



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

**SDLF Platinum-Level of Governance**



President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**NOTICE OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday August 16, 7:00 P.M.**

**TO ATTEND IN PERSON:** The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

**TO ATTEND BY ZOOM WEBINAR:** <https://us06web.zoom.us/j/85454370841>

**TO ATTEND BY PHONE:** +1 (669) 444 9171 or +1 (719) 359 4580 **WEBINAR ID:** 854 5437 0841

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from August 2, 2023.
2. Approve Register of District Invoices.

**D. PRESENTATIONS**

1. Eagle Scout Sam Krey.
2. Veolia Presentation.

**E. DISCUSSION AND POSSIBLE ACTION**

1. Approve Report of Delinquencies and authorize staff to record a certificate of lien declaring the amount of the charges and penalties due and the name and last known address of the person liable for those charges and penalties in the Contra Costa County Recorder's Office for the accounts listed in the approved Report of Delinquencies.

**F. MANAGER'S REPORT**

1. Recreation Update.
2. Social Media Update.

**G. GENERAL MANAGER'S REPORT**

1. Introduction of new Finance Manager.
2. Town Hall Event.
3. Coffee with the General Manager.

**H. DIRECTOR REPORTS**

1. Special Water & Wastewater Committee Meeting (Committee Members Ashley Porter and Kevin Graves) August 16, 2023.

**I. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

1. Contra Costa County Aviation – July 13, 2023 (Director Kevin Graves)
2. LUHSD – July 26, 2023 (Director Kevin Graves)

**J. CORRESPONDENCE**

**K. LEGAL REPORT**

**L. FUTURE AGENDA ITEMS**

**M. ADJOURNMENT**

1. Adjourn to the next Regular Meeting of the Board of Directors on September 6, 2023 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, August 2, 2023 7:00 P.M.**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Called business meeting to order 7:00 p.m.
2. Director Callahan led the Pledge of Allegiance.
3. Roll Call was taken, and all members were present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

1. The Pickleball Group thanked the Board for their support with the shade structures at the courts. They presented the Board with a donation check in the amount of \$5520.00.
2. The second speaker stated that the public may speak on any item on the agenda. He felt that too much work is done at the committee level. He also mentioned the Board being paid for each committee meeting.
3. The third speaker commented on the District Office building presentation at the Water and Wastewater Committee. He suggested getting solar to offset the PG&E bills. He suggested asking the public what amount that are willing to pay for a new District Office.
4. The fourth speaker mentioned abandoned vessels on the Delta as well as the issue of homelessness.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from July 19, 2023.
2. Approve Register of District Invoices.
3. Approve installation of the American Heroes Tribute Banners which honor U.S. Military Personnel that have given their lives in the war on terror in Iraq and Afghanistan, and their families, through remembrance.
4. Approve Contracting with Croce, Sanguinetti & Vander Veen to Perform the Town of Discovery Bay's Independent Audit for Fiscal Year 2022-23.
5. Adopt Resolution 2023-21 Dissolving the District Office Planning Ad Hoc Committee to Develop Options for the District Offices at 1601 Discovery Bay Boulevard.

Director Graves recused himself from the vote.

Director Graham stated how pleased she was to see item C3 on the consent calendar.

Director Graham made a Motion to Approve the Consent Calendar.

Director Callahan seconded.

Vote: Motion carried – AYES: 4 – Porter, Callahan, Gutow, Graham, NOES: 0, ABSTAINED: 1- Graves, ABSENT: 0

**D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS**

1. Supervisor Diane Burgis, District III Report.

Presented by Stephen Griswold.

- Forum on Short-Term Rentals will be held at the Discovery Bay Community Center on September 25, 2023 from 6-8pm.
- August 23, 2023 there will be a Discovery Bay P6 Committee. A presentation will be given on Flock Cameras at the meeting.
- A new Veteran's Officer has been hired. There will be a meet and greet scheduled in the future.

2. Sheriff's Office Report.

Presented by Lieutenant Charlene Jacquez.

- There were 428 calls for service in June.
- 56 reports were taken and there were 7 arrests.
- On July 17, 2023 there was a shooting in the Safeway parking lot which resulted in two arrests.
- Three instances of shoplifting at CVS. One instance of shoplifting at Safeway.
- There were two cases of brandishing of weapons in June.
- National Night Out on August 2, 2023 and Summer Pop Up Party on July 25, 2023 were both successful.
- Citizens Academy will begin on September 18, 2023.
- Contra Costa County Board of Supervisors Fireworks Ordinance 2021-19 was provided as a follow-up to questions from the July 5<sup>th</sup> Board of Directors meeting.

