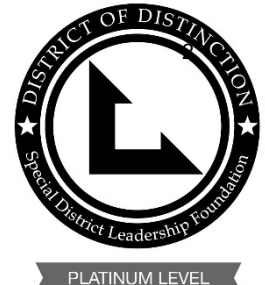




# TOWN OF DISCOVERY BAY

## A COMMUNITY SERVICES DISTRICT



### SDLF Platinum-Level of Governance

President – Bryon Gutow • Vice President – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday December 15, 2021  
REGULAR MEETING 7:00 P.M.**

**NOTICE**  
**Coronavirus COVID-19**

The Town of Discovery Bay Community Services District Board Chambers will be open to the public as well as attendance by video conference and telephone for this meeting. Masks are required for in person attendance. On September 16, 2021, Governor Newsom signed into law AB 361, enabling public agencies to continue using teleconferencing with modified notice and physical access requirements for public meetings during a proclaimed State of Emergency.

In response to the current proclaimed State of Emergency, and recommended measures to promote social distancing imposed by State and local officials, the Town of Discovery Bay Community Services District Board of Directors will take all actions necessary to carry out the intent and purpose of AB 361, including, ensuring that the Directors and meeting attendees may continue to have the option to access and participate in this public meeting by teleconference to avoid imminent risks to the health or safety of the Directors and meeting attendees.

**TO ATTEND IN PERSON:** Masks are required to be worn inside the building.

**TO ATTEND BY WEBINAR:**

**Please register for Regular Meeting of the Board of Directors at:** *(Copy and paste the registration URL into your browser.)*

**Registration URL:** <https://attendee.gotowebinar.com/register/2033902315064351246>  
**Webinar ID#** 636-389-419

**After registering, you will receive a confirmation email containing information about joining the webinar by computer or by phone.**

**For listen-only mode dial:** (562) 247-8321 **ID#** 949-796-620

**Download Agenda Packet and Materials at** [www.todb.ca.gov](http://www.todb.ca.gov)

**REGULAR MEETING 7:00 P.M.)**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m. – By President Gutow.
2. Pledge of Allegiance – Led by President Gutow.
3. Roll Call – All present.
4. Veteran Remembrance – Led by Director Kevin Graves.

This meeting was opened in recognition and remembrance of Pearl Harbor Day on December 7<sup>th</sup> and the 2,403 American Service members who lost their lives on this tragic day in 1941. Today there are very few Pearl Harbor survivors left (due to age). The sons and daughters of survivors are dutifully keeping the tradition of remembering those lost on this tragic day in our history.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

Public comment regarding the closing times to pickleball gate of Community Center. Expressed frustration of tennis and pickleball courts being closed 2 days during the Thanksgiving holiday. Presented concerns that the gates are locked up too early when the sun is out. When the time changes, pickleball players want to play at night and are raising funds to install lighting to play at night and hopes the Community Center will allow it. Presented a petition with 120 resident signatures of tennis, pickleball, and dog park users. President Gutow responded that this concern will be addressed as an agenda item in the January 2022 Park and Recreation Committee meeting.

**C. CONSENT CALENDAR**

1. Approve DRAFT minutes of Board of Directors meeting for November 17, 2021.
2. Approve Register of District Invoices.
3. Approve Resolution 2021-21 Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Town of Discovery Bay Community Services District Pursuant to the Brown Act Provisions.

Motion made by Vice President Kevin Graves to approve.

Second by Director Carolyn Graham.

Vote: Motion Carried - AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

**D. PRESENTATIONS**

1. Introduction of Janie Carter, Administrative Assistant/Parks and Recreation Assistant.

Recreation Programs Supervisor Monica Gallo introduced the newest member of her team, Janie Carter. Ms. Carter will be sharing responsibilities between the Community Center and the Water Department.

Ms. Carter addressed the Board and shared that she is very happy to be a part of the team.

