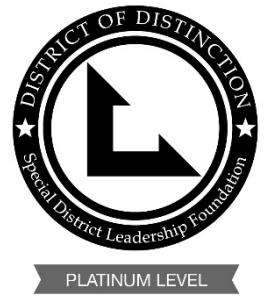




# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



## SDLF Platinum-Level of Governance

President – Carolyn Graham • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Lesley Belcher

**MINUTES OF THE REGULAR MEETING  
OF THE PARKS AND RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, September 3, 2025, 4:30 P.M.**

**Parks and Recreation Committee Members**

*Chair Bryon Gutow  
Vice-Chair Carolyn Graham*

**A. ROLL CALL**

1. Call business meeting to order at 4:30 p.m.
2. Roll Call was taken, and all members were present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. DRAFT MINUTES TO BE APPROVED**

1. Approve Parks and Recreation DRAFT Meeting minutes of August 6, 2025.

Vice-Chair Graham made a motion to approve the Parks and Recreation DRAFT meeting minutes of August 6, 2025.

Chair Gutow seconded the motion.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED:0, ABSENT: 0.

**D. UPDATES/PRESENTATIONS**

1. Discovery Bay Boulevard Landscaping.

Presented by General Manager Dina Breitstein.

- Redesign of Discovery Bay Boulevard would continue the existing landscape aesthetic.
- Potential cost estimate is \$1,766,600 to landscape the entire boulevard including areas/parcels not owned by Discovery Bay.
- There is no funding currently available for this project.

Committee discussed current state of the Town landscaping. Committee would like staff to continue to explore possible funding sources.

**E. DISCUSSION**

1. Discussion and Possible Feedback Regarding Cornell Park Restrooms.

Presented by Landscape Manager Monica Gallo.

- Cornell Park restrooms are approximately 40 years old.
- Restrooms have been repeatedly closed due to plumbing failures and vandalism.
- The Town invested \$26,810 in fencing and \$51,758 in electronic gates in 2023. However, vandalism continued.

Committee recommends that restrooms remain closed.

2. Discussion and Possible Recommendation to Approve Agreement with Monarch Landscape/Jensen Landscape Companies for Landscape Improvements on the Laguna Court Islands.

Presented by Landscape Manager Monica Gallo.

- Since 2015, the Town has completed the following drought-tolerant landscape conversions:
  - Zone 8: Clipper Dr, Discovery Bay Blvd. Islands, South Point, Cabrillo Point, Discovery Point.
  - Zone 9: Corners of Poe Drive and Wilde Drive.
  - Zone 35: Bixler Road Medians.
  - Zone 57: Bixler/Regatta Corner, Regatta Park Entrance, Yacht/Foghorn overflow parking.
  - Zone 61: Preston and Point of Timber.
- Laguna Court medians are approximately 25-30 years old. Total cost for Laguna Court median landscaping is \$51,262.58.

General Manager Breitstein discussed doing a clean-up of the median island. Possibility of removing overhanging ice plant, small bushes, and trim back trees.

Committee recommends the clean-up plan and tables this item until a future meeting.

Landscape Manager Monica Gallo gave an update on the Picket Fence Project.

- Liberty High School requested 90 pickets for their art classes.
- Once pickets are painted and returned, staff will assemble the pickets and place along Clipper Drive.

Rochelle Johnson with Contra Costa County Public Works gave a brief update.

- Landscape architect reviewed Zone 35 lighting project.
- County may be installing a bench or two along the Newport pathway.
- Rochelle Johnson requested staff give an estimate on clean-up frequency needed on Highway 4.

General Manager Dina Breitstein gave an update on Newport Point fencing.

- Developer will be replacing failing fencing on their side of the development.

Landscape Manager Monica Gallo will be presenting options for fencing in Zone 9 to the November 5, 2025 Parks & Landscape Meeting.

#### **F. FUTURE DISCUSSION/AGENDA ITEMS**

None.

#### **G. ADJOURNMENT**

1. Adjourned at 5:14p.m. to the next Standing Parks and Recreation Committee meeting on November 5, 2025 at the Community Center located at 1601 Discovery Bay Boulevard, Discovery Bay, CA 94505.

*Kelly Rajala*

Kelly Rajala, Board Secretary