3. CHP Report.  
None.

4. Contra Costa Fire Report.  
None.

**E. MUNICIPAL ADVISORY COUNCIL**

None.

**F. PRESENTATIONS**

None.

**G. DISCUSSION AND POSSIBLE ACTION**

1. Discussion and Possible Action to Approve the Notice of Completion and Final Payment for the new Cornell Park Basketball Court Surface and Hoops.

Presented by Parks and Landscaping Manager Bill Engelman.

- The basketball courts were completed within budget and there are no outstanding punch list items.

Director Callahan made a Motion to Approve the Notice of Completion and Final Payment for the new Cornell Park Basketball Court Surface and Hoops.

Director Gutow seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

**H. MANAGER'S REPORT**

1. Update on tax roll.

Presented by Administrative Assistant Kelly Rajala.

- The tax roll for 2023-24 has been completed and will be submitted next week. The money from the County will be received incrementally in December 2023, and April and June of next year.



2. Parks and Landscape Update.

Presented by Parks and Landscaping Manager Bill Engelman.

- Zone 57: New playground structure is complete. Staff will contact the County to see if any funding is available for a shade cover. New sign at Regatta and Bixler is still in the permitting process.
- Zone 61: Working on getting the Basketball Courts at Slifer Park resurfaced. Fence repairs continue at Ravenswood Park.
- Zone 8: Cornell Basketball Courts are complete. New benches are scheduled to be delivered.
- Clipper Drive: New Conservation Corp. crew continued work on the project. More Conservation Corps Crew will be arriving the second week of August to assist with weed abatement.
- Staff will work with Parks and Recreation Committee to evaluate future projects.

**I. GENERAL MANAGER'S REPORT**

None.

**J. DIRECTOR REPORTS**

1. Standing Committee Reports.

- a. Internal Operations Committee Meeting (Committee Members Michael Callahan and Kevin Graves) August 2, 2023.
  - Director Callahan reported:
    - Update on electronic signboard.
    - Update on Public engagement through social media and website.
- b. Finance Committee Meeting (Committee Members Ashley Porter and Carolyn Graham) August 2, 2023.
  - Director Porter reported:
    - Update on new Finance Manager.
    - Update on rate-study kickoff planned for September.
- c. Water & Wastewater Committee Meeting (Committee Members Ashley Porter and Kevin Graves) August 2, 2023.
  - Director Porter reported:
    - Update on Well 7 repairs.
    - Update on Denitrification Project.
  - Director Porter asked General Manager Dina Breitstein to give a brief recap of the new District Office Options presentation.

**K. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

None.

**L. CORRESPONDENCE**

None.

**M. LEGAL REPORT**

None.

**N. FUTURE AGENDA ITEMS**

None.

**O. ADJOURNMENT**

1. Adjourned at 7:52p.m. to the next Regular Meeting of the Board of Directors on August 16, 2023 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

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DRAFT



# Town of Discovery Bay

*"A Community Services District"*

## STAFF REPORT

Meeting Date

August 16, 2023

**Prepared By:** Allan Cantando, Assistant General Manager & Lesley Marable, Accountant  
**Submitted By:** Dina Breitstein, General Manager

### Agenda Title

Approve Register of District Invoices.

### Recommended Action

Staff recommends that the Board approve the listed invoices for payment.

### Executive Summary

District invoices are paid on a regular basis and must obtain Board authorization prior to payment. Staff recommends Board authorization in order that the District can continue to pay warrants in a timely manner.

### Fiscal Impact:

**Amount Requested** \$ 259,373.92

**Sufficient Budgeted Funds Available?:** Yes (If no, see attached fiscal analysis)

**Prog/Fund #** See listing of invoices. **Category:** Operating Expenses and Capital Improvements

### Previous Relevant Board Actions for This Item

### Attachments

Request For Authorization to Pay Invoices for the Town of Discovery Bay CSD 2023/2024

AGENDA ITEM: C2

**Request for Authorization to Pay Invoices**  
**For The Meeting On August 16, 2023**  
**Town of Discovery Bay CSD**  
**Fiscal Year 7/23 - 6/24**