2. Veolia Report – Month of November 2021.

Veolia Project Manager Anthony Harper shared that he too served in military for 18 years, and without the military we would not have the America we have today. Veolia Project Manager Harper reviewed the water and wastewater production for the month of November 2021. There were no reported injuries or accidents. Staff has completed Forklift Training and Drinking Water Safety Training. All 6 wells are active. Coming out of peak season now and treatment plants are balancing out now. Qty 25 water and wastewater samples were collected and zero positives. No hydrant flushes, no valve exercises were made in November, those will resume in January 2022. Final pickups to lift station E have been completed. The District continues to satisfy state requirements. All reporting has been submitted to the state as required. Wastewater has all numbers in compliance. Conductivity and salinity comply; However, we are seeing an increased conductivity from our Aquaphor and groundwater. It's a 12 month rolling average, not calendar year. Denitrification project is ongoing. Zero SSOs, zero customer complaints. Veolia Project Manager Harper advised of adjustments to sampling due to a Revised Total Coliform Rule established by the state. Director Graves question: Is Well 5 an active well?

Veolia Project Manager Harper response: Well 5 is an active well. We can use it. We regularly exercise this every 30 days whether we connect into a system or not. Well 5 is located on Newport/Clipper Dr.

3. Landscape Median Project

Parks and Landscape Manager Bill Engelman presented that new water laws are coming in 2022 regarding roadway medians to not contain irrigated turf. He shared some designs to minimize water use and labor dollars. Some of the large shrubs we planted are dormant in the Fall and we will see more greenery in the Spring. His team is working hard to minimize water use and minimize labor dollars to maintain District landscaping.

Director Graham commented that she appreciated effort going into this. She requested to "add something to give it more dimension." Suggested to put up a sign that says 'stay tuned, check back in Spring' so residents won't see it as barren in the fall.

President Gutow concurred.

Parks and Landscape Manager Bill Engelman reiterated that the shrubs are dormant in the Fall; You will see them in the Spring. It will make a huge difference when the greenery comes in.

**E. BUSINESS AND ACTION ITEMS**

1. Discussion and Possible Action Regarding Sending a Board Member Representative to the Lakeshore Homeowners Association (HOA) Meeting on January 11, 2022.

General Manager Dina Breitstein reminded the Board that Director Graham reached out to some of the local HOAs earlier this year. This was a previous discussion in some of the Communications Committee meetings. The Lakeshore HOA invited a Board Member to come and talk about the District and introduce themselves at the Lakeshore HOA meeting on January 11, 2022. General Manager Breitstein requested for the Board to decide and select a designee to go and represent the District by opening doors of communication with the west side of Discovery Bay to attend meetings, community events, etc.

Director Graham stated that the purpose is to increase communication with two large HOAs in Discovery Bay and hopefully get two-way communication going.

President Gutow question: What is the role of this person? What would they be doing?

Director Graham response: The designated representative would be tasked with talking about the Board, what the Board of Directors do, what has been done, and asking the HOA what they would like to see. Possibly join in any publications that we can such as Facebook, Instagram, etc.

Director Callahan confirmed that this was discussed in the Communications Committee meeting and emphasized the importance of engaging with the local HOAs and getting them involved. He commented, however, that the Board does need to understand the full scope of what the designated District / Board representative would do. If the presentation is just informative, i.e. this is how you can view Board of Directors meetings, this is how you can become involved, then it's a great idea.

Director Graham stated that the District / Board representative can share with the HOA what responsibilities the District has, what the Board of Directors do, how often the Board of Directors and Committees meet, and invite HOA members to attend our meetings. The Town's "Important Phone Numbers Sheet" could also be shared.

Director Porter suggested that both the General Manager and a Board Member, together, go to represent the Board and the District.

Veolia Project Manager Harper stated he would like to attend since a lot of HOAs have serious water assets and lift stations within their perimeters. We do depend on open communication with them. He also emphasized the importance of the community knowing who Veolia is as a representative of the District, especially during a water emergency.

Motion made by Vice President Kevin Graves designating Director Carolyn Graham and General Manager Breitstein to attend the HOA meeting on January 11<sup>th</sup>, 2022.

Second by Director Ashley Porter.

Vote: Motion Carried - AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

## 2. Discussion and Possible Action Regarding Caltrans' Proposed Striping Plan for the Intersection of Highway #4 and Discovery Bay Blvd.

