Shobe Engineering.

- Well 7 site crosses a District-maintained drainage ditch that conveys agricultural drainage to Kellogg Creek.
- The corrugated metal pipe culvert has partially collapsed, and the surrounding fill is eroding and submerged in standing tidal water.
- The access road also supports critical water and electrical utilities needed to operate Well No. 7.
- Failure of the crossing could result in loss of access to the well site and interruption of Well No. 7 operation.
- The Water and Wastewater Committee recommends bringing it to the full Board.

- F.2 Discussion and Possible Recommendation Regarding the Approval of Agreement with Shobe Engineering for District Water Engineering General Services for Fiscal Year 2026–2027

Water and Wastewater Manager Aaron Goldsworthy introduced Justin Shobe of Shobe Engineering.

- Shobe Engineering LLP will provide dedicated engineering support for the District's ongoing water system planning, regulatory compliance, capital improvement planning, and infrastructure implementation efforts.
- The scope of work for Fiscal Year 2026-2027 includes the following tasks:
 - Task 1: Contract Administration and Management
 - Task 2: District Meetings and Coordination
 - Task 3: Regulatory Reporting and Tracking

- Task 4: CIP Planning and Development
- Task 5: As-Needed Engineering and Design Services
- Director Graves questioned total of last year's agreement cost vs. current proposal.
- The Water and Wastewater Committee recommends bringing forward to the full Board.

F.3 Discussion and Possible Recommendation Regarding the Approval of Agreement with Luhdorff & Scalmanini, Consulting Engineers (LSCE) for District Water Engineering General Services for Fiscal Year 2026–2027.

Presented by Water and Wastewater Manager Aaron Goldsworthy.

- Scope of work includes:
 - Contract management
 - Meetings
 - Regulatory Assistance
 - Contingency for Capital Projects and Planning Assistance
- Committee asked cost of contract for 2025/2026
- Committee recommends bringing forward to the full Board at a later date.

F.4 Discussion and Possible Feedback to Approve the Purchase of the Steel Components for the Solar Array Project.

General Manager Dina Breitstein introduced Ann Marie Sequeira Batemon, Project Manager, Sustainable Industries & Buildings, Veolia North America.

- On January 17, 2026, the Town of Discovery Bay Board of Directors approved a project agreement with Veolia North America Sustainable Industries & Buildings ("Veolia SIB") to develop and implement a comprehensive energy infrastructure improvement program.
- Since January 2024, Veolia has designed the Willow Lake Water Treatment Plant and Community Center photovoltaic (PV) project.
- The project is approaching a critical deadline (February 17, 2027) for building-permit approval in order to preserve eligibility for Pacific Gas & Electric's (PG&E) Net Energy Metering (NEM) 2-A tariff.
- Delays with permitting of the Administrative Building has resulted in the need to revise the existing PV model layout.
- Veolia will submit the revised drawings to the County no later than Thursday, August 20, 2026.
- There are two potential courses of action:
 - Pre-order the required steel as an expedited shipment and risk the County requiring changes to the design that would require steel modifications. The risk

ranges from an additional \$58,823.50 to \$298,203 plus shipping, over the original contract purchase price of \$298,203 plus shipping.

- Wait for County approval, and even with expedited steel package shipment, run the risk of not completing the project in time to remain eligible for NEM2-A. This would result in a yearly savings loss starting year 1 of \$47,812 compounded over the effective useful life of the system.
- The Water and Wastewater Committee recommends bringing forward to the full Board.

G. FUTURE AGENDA ITEMS

None.

H. ADJOURNMENT

Meeting was adjourned at 6:24pm.

Kelly Rajala



Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Agenda Title: Discussion and Possible Recommendation that the Board of Directors Approve a Proposal from Luhdorff & Scalmanini Consulting Engineers (LSCE) for Engineering and Inspection Services for the Newport Drive Water Treatment Plant Filter A Media Replacement and Filter A & B Valve Replacement Project.

Meeting Date: September 2, 2026

Prepared By: Aaron Goldsworthy, Water and Wastewater Manager

Submitted By: Dina Breitstein, General Manager

RECOMMENDED ACTION:

Staff recommends that the Committee take the following action:

- Receive this report and recommend that the Board of Directors approve the proposal from Luhdorff & Scalmanini Consulting Engineers (LSCE), dated June 29, 2026, for engineering and inspection services associated with the Newport Drive Water Treatment Plant Filter A Media Replacement and Filter A & B Valve Replacement Project, in an amount not to exceed \$110,871, and authorize the General Manager to execute an agreement with LSCE for these services.