Veolia Water North America	\$154,366.67
Neumiller & Beardslee	\$42,133.45
U.S. Bank Corporate Payment System	\$15,569.16
Precision IT Consulting	\$8,251.22
Streamline	\$6,768.00
Watersavers Irrigation Inc.	\$6,263.33
Freedom Mailing Service, Inc	\$3,700.59
Brentwood Decorative Rock, Inc.	\$3,250.54
Pacific Landscape Supply, Inc.	\$3,026.38
Verizon Wireless	\$2,496.09
Upper Case Printing, Inc.	\$2,062.48
Alhambra	\$1,122.55
Belkorp AG	\$1,087.77
Mt Diablo Resource Recovery	\$886.16
Karina Dugand	\$839.25
Lucia Peters	\$825.00
City Of Brentwood	\$713.79
National Aquatic Services, Inc.	\$700.00
Bryon Gutow	\$690.00
ODP Office Solutions, LLC	\$603.41
Carolyn Graham	\$575.00
Kevin Graves	\$575.00
Concentra	\$548.00
Ashley Porter	\$345.00
Michael Callahan	\$345.00
Michelle Dominge	\$337.50
Brentwood Ace Hardware	\$327.73
Stericycle	\$227.22
Geotab USA, Inc.	\$197.50
Bay Area News Group	\$116.77
UniFirst Corporation	\$112.00
Kelly Rajala	\$98.78
Cintas	\$78.14
Discovery Pest Control	\$73.44
County Of Contra Costa, Dept of Info Tec	\$61.00

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**\$259,373.92**



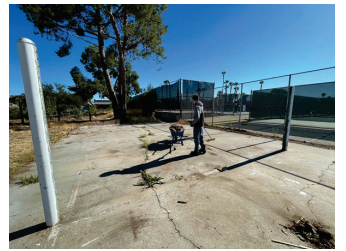
Eagle Scout Project  
**Tennis & Pickleball practice wall**  
Discovery Bay Community Center

By: Samuel Krey























*Certificate of Appreciation*



The Town of Discovery Bay Community Services District  
Presents to:

**Eagle Scout Sam Krey**

Our most sincere appreciation and gratitude  
for providing exceptional volunteerism to the Town of Discovery Bay.

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Ashley Porter, Board President  
Town of Discovery Bay CSD



Water and Waste Water Monthly Report  
Town of Discovery Bay

*Presented August 2023*



## Safety & Training

Safe Work Days: 52

### Additional Training:

Forklift Safety

Materials Handling Safety

Housekeeping and Maintenance

### Weekly Safety Topics:

6/5 – Municipal Water Stand Down Meeting

6/14 – Crushed Fingers, Hand Recordable Injuries

6/21 – Shoulder, Elbow, Knee Recordable Injuries

6/28 – New Veolia PPE Policy

## Water Well Status

Willow WTP

01

Active

02

Active

06

Active

Newport WTP

04

Active

05

Active  
(Emergency)