Interim Assistant General Manager Mike Davies reported that this matter started six months ago when the Board asked General Manager Breitstein to reach out to Caltrans for a second look at the Hwy 4 intersection with Discovery Bay Blvd. Issues discussed with Caltrans: (1) Blight existing in intersection, (2) Safety concerns erupting through people turning NB into SB lane from Hwy 4, (3) The white and yellow delineators did solve the initial hazard of proceeding through the intersection but continue to confuse drivers. (4) Cars not coming into the right turn only lane. On November 22<sup>nd</sup>, 2021, a meeting with Caltrans took place. The Town met with some of the engineers and Caltrans proposed to change the right turn only lane from WB Hwy 4 approaching the intersection. Caltrans has ultimate authority over the intersection but Caltrans provided the Town with two options in their proposal: (1) To eliminate the right-turn only lane OR (2) Create a straight ahead only lane. They would remove the delineators and remove the orange markings by the delineators. SB traffic on Discovery Bay Blvd wanting to turn right into Safeway could still make a right turn on red. Feedback will be shared with Caltrans. Interim Assistant General Manager Davies shared his concern that [with the proposed changes] we could have stacking at commute times. If someone were to pull out to make a right turn from SB Discovery Bay Blvd. onto Hwy 4, vehicles coming 50mph to beat a yellow light could shoot through the intersection. The Town inquired about physically changing the merge area and lengthening it or widening it but Caltrans said no as it meets traffic engineering standards as it is.

Public Comment made by resident regarding the delineators. He reached out to Caltrans personally and eventually worked with Interim Assistant General Manager Davies on this matter. They had a Zoom meeting with Caltrans where Caltrans submitted the proposal that is being shared today. Caltrans plan is two lanes each way for Hwy 4 because it is an inexpensive modification. However, concerns for Discovery Bay residents are: (1) The blight issue (2) People turning into head-on traffic leaving Discovery Bay. That's a big safety issue. The grand entrance to Discovery Bay is blocked by these delineators. Caltrans solution to the problem is having two straight away lanes. 600' is the standard for merge lane length. Caltrans said they can work with the Town for the timing of the green right arrow for people to get out at certain times of day to alleviate traffic backups. In the end, it will operate much better than the way it is right now. The community wants to get rid of those delineators.

Vice President Graves commented that if the yellow delineators are eliminated, we eliminate the safety concerns.

President Gutow concurred and expressed the desire to do this incrementally: get rid of the yellow delineators – and see how that works. Then, eventually, incorporate two lanes both ways.

Interim Assistant General Manager Davies asked the Board to make a motion to provide feedback to Caltrans.

Director Porter question: Do we run the risk of losing Caltrans giving this a 2<sup>nd</sup> look if we do not like their solution?

Interim Assistant General Manager Davies response: I can give them [Caltrans] feedback, letting them know we're not happy with this solution and list the reasons why and request Caltrans provide other potential solutions, but what are we trying to accomplish?

Director Graham commented that safety is the most important.

Motion made by Vice President Graves to request Caltrans to consider removing the yellow delineators, leaving the triangle on the ground, and leaving only the white delineators up.

Second by President Gutow.

Vote - AYES: 2, NOES: 3, ABSTAINED: 0, ABSENT: 0

Town Counsel, Andy Pinasco, esq. addressed the Board and advised that, subject to Rosenberg's Rules, the Board would have to make a motion to reconsider the vote. The item is considered closed unless a motion to reconsider is made by a member who voted in favor of defeating the motion.

Motion to reconsider made by Director Graham to accept Caltrans' proposal as it stands and provide feedback to Caltrans that we approve their suggested change to the intersection.

Second by Director Porter.

Vote: AYES: 2, NOES: 3, ABSTAINED: 0, ABSENT: 0

Director Callahan made another motion to reconsider by sending a letter to Caltrans to request additional options, if possible.

Second by Director Porter.

Vote: Motion Carried: AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

3. Discussion and Possible Action Regarding the Town of Discovery Bay Water System Emergency Response Plan (ERP).

Veolia Project Manager Anthony Harper presented the Emergency Response Plan (ERP). In 2018, the USEPA mandated that all public water systems of various sizes implement an ERP and complete a self-assessment for vulnerability. The Town completed the self-assessment earlier this year. By December 31, 2021, the Town needs to submit a statement to USEPA showing them we have an ERP specific to drinking water and include any new findings from this year. Instead of revising the previous document, Veolia decided to start completely over. Veolia took the State of CA water ERP guide and turned it into our ERP and used CA language. We left a lot of the guidance material to use this document not only as ERP, but as a training manual. The first time people will see this, it will be during any emergency and we will not have the time to learn 132 pages during an emergency. This ERP / training guide is a living document that can be updated continuously. We also took the extra step and made a quick guide which is only 44 pages long. Although it is a standalone document, it is comprehensive and contains: a site plan, vulnerability assessment, water quality notification plan, and public notices in English and Spanish. This guide covers all of the potential risks or threats and will be used in conjunction with the District's EOP. Seeking the Board's approval to submit this document to the USEPA and train with it annually, as required.

