



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

**SDLF Gold-Level of Governance**



President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday August 1, 2018

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

### REGULAR MEETING 7:00 P.M.

#### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m. – Vice-President Mayer.
2. Pledge of Allegiance – Led by Director Steele.
3. Roll Call – All present with the exception of President Graves.

#### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

#### **C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for July 18, 2018.
2. Approve Register of District Invoices.
3. Approve the installation of the American Heroes Tribute Banners which honor U.S. Military Personnel that have given their lives in the war on terror in Iraq and Afghanistan, and their families, through remembrance.

Motion by: Director Pease to approve the Consent Calendar.

Second by: Director Leete.

Vote: Motion Carried – AYES: 4 – Vice-President Mayer, Director Leete, Director Pease, Director Steele, NOES: 0, ABSENT: 1 – President Graves.

#### **D. AREA AGENCIES REPORTS / PRESENTATION**

1. Supervisor Diane Burgis, District III Report – No report.
2. Sheriff's Office Report – No report.
3. CHP Report – No report.

#### **E. LIAISON REPORTS**

None

#### **F. PRESENTATIONS**

1. Lions Club Summer Jam Check Presentation.

Park and Recreation Assistant Gallo – Provided a presentation and PowerPoint regarding the Summer Jam Event.

Lions Club Brian Gutow – Provided additional details regarding the partnership with the Community Center and the Summer Jam Event; money raised and an event to bring the residents together.

Park and Recreation Assistant Gallo - The amount of the check was \$5,500.00 (last year raised \$11,000.00).

**G. BUSINESS AND ACTION ITEMS**

1. Discussion and possible action regarding revised Board Administrative Policy No. 019 renamed: "DOT Drug and Alcohol Testing Policy".

General Manager Davies – Provided the background and details regarding the Board Administrative Policy (updated and renamed) No. 019 DOT Drug and Alcohol Testing Policy; Resolution No. 2018-10 corresponds to the update and title change. There was discussion regarding a local testing facility.

Motion by: Director Leete to approve the proposed update and title rename of Board Administrative Policy No. 019 to "DOT Drug & Alcohol Testing Policy" and adopt Resolution No. 2018-10.

Second by: Director Pease.

Vote: Motion Carried – AYES: 4 – Vice-President Mayer, Director Leete, Director Pease, Director Steele, NOES: 0, ABSENT: 1 – President Graves.

**H. MANAGER'S REPORT**

None

**I. DIRECTORS' REPORTS**

1. Standing Committee Reports

Vice-President Mayer – Provided the details from the P6 meeting related to the License Plate Readers

Director Steele – Provided the details from the Communications Committee meeting related to an update on the Website and the Message Board.

Director Leete – Provided the details from the East Contra Costa Fire Protection District Strategic Planning meeting related to the responses from Discovery Bay (well represented with the online survey).

2. Other Reportable Items – None.

**J. GENERAL MANAGER'S REPORT**

None

**K. CORRESPONDENCE RECEIVED**

1. Received – Contra Costa Special District Association meeting minutes for April 16, 2018.
2. Received – Byron Municipal Advisory Council DRAFT meeting minutes for May 22, 2018.
3. Received – Byron Municipal Advisory Council DRAFT meeting minutes for May 29, 2018.

**L. FUTURE AGENDA ITEMS**

None

**M. ADJOURNMENT**

1. The meeting adjourned at 7:12 p.m. to the next regular meeting of August 15, 2018 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 08-02-18

<http://www.todb.ca.gov/agendas-minutes>