



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
WEDNESDAY, APRIL 19, 2017**

STANDING PARKS AND RECREATION COMMITTEE REGULAR MEETING 3:30 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

Parks and Recreation Committee Members

Chair Chris Steele

Vice-Chair Bill Pease

A. ROLL CALL

1. Call business meeting to order 3:30 P.M. – Chair Steele
2. Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Regarding:

- Discovery Bay Lion's Club donation related to the replacement of the BBQ area at the Community Center in memory of Robert Abbadie.

C. APPROVED MINUTES

1. February 15, 2017 Parks and Recreation DRAFT meeting minutes - Approved

D. DISCUSSION ITEMS

1. Revised Policy language for Park and Facility Usage and Rental related to Insurance.

General Manager Davies – Provided the details regarding Policy No. 012 Park Rules Regulations and Policy No. 013 Park and Facility Usage and Rental related to the Insurance; language revised to reflect the addition of a separate endorsement that we are co-insured. There was discussion related to who would fall under the revised language and events of 50 or more attendees would fall under the separate endorsement. Policy No. 012 and 013 will be brought to the board for approval of the revised language.

2. Discussion regarding repair or replacement of the Ravenswood Play Structure.

Parks and Landscape Manager Miller – Provided the details regarding Ravenswood Play Structure related to the vandalism. There was discussion regarding the vandalism and the need for the Sheriff to be involved, having a police report, and damage documented to submit to our insurance company.

3. Discussion regarding removal and replacement of the Split Rail Fencing at Cornell Park.

Parks and Landscape Manager Miller – Provided the details regarding the Cornell Park fencing and the need to be replaced; cost proposals for the fence replacement will be brought back for discussion.

4. Discussion regarding the purchase and installation of the Containment Building for Pool Chemicals.

Parks and Landscape Manager Miller – Provided the details of a containment building related to the cost, and permits involved; architect will also be involved in a containment building which will increase the cost. There was discussion related to the architecture cost and the permitting for a new containment building.

5. Update related to various recreation classes, participation and revenue.

Recreation Programs Supervisor Kaiser – Provided an updated related to the various recreation classes, participation and revenue. There was discussion related to the classes, the registration of classes through the Activities Guide, which will be out May 10th.

6. Discussion regarding the Community Center Swimming Pool; leak solution, update on heater and filter system cover.

Parks and Landscape Manager Miller – Provided an update related to the swimming pool (heater and filter system is fine) pool leaks $\frac{3}{4}$ of an inch a day. There was discussion related to where the leak is and the cost to fix. Parks and Landscape Manager Miller will discuss further solutions with Veolia and or other companies related to locating and fixing the leak.

7. Discussion regarding an update related to Red Cross Training.

Recreation Programs Supervisor Kaiser – Provided an update regarding the Red Cross Training related to Lifeguard Certification. There was discussion regarding Lifeguard training related to increasing swim lessons and the number of days the pool will be open.

8. Discussion regarding the Landscape Zone transfer plan from Contra Costa County to the Town of Discovery Bay.

Parks and Landscape Manager Miller – Provided the details of the transfer of the parks within Discovery Bay. There was discussion regarding the background and the legal aspect of the park transfer and to arrange an outside source to work on the park transfer.

9. Discussion regarding the current and planned Capital projects for each District.

Parks and Landscape Manager Miller – Provided an update related to the capital projects; Zone 61, Slifer Park – shade structure etc. (breaking ground soon), Zone 28 – Roberta Fuss Tot Lot Play Structure (funded by PG&E), Caltrans – Highway 4 weed abatement (Channel Road to Regatta Road). There was discussion regarding the projects, Zone 8 funds, reserves for future capital projects and Grant Funding.

10. Discussion regarding the maintenance and improvement projects for Highway 4 frontage, Discovery Bay Boulevard entrance, and Clipper Drive.

General Manager Davies – Provided an update related to the electrical for the front entrance, along with cleaning and painting the front entrance. There was discussion related to the improvements of the front entrance and the maintenance of the fence line along highway 4.

E. FUTURE DISCUSSION/AGENDA ITEMS

None

F. ADJOURNMENT

1. The meeting adjourned at 4:40 p.m. to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 04-24-17

<http://www.todb.ca.gov/agendas-minutes>