No public comments.

Director Graves stated that the Water and Wastewater Committee reviewed the document already and supports it.

Motion made by Vice President Graves to adopt this plan document and approve submittal to USEPA.

Second by Director Porter

Vote: Motion Carried - AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

4. Discussion and Possible Action Authorizing the General Manager to Enter into Agreements with 1) Brandis Tallman, A Division of Oppenheimer & Co., Inc. for Municipal Bond Underwriting Services; 2) Jones Hall Law Firm for Bond and Disclosure Counsel Services; 3) Fieldman, Rolapp & Associates for Municipal Advisor Services.

Finance Manager Julie Carter presented funding needs for the District's two major projects: the Denitrification Project is estimated at \$20M and the building of new Well 8 is estimated at \$5M. In 2020, the District conducted the rate study with Leschwitz and Zhang. According to the Rate Study these projects were going to be funded through a combination of utility rates, reserves, and issuance of new debt. In order to issue new debt, the District needs to contract with the following professional services: (1) Municipal Bond Underwriters, (2) Bond and Disclosure Counsel, and (3) Municipal Advisor. Previously, the District hired Brandis Tallman in 2017 and they provided excellent services. Brandis Tallman has continued the relationship with the Town and have been giving us legislative and financial updates over the years. Staff is requesting that the Board accept the recommendation that we continue with Brandis Tallman for the next round of financing that is coming soon. We asked them for recommendations of bond counsel and municipal advisors. They provided us with two recommendations for each. General Manager Breitstein and Finance Manager Carter met with all four participants. Staff is asking the Board to authorize General Manager Breitstein to enter inter agreement with: (1) Brandis Tallman, A Division of Oppenheimer & Co. for municipal bond underwriting services, (2) Jones Hall Law Firm for Bond and Disclosure Counsel Services, and (3) Fieldman, Rolapp & Associates for Municipal Advisor Services.

Vice President Graves stated that these suggestions were reviewed by the Finance Committee and moves for staff recommendation.

Motion made by Vice President Graves to accept Staff's recommendation.

Second by President Gutow.

Vote: Motion Carried - AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

5. Discussion and Possible Action Regarding Authorization to Waive Annual \$224 Vacant Lot Fee for Contra Costa Water District Los Vaqueros Pipeline Parcel Crossing Wastewater Plant #2 Property in Order to Complete Annexation of Plant #2 Property and Removal of Two Previously Detached Parcels from the Town Sphere of Influence.

Project Manager Mike Yeraka presented that the District has a project going on right now to annex Plant #2 and Newport Treatment Plant with the Pantages property into the boundary of Discovery Bay. The LAFCO officer contacted Mike Yeraka indicating that LAFCO policy is that when they come in with an annexation request that the boundary of the Town remain is contiguous. LAFCO does not want to see a break in the boundary line. Within your packet you will see a sketch that was prepared by blue rectangle going through northern portion of Plant #2 property shown in red. LAFCO indicated that in the blue rectangle is Contra Costa Water District Los Vaqueros Pipeline Parcel and that LAFCO Crossing Wastewater Plant #2 Property. Our boundary will wrap around the blue rectangle. LAFCO reached out to CC Water District who owns the parcel, and their concern was if there was any annual charge for this change. The District does have a \$224 vacant lot fee. If this parcel was not included in the annexation, we would not get the \$224/year. This land will never be built on and will always remain vacant. Action items requested by Staff: (1) Recommend board waiving the vacant lot fee for this parcel to allow this annexation to proceed. It will save us about \$11,000 in property taxes when this annexation does finally get complete. (2) LAFCO mentioned that back in 2016 when a parcel was removed from the District's boundaries to the Byron Bethany Irrigation District. Those parcels are shown in Exhibit B on your agenda packet. Darker shaded parcels shown that were detached from the TODBs boundary and were not detached from the Sphere of Influence. LAFCO would like to clean that up as long as we have an application into them, LAFCO can take care of this change in her staff report to fully remove those 2 parcels from our SOI. If Board concurs with these items, the Town will notify LAFCO of Board approval to include these changes to our annexation.