EXECUTIVE SUMMARY:

The Newport Drive Water Treatment Plant (WTP) includes two iron- and manganese-treatment filters: Newport Filter A, installed in 2001, and Newport Filter B, installed in 2004. In 2018, Veolia observed reduced filter production at the District's water treatment plants and engaged the filter manufacturer, Loprest Water Treatment Company, to conduct testing and inspection. Loprest recommended immediate cleaning and media replacement for Newport Filter B, which was completed in 2021. Newport Filter A has not undergone similar rehabilitation and is now in need of media replacement and related improvements to remain in reliable service.

Staff is proposing to rehabilitate Newport Filter A, including media replacement, interior coating and lining rehabilitation, internal piping replacement, vessel condition assessment, and startup/commissioning support. New filter media is expected to remain in service for approximately 10 years or longer, and the related vessel rehabilitation work is intended to extend the useful life of the filter and reduce the need for near-term additional repairs. In parallel with the Filter A rehabilitation, staff also recommends replacing the existing pneumatically actuated valves on Filters A and B, which are nearing the end of their useful service life, with new electrically actuated valves and associated electrical improvements.

To support this project, staff solicited a proposal from Luhdorff & Scalmanini Consulting Engineers (LSCE) for engineering and inspection services. LSCE's proposed scope includes two tasks: (1) developing a Filter Media Replacement, Filter Maintenance, and Valve Replacement Scope of Work, including an external filter inspection, to be used by Veolia to solicit contractor bids; and (2) providing construction phase coordination, periodic site observation, and specialty inspection, including internal filter inspections, submittal and RFI review, and startup observation. LSCE's team includes specialty subconsultants: Bay Area Coatings Consultants (BACC) for AMPP-certified coating inspection, TechCorr for API 510/ASME pressure vessel inspection services, and Electrical

Power Systems, Inc. (EPS) for electrical engineering associated with the valve replacement.

LSCE's proposed fee for these engineering and inspection support services totals \$110,871, consisting of \$53,814 for Task 1 (Scope of Work development) and \$57,057 for Task 2 (construction phase coordination, site observation, and specialty inspection), inclusive of LSCE's labor and subconsultant costs. This amount reflects LSCE's engineering and inspection support services only and does not include the cost of the actual media replacement, vessel rehabilitation, or valve/electrical work, which will be separately solicited and managed by Veolia through its contractor and Loprest. LSCE will bill monthly for labor and materials as incurred, in accordance with its 2026 Schedule of Fees. Staff recommends that the Committee review this proposal and recommend that the Board of Directors approve the agreement with LSCE.

FISCAL IMPACT:

Total cost not to exceed \$110,871 (\$53,814 for Task 1 and \$57,057 for Task 2) for LSCE's engineering and inspection support services, per LSCE's June 29, 2026 fee proposal. This amount does not include the cost of the Filter A media replacement, vessel rehabilitation, or valve/electrical work, which will be separately solicited and managed by Veolia through its contractor and Loprest. Funds are available in the Fiscal Year 2026-2027 Water & Wastewater (Fund 20 & 21) Capital Improvement Program budget.

PREVIOUS RELEVANT BOARD ACTIONS FOR THIS ITEM:

N/A

ATTACHMENTS:

1. LSCE Letter Proposal – Newport Drive WTP Filter A Media Replacement and Filter A & B Valve Replacement, dated June 29, 2026 (File No. 26-5-100)



Engineering and Inspection Services for the Newport WTP Filter A Media Replacement and Filter A & B Valve Replacement Project

Jason Coleman, PE – Supervising Engineer

September 2, 2026



**Luhdorff &
Scalmanini**
Consulting Engineers

Topics

1. SCOPE

A. Newport WTP Filter A

- i. Filter rehabilitation/repair
- ii. Media Replacement
- iii. Valve Replacements
- iv. Actuator Conversion

B. Newport WTP Filter B

- i. Valve Replacements
- ii. Actuator Conversion

2. BUDGET

- A. LSCE Engineering/Inspection Services (\$111k)
- B. Newport Filter A Rehab Construction Estimate (\$300k)
- C. Newport Filter A and B Actuators/Valves (\$100k)

3. SCHEDULE

- A. Design (2 months estimated)
- B. Bidding/Contracting (2 months estimated)
- C. Construction (4 months estimated)



