



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE SPECIAL MEETING  
OF THE PARKS AND RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, April 21, 2021  
SPECIAL MEETING 6:00 P.M. – 7:00 P.M.**

**NOTICE  
Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically.

**TO ATTEND BY TELECONFERENCE:**  
Toll-Free Dial-In Number: (866)848-2216  
**CONFERENCE CODE: 5193676302**  
To view the Agenda and Presentation Materials go to  
Agenda Packet and Materials at: [www.todb.ca.gov/](http://www.todb.ca.gov/)

**Parks and Recreation Committee Board Members**

*Chair Bryon Gutow  
Vice-Chair Ashley Porter*

**SPECIAL MEETING 6:00 P.M.**

**A. ROLL CALL**

1. Call business meeting to order 6:00 P.M. – By Chair Bryon Gutow
2. Roll Call – All Present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. DISCUSSION ITEMS**

1. Discussion Regarding Poolside Landscape and Hardscape.  
With the construction of the Community Center Pool, some of the surrounding landscape has been destroyed. General Manager Mike Davies advised the committee of three possible options for landscaping enhancements.  
Parks and Landscape Manager Bill Engelman conveyed some possibilities to the committee for landscaping. Option 1 is to add sod throughout the pool area. Option 2 is to place concrete. Option 3 would be to create composite decking. Other ideas were also discussed. Chair Gutow and Vice-Chair Porter discussed the cost of materials and installation of each option and mentioned the possibility of combining options.  
Chair Gutow asked how much use the public was getting out of the pool.  
Recreation Program Supervisor Monica Gallo advised of peak times during summer and reported that at times the pool can have as many as 50 people.  
Vice-Chair Porter requested clarification on maintenance for each presented option.  
General Manager Mike Davies stated that staff recommends the use of artificial turf if grass is selected. This option requires little to no maintenance, remains green year round and doesn't release debris into the pool.  
Staff informed the committee of process to use the pool including the requirement to pay a fee and get a

wristband, receive notification of pool rules and the equipment public is allowed to bring in for personal use. Committee members mentioned the need to expand the 400 square foot pathway near the pool. Assistant General Manager Dina Breitstein asked about the life expectancy for artificial turf. Parks and Landscape Manager Bill Engelman advised that it can last up to 20 years. By consensus, the recommendation of the Park and Recreation Committee is to go with all artificial turf. This item will be presented to the Finance Committee for discussion and budgeting. General Manager Mike Davies mentioned the need to budget for any chipped concrete or need for fresh concrete depending on damage after the pool is done. Chair Gutow asked staff to be as inclusive as possible when discussing needs and concerns. Recreation Program Supervisor Monica Gallo discussed the desire to expand the ADA pathway. General Manager Mike Davies clarified, the committee has opted to use all artificial turf and then examine the areas within the fence perimeter that may need additional concrete work. Options to move the fence on the west side of the pool to allow greater width to the pathway from the Community Center building and the perimeter fence, and also the possibility of cementing that area for larger ADA access will be assessed. Committee Chairs mentioned the need to fix the lighting. Parks and Landscape Manager Bill Engelman advised that he will assess the lighting and either cap or replace any broken lighting.

2. Discussion Regarding Landscape Concepts for Discovery Bay Boulevard Corners.

Parks and Landscape Manager Bill Engelman advised of landscape enhancements to Clipper, Discovery Bay Boulevard and the islands on the Boulevard. Those plans were set aside due to the application for the Prop 68 Competitive Grant. With the funds that have not yet been used, Parks and Landscape Manager Bill Engelman asked the Committee to allow the landscaping improvements on the corners of Discovery Bay Boulevard/ Seal Way and Discovery Bay Boulevard/ Riverlake.

Chairs and Committee discussed cost and possibility to extend the enhancement to areas along the Boulevard that are also Town of Discovery Bay responsibility.

General Manager Mike Davies suggested looking into what the Chair and Vice-Chair recommend and then reviewing where the budget would come from, including the option to use the Hofmann funds.

Parks and Landscape Manager Bill Engelman asked the Chairs for approval to use the funds from the planned landscape enhancements planned for Clipper, Discovery Bay Boulevard and the islands to concentrate on the improvements to the landscaping in both corners of Seal/ Discovery Bay Boulevard and Riverlake/ Discovery Bay Boulevard.

Chair and Vice-Chair agreed that this is a good option.

Parks and Landscape Manager Bill Engelman will come up with a concept and bring it to the next Parks and Recreation Committee Meeting for review.

#### **D. ADJOURNMENT**

1. Adjourned at 6:43 p.m. to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."

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