07

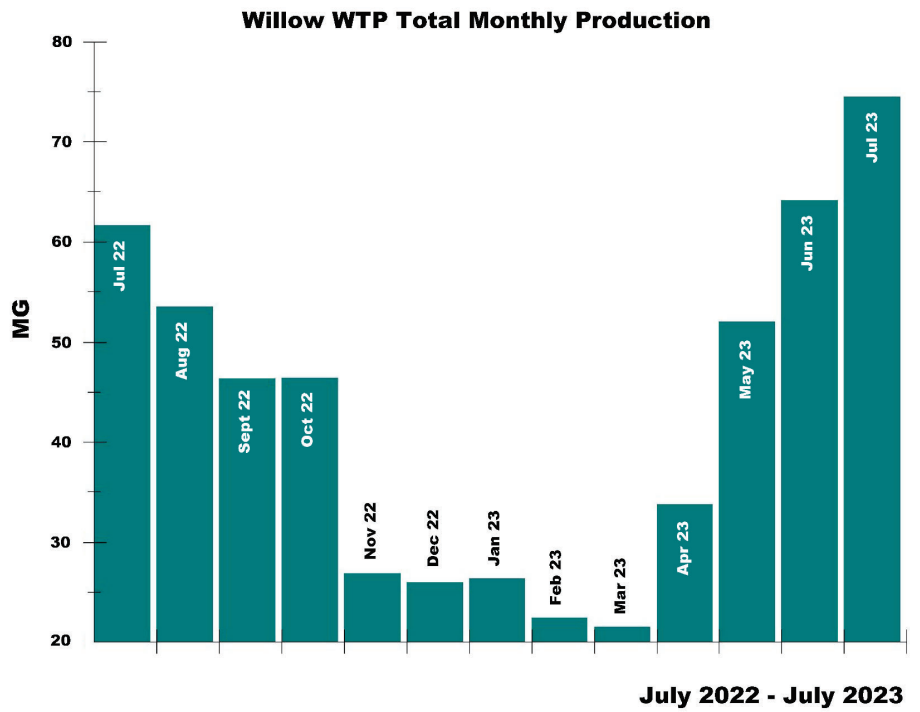
Down for  
Repairs



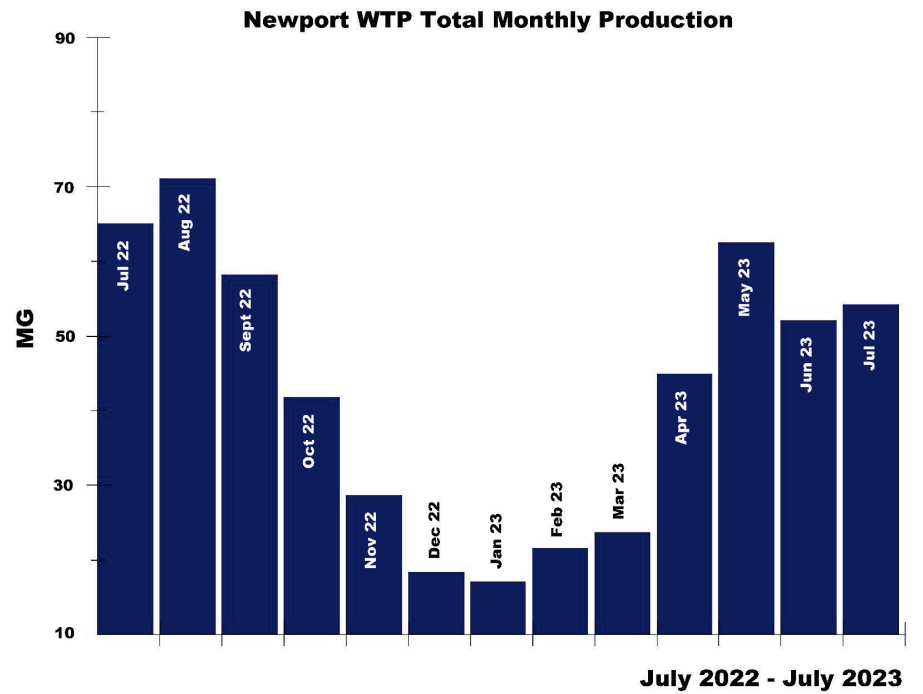
## Water Production & Chemicals

	Production (MG)	Chemicals (gal) (Sodium Hypochlorite)
Willow WTP	74.5	3,435
Newport WTP	54.2	916
TOTAL	128.7	4,351

