



TOWN OF DISCOVERY BAY CSD

President - Kevin Graves • Vice-President - Brian Dawson • Director - Mark Simon • Director - Chris Steele • Director - Ray Tetreault

MINUTES OF THE REGULAR MEETING OF
THE FY 2011-12 BUDGET REVIEW COMMITTEE
OF THE TOWN OF DISCOVERY BAY CSD
Wednesday May 11, 2011
1800 Willow Lake Road, Discovery Bay, California
REGULAR MEETING 4:00 P.M.
Website address: www.todb.ca.gov

Budget Committee Members

Mark Simon, Chair; Ray Tetreault, Vice Chair, Christeen Era; Michael McCleery; Gaylin Zeigler

A. ROLL CALL

The meeting was called to order at 4:00 P.M. by Chair Simon. All Committee Members were present.

PUBLIC COMMENTS

There were no public comments.

B. APPROVE MINUTES OF May 4, 2011 BUDGET REVIEW COMMITTEE MEETING

Motion by Committee Member Tetreault to approve the minutes, Seconded by Member Zeigler, Motion Passed 4 ayes (Simon/Tetreault/Zeigler/McCleery) 0 Absent 1 Abstain (Era).

C. PRESENT PROPOSED FINAL TOWN OF DISCOVERY BAY OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FY 2011-12

General Manager Howard reviewed the final *PROPOSED Fiscal Year 2011-12 Operating, Capital and Revenue Projection Budgets* with the committee. Mr. Howard identified the various changes that have been included in the draft budget since the last time the Committee reviewed the budget. These items included carry-overs from FY 2010-11 to FY 2011-12, and an overview of operating line items that have been changed. A general conversation regarding the Operating, Capital and Revenue Projection Budgets ensued.

The committee recommended the following:

a. Over the course of the next year staff to investigate and evaluate establishing a "minimum" water service fee for all water customers that does not discourage conservation.

b. That an "Infrastructure, Facilities and Vehicle Replacement" fund be established to provide long term facility, vehicle and infrastructure replacement needs. It was recommended that any FY 2010-11 carry over funds be placed in this fund and that any items listed in the capital budgets that are "Annual" also be included in this fund.

There was no further discussion on this item.

D. PROVIDE INFORMATION RELATIVE TO THE BYRON-BETHANY IRRIGATION DISTRICT AND ITS IMPACT IN THE DISCOVERY BAY WEST NEIGHBORHOODS

General Manager Howard reported that there is an overlay area consisting of the Discovery Bay south and west neighborhoods with the DBCSD and the Byron Bethany Irrigation District. The BBID is obligated under LAFCo to provide surface water to those areas if it is ever necessary to do so. Staff will investigate the need for this requirement and its associated costs with Contra Costa and San Joaquin LAFCo, respectively and evaluate if a detachment and removal of the overlay is appropriate at this time.

G. ADJOURNMENT

This was the final meeting of the Budget Review Committee. There being no further business, the meeting was adjourned at 5:42 pm.

RH//cmc – 5.12.11