History

Newport Water Treatment Plant

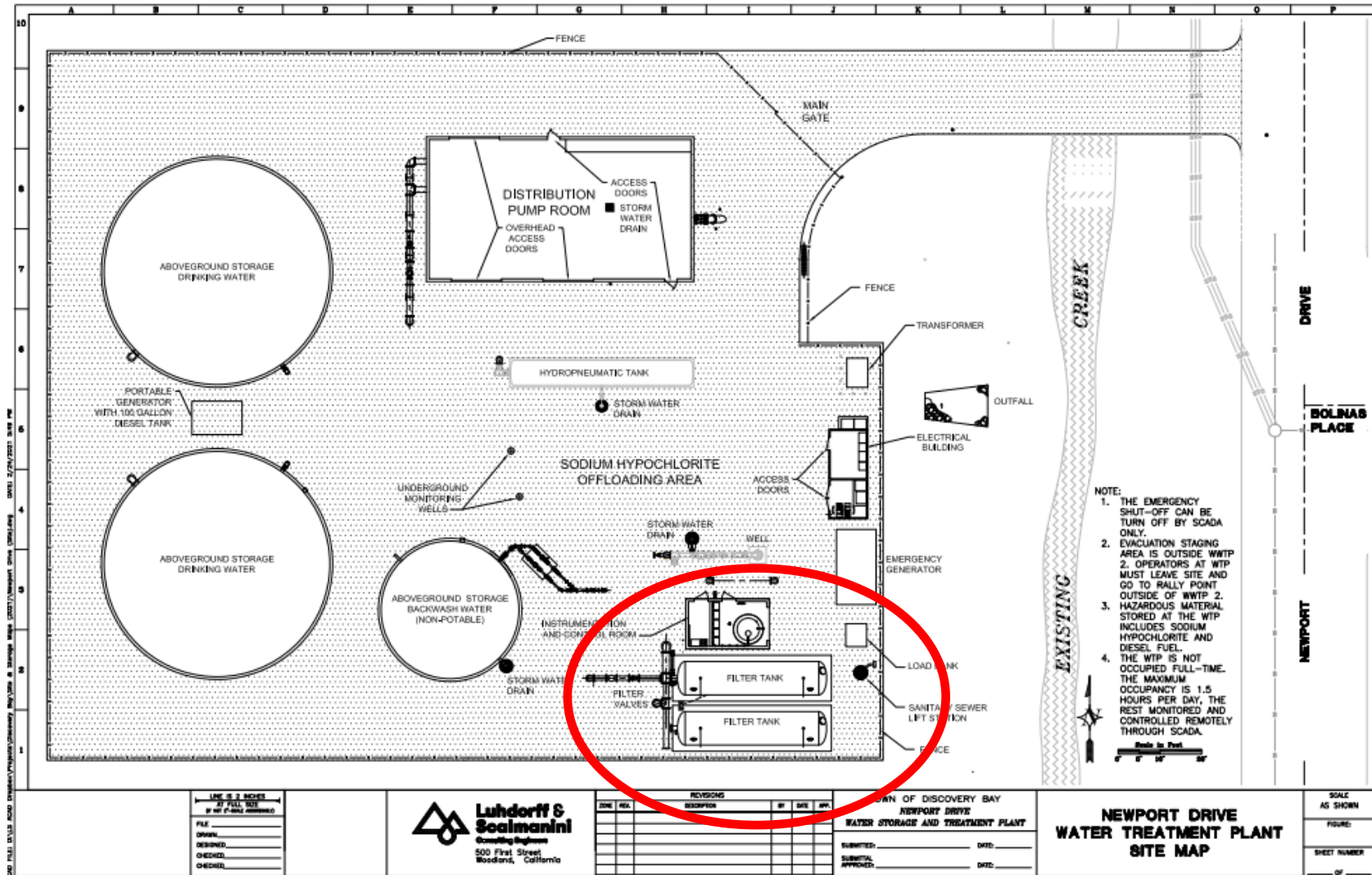
- Two mixed Iron and Manganese Water Treatment Filters: A and B
- Filter A Installed in 2001, last rehabbed in 2009 (17 years)
- Filter B Installed in 2004, last rehabbed in 2021 (5 years)

Media can remain in service for up to 10 years (or longer) depending on variety of factors. Principal factors include:

- Raw water quality
- Filter loading rate and run times
- Backwash frequency
- Media fouling or degradation



Newport WTP Site Plan



Lohdoff & Sealman
Consulting Engineers
500 First Street
Woodland, California

Newport WTP - Filter A & B (2021)



Project Purpose

Why Replace Media?