## Water Production - Willow Total Monthly Production



## Water Production - Newport Total Monthly Production



## Water Compliance

Coliform Samples Collected: 20

Coliform Positive Results: 0

Water Quality Complaints: 0

Hydrant Flushing: 0

Valve Exercising: 0

## Lift Station Status

**A**

Active

**C**

Active

**D**

Active

**E**

Active

**F**

Active

**G**

Active

**H**

Active

**J**

Active

**R**

Active

**S**

Active

**Newport**

Active

**Lakeshore**

Active

**Lakes**

Active

**Lakes 4**

Active

**Bixler**

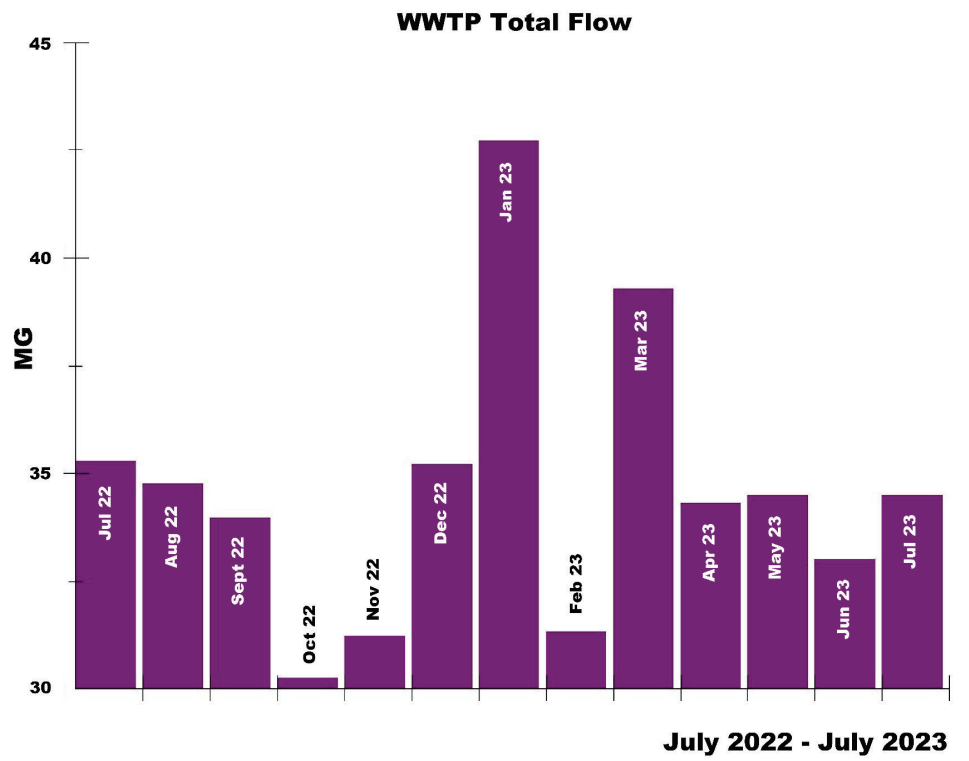
Active

## Wastewater Flow & Chemicals

WW Plant 2	Total Flow (MG)	Influent Flow avg. (MG)	Discharge Flow avg. (MG)
	29.5	.95	1.11
	Last Year Flow (MG)	Polymer (gal)	Alum (gal)
	38.3	200	0