- Filter A was last rehabilitated in 2009, approximately 17 years ago
- Media replacement will help restore filter performance and support reliable water quality

Why Repair/Rehab Filter Vessel?

- Filter A vessel has not undergone major rehabilitation since 2009
- Vessel and coating inspections will identify needed repairs and help address deterioration before it progresses

Why Replace/Convert Valves and Actuators?

- Existing pneumatically actuated valves are nearing the end of their useful service life
- Conversion to electrically actuated valves will replace the aging pneumatic equipment and provide updated electrical controls.



Project Scope

Scope of Work

Newport Water Treatment Plant Filter A:

- Remove existing media and clean vessel.
- Inspect pressure vessel and coating/lining condition.
- Replace filter media and internal piping/components.
- Recoat/reline vessel based on inspection recommendations.
- Support startup, testing, and commissioning.

Newport Water Treatment Plant Filter A & B:

- Replace aging pneumatically actuated valves with electrically actuated valves/MOVs.
- Provide related electrical and control improvements
- Review submittals/RFIs and observe selected field/startup activities.



Filter B Rehab (2021)



Filter B Coating (2021)



Filter A & B (2021)



Project Budget

Requested LSCE Authorization: \$110,871

- Task 1: Scope/specification development: \$53,814
- Task 2: Construction-period technical support and specialty inspections: \$57,057
- Includes LSCE, BACC coating inspection, TechCorr vessel inspection, and EPS electrical support.

Planning-Level Construction Allowance: \$400,000

- Filter A rehabilitation/media replacement: \$300,000
- Filter A/B valve and actuator replacement: \$100,000

Note: The requested action is approval of LSCE's engineering and inspection services. Construction costs will be handled separately through the contractor procurement process.

Total Project Cost Estimate: Approximately \$500k



Schedule

Engineering Scope of Work

- Design Phase: Estimate approximately 2 months (to complete workplan, associated technical specifications)
- Construction Management: CM led by Veolia, LSCE to provide key technical office and field support with specialty subs

Bidding/Contracting Period

- 2 months

Construction

- 3 to 4 months (remove media, vessel repair, procure media, interior lining, exterior coating, install media, replace valves, electrical, startup and testing)

Total Project Duration

- From start to finish: approximately 7 to 9 months.



Questions?



**Luhdorff &
Scalmanini**
Consulting Engineers



Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Agenda Title: Possible
Public
No.

Town of Discovery Bay Community Services District Water and Sewer Capacity Fee Program.

Discussion and
Feedback Regarding
Hearing and Resolution
2026-13 Amending the

Meeting Date: September 2, 2026

Prepared By: Mike Yeraka, Projects Manager

Submitted By: Dina Breitstein, General Manager

RECOMMENDED ACTION:

Staff Recommends that the Water & Wastewater Committee take the following action:

- Discuss the content of the Notice of Public Hearing and Resolution No. 2026-13 updating the capacity fee charges for water and sewer service pursuant to Government Code §66016.

EXECUTIVE SUMMARY:

In 2022, the Town engaged the services of Lechowicz & Tseng Municipal Consultants to review the Town Master Plans, Capital Improvement Plans and existing assets and development associated infrastructure improvements to identify and establish revised Water & Sewer Capacity Fees. The Final Report was completed, and adopted by the Board of Directors on April 20, 2022, after a duly noticed Public Hearing. The report included a recommendation to annually adjust the fees using the Engineering News Record (ENR) 20 major U.S. cities Construction Cost Index (CCI) in order to keep up with inflation. The Board of Directors last increased the fees by 5.51% on September 3, 2025. Since that time, the ENR CCI has increased by 2.99% from July 2025 to July 2026.

Attached is Resolution 2026-13 approving the methodology in Table 1 below for the proposed 2026 fees. The recommended increase per Equivalent Dwelling Unit (EDU) is 2.99% consistent with the ENR CCI increase.

TABLE 1			
	Existing Fee per EDU	Methodology for Fee Increase	Proposed Fee per EDU
Water	\$5,326	1.0299 x Existing Fee	\$5,485
Sewer	\$13,509	1.0299 x Existing Fee	\$13,913

Also attached is the Notice of Public Hearing regarding the proposed fee increase that was posted at the Town office, Community Center and the Town website for at least 14 days prior to the Public Hearing scheduled to be held during the September 16, 2026, Board Meeting. The notice was also sent to interested parties who have or are planning development projects within the Town.

FISCAL IMPACT:

N/A

PREVIOUS RELEVANT BOARD ACTIONS FOR THIS ITEM:

September 3, 2025 - The Board of Directors increased the fees by adopting Resolution 2025-11.

ATTACHMENTS:

1. Notice of Public Hearing.
2. Resolution 2026-13.

2005834

DISCOVERY BAY, TOWN OF
COMMUNITY SERVICES DISTRICT
1800 WILLOW LAKE RD.
DISCOVERY BAY, CA 94514-9376

PROOF OF PUBLICATION
FILE NO. 9/16 Hearing/Capacity Fee

East County Times

I am a citizen of the United States. I am over the age of eighteen years and I am not a party to or interested in the above entitled matter. I am the Legal Advertising Clerk of the printer and publisher of the East County Times, a newspaper published in the English language in the City of Antioch, County of Contra Costa, State of California.

I declare that the East County Times is a newspaper of general circulation as defined by the laws of the State of California as determined by court decree dated January 6, 1919, Case Number 8268 and modified January 19, 2006, Case Number N05-1494. Said decree states that the East County Times is adjudged to be a newspaper of general circulation for the City of Antioch, County of Contra Costa and State of California. Said order has not been revoked.

I declare that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

08/27/2026

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.
On this 27th day of August, 2026.

[Signature]
Signature

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town of Discovery Bay Community Services District ("District") will hold a public hearing at its regular meeting on Wednesday, September 16, 2026, at 7:00 p.m., at the Discovery Bay Community Center, 1601 Discovery Bay Blvd., Discovery Bay CA. The public hearing will consider the adoption of a resolution increasing the District's water and wastewater capacity fees charged to new development within the District based on the 2.99% increase in the Engineering News Record Construction Cost Index from July 2025 to July 2026. The 2.99% increase will be applied to both the Water and the Sewer Capacity Fees per Equivalent Dwelling Unit (EDU) that were previously adopted by the Board of Directors through Resolution 2025-11 as well as the April 12, 2022, Water and Sewer Capacity Fee Study, copies of which are available during normal business hours at the District Office, 1800 Willow Lake Road, Discovery Bay CA and on the District's website: www.toddb.ca.gov.

Capacity fees (also called development impact fees or connection fees) are authorized under California Government Code Section §66000 et seq. Government Code Section 66483. The methodology for calculating the updated fees is as noted in Table 1 below.

TABLE 1

Table with 3 columns: Existing Fee Per EDU, Methodology for Fee Increase, Proposed Fee per EDU. Rows for Water and Sewer.

It is proposed, by resolution, to describe the methodology for calculating capacity fees and that the fees include the estimated reasonable cost of providing water and wastewater facilities, and the benefit to the persons and properties being charged for these facilities. The method of allocation of these fees to a particular development bear a fair relationship, and are proportional, to each development's burden on, and benefits from, the public facilities to be funded by such fees.

The District encourages interested parties to attend the public hearing and comment on the issue being discussed. If you wish to provide testimony and are unable to participate in the meeting, in that case, deliver written comments to the District Clerk's office before the meeting to be made as part of the public record.

ECT 6986328 August 27, 2026



**TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT**

RESOLUTION 2026-13

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY,
A COMMUNITY SERVICES DISTRICT,
ESTABLISHING FEES FOR WATER CAPACITY AND
SEWER CAPACITY CHARGES**

WHEREAS, the Town of Discovery Bay Community Services District (the "Town") requires that new development pay its proportionate share of the cost of capital improvements made necessary by new development; and

WHEREAS, the Town implements this requirement through the establishment and setting of public facilities fees for water and sewer capacity fee charges ("capacity fees") as defined in Government Code Section 66013(b)(3), which are regularly reviewed to assure that they are accurately identify costs and the allocation of those costs; and

WHEREAS, the Town engaged the services of Lechowicz & Tseng Municipal Consultants to review the Town Master Plans, Capital Improvement Plans and existing assets and development associated infrastructure improvements to identify and establish revised Water & Sewer Capacity Fees. The updated Final Report was completed, and adopted by the Board of Directors on April 20, 2022, after a duly noticed Public Hearing; and

WHEREAS, said report included a recommendation to annually adjust the fees using the Engineering News Record (ENR) 20 major U.S. cities Construction Cost Index (CCI) in order to keep up with inflation; and

WHEREAS, on September 3, 2025 the Town last adjusted the fee by 5.51% based on the ENR CCI increase from July 2022 to July 2025 through Resolution 2025-11; and