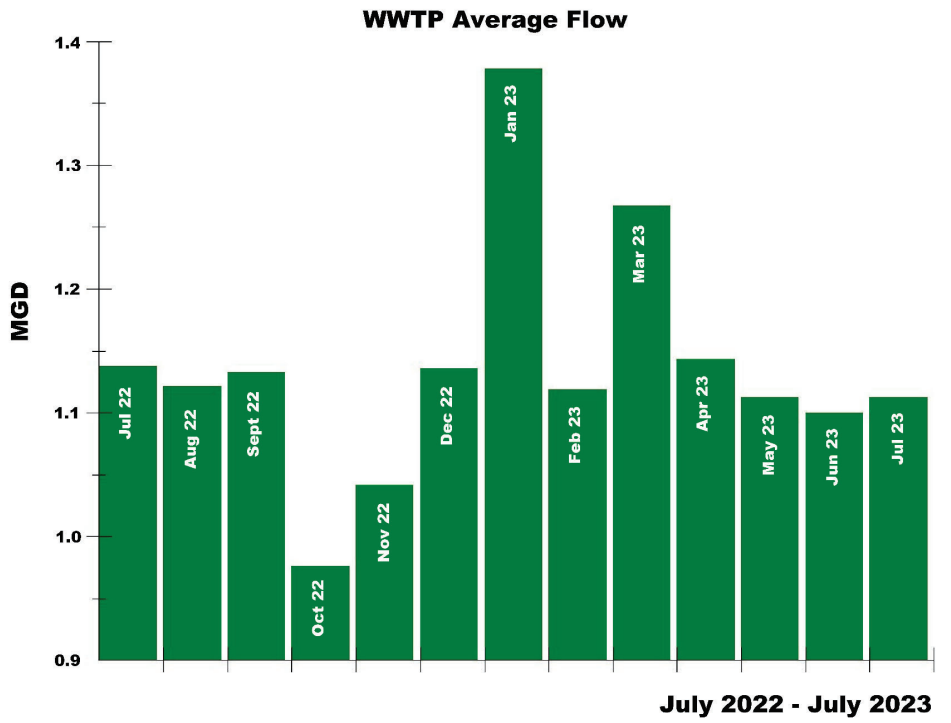
## WWTP 2

### Total Monthly Flow



## WWTP 2

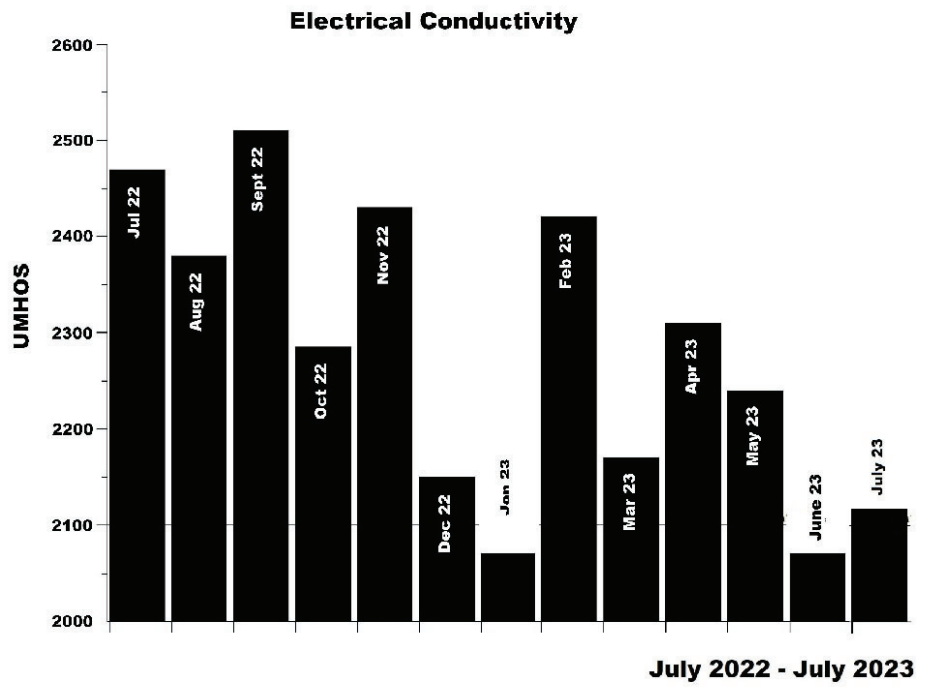
### Average Discharge Flow





## WWTP 2

### Monthly Conductivity



## Wastewater Compliance

Effluent BOD<sub>5</sub>, mg/L < 10: 0.9

Effluent TSS, mg/L < 10: 1.0

Total Coliform 7 day median < 2.2: <2

Total Coliform daily max < 23: <2

Eff NTU daily avg < 2: 0.83

Eff Ammonia (N), mg/L < 8.4: ND

Removal BOD<sub>5</sub>, monthly > 85%: 99.6%

Removal TSS, monthly > 85%: 99.4%

Conductivity annual avg < 2,400: 2,120

Nitrates monthly < 38: 28

Nitrates after denite < 10: 6.5

**Maintenance  
& Improvements**

SSOs: 0

Customer Inquires: 0



# Town of Discovery Bay

*"A Community Services District"*

## STAFF REPORT

Meeting Date

August 16, 2023

**Prepared By:** Dina Breitstein, General Manager  
**Submitted By:** Dina Breitstein, General Manager

### Agenda Title

Approve Report of Delinquencies and authorize staff to record a certificate of lien declaring the amount of the charges and penalties due and the name and last known address of the person liable for those charges and penalties in the Contra Costa County Recorder's Office for the accounts listed in the approved Report of Delinquencies.

### Recommended Action

Review the attached Report of Delinquencies (Attachment A), revise the Report as deemed appropriate, and direct staff to record in the Contra Costa County Recorder's Office, a certificate of lien for the affected parcels declaring the amount of the charges and penalties due, and the name and last known address of the person liable for those charges and penalties.

### Executive Summary

The Town's Ordinance No. 7 governs the terms and conditions required for a property owner to receive water service from the Town, including payment requirements. Bills that remain unpaid for an established period of time are subject to discontinuance of service.

Section 51 of the Town's Ordinance No. 7 provides that when water service has been discontinued for non-payment of charges, and when the Town's General Manager or the Finance Director have determined that the recovery of the amount due may be uncertain, a certificate of lien setting forth the amount of the delinquent charges, including any interest and penalties therein, shall be recorded in the Contra Costa County Recorder's Office.

In accordance with Government Code section 61115, from the time of recordation of the certificate of lien mentioned in the Town's Ordinance No. 7, the amount of charges and penalties shall constitute a lien against all real property of the delinquent property owner in Contra Costa County.

The utility accounts listed on the attached Report of Delinquencies are delinquent.

### Fiscal Impact:

### Previous Relevant Board Actions for This Item

### Attachments

Report of Delinquencies

AGENDA ITEM: E1

<b>Assessor Parcel Number</b>	<b>Amount Due</b>	<b>Total Delinquency</b>
008-190-021-9	\$ 2,845.72	\$ 2,845.72
008-180-019-5	\$ 528.65	\$ 528.65
004-062-003-1	\$ 1,047.26	\$ 1,047.26
011-410-021-7	\$ 601.84	\$ 601.84
008-130-039-4	\$ 1,549.51	\$ 1,549.51
008-070-007-3	\$ 388.53	\$ 388.53
<b>Total</b>	<b>\$ 6,961.51</b>	<b>\$ 6,961.51</b>



**Contra Costa County  
Aviation Advisory Committee  
Meeting Agenda  
“Airport Clubhouse”  
200 Buchanan Field Rd  
Concord, CA 94520**



**Thursday, July 13, 2023, 10:00 a.m.**

***The public may attend this meeting in person at the above location.  
The public also may attend this meeting remotely via Zoom or call-in.  
Login information and call-in information is provided below.***

*The Aviation Advisory Committee (AAC) will provide reasonable accommodations for persons with disabilities who plan to attend its scheduled meetings. Call the Director of Airports Office at (844) 359-8687 at least 24 hours in advance. Any disclosable public records related to this meeting are available for public inspection at the Director of Airports Office, 550 Sally Ride Drive, Concord, during normal business hours.*

**SIGN IN WITH THESE ZOOM INSTRUCTIONS:**

- No registration is required
- Access via Zoom is available using the following link:  
<https://us06web.zoom.us/j/95439755558?pwd=ZklkZkdnMk8wejlCOHMxdEJodmlWZz09>
- Follow the prompts to open Zoom and enable computer video and audio.
- Meeting ID: **954 3975 5558**
- To call in from mobile or landline phone (audio only, no video), call the following number and enter the meeting ID above: **1 669 900 6833.**

Persons who wish to address the Aviation Advisory Committee during public comment on matters within the jurisdiction of the Aviation Advisory Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing “#2” on their phone.