WHEREAS, the ENR CCI has increased by 2.99% from July 2025 to July 2026; and

WHEREAS, on September 16, 2026, the Board of Directors of the Town of Discovery Bay conducted a duly noticed public hearing to receive and consider public comment on the proposed increase of the water and sewer capacity fee charges; and

WHEREAS, for at least fourteen (14) days prior to the public hearing, a copy of the Lechowicz & Tseng Municipal Consultants Final Report of the Water and Sewer Capacity Fee Study, a copy of Resolution 2025-11, and the Public Notice containing the methodology for calculating the updated fees were available for public review at the District Office, 1800 Willow Lake Road, Discovery Bay, CA; and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the Town of Discovery Bay Community Services District Water and Sewer Capacity Fee Study prepared by Lechowicz & Tseng Municipal Consultants dated April 12, 2022, Resolution 2025-11, and the methodology indicated in the Notice of Public Hearing for calculating the updated 2026 fees are included in their entirety as part of this resolution.

Section 2. That residential Water and Sewer Capacity Fees be established as follows:

- (A) Water Capacity Fees are to be established at \$5,485 per EDU.
- (B) Sewer Capacity Fees are to be established at \$13,913 per EDU.

Section 3. The non-residential Water and Sewer capacity fees shall be proportional to the residential capacity fees based on the requested service EDU.

Section 4. That this Resolution takes effect concurrent with the adoption of this Resolution, and Sixty days after which the updated fees shall take effect.

Section 5. The Board Secretary shall certify the adoption of this Resolution.

Bryon Gutow
Board President

PASSED, APPROVED AND ADOPTED THIS 16th DAY OF SEPTEMBER 2026.

I hereby certify that the foregoing Resolution was duly adopted by the Board of Directors of the Town of Discovery Bay Community Services District at a meeting, held on September 16, 2026, by the following vote of the Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

Kelly Rajala
Board Secretary



Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Agenda Title: Discussion and Possible Action to Recommend the Purchase of Two (2) Light-Duty Utility Vehicles in an Amount Not to Exceed \$80,000 per Vehicle.

Meeting Date: September 2, 2026

Prepared By: Aaron Goldsworthy, Water & Wastewater Manager

Submitted By: Dina Breitstein, General Manager

RECOMMENDED ACTION:

Staff recommends that the Committee take the following action:

- Recommend that the Board of Directors approve the purchase of two (2) light-duty utility vehicles in an amount not to exceed \$80,000 per vehicle, for a total amount not to exceed \$160,000, and authorize the General Manager to execute the necessary purchase documentation.

EXECUTIVE SUMMARY:

The Water & Wastewater Division's fleet of utility vehicles supports day-to-day field operations, including water distribution and wastewater collection system maintenance, meter reading, inspections, and emergency response. One of the District's existing utility vehicles have reached, or are approaching, the end of their useful service life and require increasing levels of maintenance and repair, reducing their reliability for field operations. Staff has recently hired a new custodial/maintenance position, which requires a vehicle to properly service the District's facilities.

To maintain reliable service delivery, staff recommends the purchase of two (2) new light-duty utility vehicles to replace the aging fleet vehicles. Staff intends to procure the vehicles through a cooperative purchasing agreement consistent with the District's purchasing policy, allowing the District to secure competitive government pricing. The estimated cost of each vehicle, including any necessary upfitting for utility/field use, is not to exceed \$80,000 per vehicle, for a combined total not to exceed \$160,000.

Upon receipt of the two new vehicles, the Water & Wastewater Division's used fleet vehicles will be sold to the Landscape Department, whose vehicles are similarly aging out and in need of replacement. This will allow the District to redeploy usable vehicles between departments rather than surplusing them, extending their useful life and reducing overall fleet replacement costs.

Replacing these vehicles will improve the reliability and efficiency of the Water & Wastewater Division's field operations, help control ongoing maintenance costs, and support staff's ability to respond promptly to service requests and system maintenance needs. This item is being presented to the Committee for review prior to consideration by the Board of Directors at its meeting on September 2, 2026.

FISCAL IMPACT:

Total cost not to exceed \$160,000 (\$80,000 per vehicle x 2 vehicles). Funds are available in the Fiscal Year 2026-2027 Water & Wastewater (Fund 20 & 21) vehicle replacement/capital equipment budget.

PREVIOUS RELEVANT BOARD ACTIONS FOR THIS ITEM:

N/A

ATTACHMENTS:

1. N/A