All public comments will be limited to 2 minutes.

For assistance in advance of the meeting with remote access contact Airports staff at (925) 681-4200 or email [airport.team@airport.cccounty.us](mailto:airport.team@airport.cccounty.us).

Public comments may also be submitted before the meeting via email at [airport.team@airport.cccounty.us](mailto:airport.team@airport.cccounty.us). Comments submitted by email will be included in the record of the meeting but will not be read aloud during the meeting.

**1. Roll Call**

**2. Public Comment Period**

**3. Approval of the Aviation Advisory Committee's May 11, 2023, Meeting Minutes**

**4. Consider Consent Items**

- a. Accept relevant Board Orders (May and June 2023)
- b. Accept the Airport Noise & Statistics Report for April and May 2023

**5. Discussion/Action Items**

- a. Aviation Advisory Committee Vacancies
- b. Airport Land Use Commission Vacancy
- c. Review and Discuss Development Projects
  - i. ARFF/Admin/Terminal Building, Buchanan Field Airport
  - ii. Buchanan Field Airport Security Project Update
- d. Subcommittee Report on Habitat Management Land (HML) Solicitation
- e. Update from ALUC Chair Regarding Potential Regional ALUC
- f. AAC Liaisons to Other Aviation Centric Groups
- g. Formation of Unleaded Fuel Subcommittee
- h. PFAS at Airports
  - i. Liability Protection Act – S. 1433
  - ii. Update on CCR PFAS Testing – State Water Board
- i. Update on Airport Events –
  - i. Girls in Aviation Day – September 23, 2023
  - ii. Young Eagles/Young Falcons
  - iii. Opening of ARFF/Admin/Terminal Building

**6. Future Agenda Items**

**7. Adjourn**

*Next AAC Meeting is scheduled for September 14, at 10:00 am at [Byron Airport](#)*

**Next Airport Committee Meeting: September 13, 2023, at 4:00 pm**



Liberty Union High School District

**Wednesday, July 26, 2023**

**LUHSD Regular Board Meeting. Liberty Union High School District, located at 20 Oak Street, Brentwood, CA 94513. A link to the live video conference will be available below with the "video" icon at the start of the meeting on the day of the Board Meeting.**

**Liberty Union High School District  
20 Oak Street  
Brentwood, CA 94513**

### **1. NOTICES**

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1.01 PUBLIC RECORDS NOTICE: Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 20 Oak Street, Brentwood, California during normal business hours.

1.02 AMERICANS with DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids, or services, in order to access the Board meeting room, access written documents being discussed at the Board meeting, or to otherwise participate in the public meetings of the District's governing board, please contact the office of the Superintendent at (925) 634-2166 x2025. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Please turn off any electronic paging device or cell phone.

1.03 TITLE IX: The Liberty Union High School District does not discriminate on the basis of race, color, national origin, sex, or disability.

### **2. CALL TO ORDER - 5:30 PM**

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2.01 Roll Call

### **3. SPECIAL SESSIONS**

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3.01 GENERAL PUBLIC COMMENT ON ANY CLOSED SESSION ITEM: An information sheet with procedures for public input is available on the table near the entrance to the Board Room. The Board may limit public comments to 5 minutes per speaker and 30 minutes total per subject pursuant to Board Policy 9323. The Board values all input from the public; however, the practice is to not respond immediately to public comments. An additional opportunity is provided later in the agenda for public comment on remaining agenda items or non-agenda items and comments during public hearing(s).

3.02 Public Comments

3.03 Closed Session - Stipulated Expulsion: Student A; Stipulated Expulsion Agreements: Student B and Student C

3.04 Open Session

3.05 Closed Session

### **4. OPENING PROCEDURES - 7:00 PM**

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~~4.01 Call to Order~~

~~4.02 Roll Call~~

~~4.03 Report Out of Closed Session~~

~~4.04 Pledge of Allegiance~~



4.05 The public is welcomed and encouraged to address the Liberty Union High School Board of Trustees. An information sheet with procedures for public input is available on the table near the entrance to the Board Room. The Board may limit public comments to 5 minutes per speaker and 30 minutes total per subject pursuant to Board Policy 9323. The Board values all input from the public; however, the practice is to not respond immediately to public comments.

4.06 Consider Agenda

4.07 Consider Approval of Regular Board Meeting Minutes of June 21, 2023

## **5. COMMUNICATIONS**

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5.01 Public Comments

5.02 Staff Comments

5.03 Superintendent's Report

5.04 Board Comments

## **6. CONSENT AGENDA**

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6.01 Consider Approval of the Personnel Report No. 07 26 23

6.02 Consider Approval of updated Classified Management job description for Network Coordinator

6.03 Consider Approval of a new CSEA job description for an Adult Education Transition Specialist

6.04 Consider Approval of Memorandum of Understanding Agreement between the Liberty Union High School District and the Air Force Junior ROTC (AFJROTC) Skill bridge Program to provide internship opportunities to AFJROTC Skill Bridge interns

6.05 Consider Approval of a Short Form Service Contract with ProCare Therapy, LLC

6.06 Consider Approval of a Short Form Service Contract with Maxim Healthcare Staffing Services, Inc.

6.07 Consider Approval of the Revised Agricultural Career Technical Education Incentive Grant 2023-2024 Application for funding

6.08 Consider Approval of the Service Contract between the Contra Costa County Office of Education (CCCOE) and the Liberty Union High School District to provide services under Education for Homeless Children and Youth (EHCY)

6.09 Consider Approval of Memorandum of Understanding between C.O.P.E. (Counseling Options and Parent Education) Family Support Center and Liberty Union High School District

6.10 Consider Approval of Service Proposal of Keynote Speaker for Parent Success Workshop

6.11 Consider Approval of Out-of-State travel for Freedom High School Athletic Director to attend the National Athletic Directors Conference in Orlando, Florida - Glenn Briggs

6.12 Consider Approval of Prime Contract Change Order #001 from Andy's Roofing Co., Inc. for the Reroofing of Two Classroom Wings at the Community Education Center

6.13 Consider Approval of the District's Quarterly report on William Uniform Complaints

6.14 Consider Approval of Warrants Issued in June 2023

6.15 Consider Approval of Contract with Lozano Smith Attorneys at Law

6.16 Consider Action of 2023-24 Interdistrict Transfer Requests as recommended by the Superintendent

## **7. ADMINISTRATIVE ACTION**

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7.01 Consider Approval of Provisional Internship Permit for Certificated Personnel

7.02 Consider Approval of Variable Term Waiver(s) for Certificated Teacher(s)

7.03 Consider Approval of 5 HVAC Unit Replacements at Freedom High School

7.04 Consider Approval of 7 HVAC Unit Replacements at Community Education Center

7.05 Consider Approval of Prime Contract Change Order #002 from Arntz Builders, Inc. for the Liberty High School New Classrooms Buildings project

## **8. POLICIES AND AMENDMENTS**

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8.01 First Reading of New and Revised Board Policies and Administrative Regulations: AR 4161.8/4261.8/4361.8 - Family Care and Medical Leave (New); AR 4112.9 - Employee Notifications (Revised)

8.02 First Reading of Revised Board Policies and Administrative Regulations: BP 4112.2 - Certifications; AR 4112.2 - Certifications; BP 4140 - Bargaining Units

8.03 First Reading of Revised Board Policies and Administrative Regulations: AR 4161.2/4261.2/4361.2 - Personal Leaves; AR 4161.1/4361.1 - Personal Illness and Injury Leave; AR 4261.1 - Personal Illness and Injury Leave

8.04 Consider Approval of Revised Board Policies and Administrative Regulations: AR 5113 - Absences and Excuses; BP 5113.2 - Work Permits; AR 5113.2 - Work Permits

8.05 First Reading of Revised Board Policies and Administrative Regulations: BP 5144 - Discipline; AR 5144 - Discipline; BP 5145.6 - Parent / Guardian Notifications

8.06 First Reading of Revised Board Policies and Administrative Regulations: BP 5144.1 - Suspension and Expulsion Due Process; AR 5144.1 - Suspension and Expulsion Due Process; AR 5144.2 - Suspension and Expulsion Due Process - Students with Disabilities

8.07 First Reading of Revised Board Bylaw Policies: BP 9220 - Governing Board Elections; BP 9223 - Filling Vacancies; BP 9323 - Meeting Conduct

## **9. DISCUSSION**

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9.01 The Board will have the opportunity to discuss topics for future agendas.

## **10. SPECIAL SESSION(S) CONTINUED**

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10.01 Closed Session

10.02 Open Session

## **11. ADJOURNMENT**

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11.01 Meeting Adjourned