Director Porter shared that this matter was heard in the Water and Wastewater Committee.

Director Porter made a motion to approve Staff's suggestion.

Second by President Gutow.

Vote: Motion Carried - AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

6. Discussion and Possible Action to Approve a Second Amended and Restated Memorandum of Understanding for Implementation of a Groundwater Sustainability Plan for the East Contra Costa Subbasin.

Item removed from the agenda.

7. Discussion and Possible Action to Approve the Storage Space Lease Agreement between the Town of Discovery Bay and the Discovery Bay Lions Club and a Storage Space Lease Agreement with the Discovery Bay Community Foundation.

Since President Gutow is an executive on the Lyon's Club board. He recused himself from this particular item.

Interim Assistant General Manager Mike Davies presented this item. Every year since 2015, the District has leased out Wells 3 and 4 to two community service groups: (1) The Lyons Club rents Well 4 for \$1,500 annually, and (2) The Discovery Bay Community Foundation rents Well 3 for \$1,500 annually. This year, Staff proposes increasing the rent 6%. Rent will increase from \$1,500 to \$1,590. Staff requests the Board to approve the increase and authorize General Manager Breitstein to engage into these two lease agreements. Motion made by Director Porter to approve Staff's recommendation to renew the lease agreements with Lyon's Club and Discovery Bay Community Foundation with a 6% increase.

Second by Director Graham.

Vote: Motion Carried - AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

8. Decide whether the Town's Board of Directors want to consider a future agenda item to adopt a proposal limiting the number of terms a Director may serve on the Town's Board of Directors and direct the Town's General Manager and staff accordingly.

Staff deferred item to Legal Counsel to present. Town Counsel, Andy Pinasco, esq. addressed the Board and advised that this item was requested to be brought back for discussion. The item is whether or not the District's Board of Directors want to take action on Term Limits. As a Community Services District, Directors are voted in and serve for a limit of 4 years as a term. Currently there are no term limits for CSD directors by law. CA legislature has allowed two ways to limit the number of terms a Director can serve: (1) By initiative and voters to bring it to the Registrar and voted on by district, or (2) The Board of Directors can request to place a ballot question on the ballot to ask the voters of the District to ask if there should be terms (in a certain amount of time to service). Counsel explained that we can short circuit the initiative process and the Board can submit to registrar and gets placed on ballot instead of getting signatures. The first step is for the Board to take action by resolution which would identify the limit on the term and send that limit on term to registrar who would place it on the ballot. Then this question would be on a regular Board of Director's election. The District would be responsible for payment on those elections. If more people vote on ballot for term limits, then it comes back to Board and a new ordinance can be adopted. If you want to unwind that, then you ask to take away term limits and then rescind the ordinance.

Director Porter asked Counsel for further clarification.

Director Callahan addressed the Board and would like to consider beginning this process of implementing term limits. Adopting term limits for elected officials is not a new or radical proposition even for special districts of our size. In the last three California election cycles, there have been 46 measures around term limits. It's clear citizens want to implement term limits on their elected officials. The arguments for term limits are pretty

strong. Term limits help reduce corruption, give more choices at the ballot box, produce fair elections, and provide more people with real world experience from all walks of life to participate in elected office. I believe term limits will help restore political courage. Elections are not term limits. If you look at the approval rating of Congress, the re-election rate is always over 95%. We would limit the productivity and quality of decisions that experience provides. The most important critical infrastructure in the Town is to provide Water/Wastewater services. These services are managed by an outside provider and overseen by hired staff. The Board's responsibility is to approve expenditures and help guide the managed services through the direction of the Town Manager. Experience is very valuable. With our staggered cycles, we will always have a board member with at least 2 years' experience to guide and mentor newly elected members. I strongly advocate for the implementation of term limits for the BOD not to exceed 2 terms.

Director Graham concurred but asked the record reflect that the person on the Board with the most experience is invaluable.

Vice President Graves addressed the Board suggesting that (Director Graham) was talking about him and stated term limits would not affect his term. Vice President Graves understands this is not personal but disagrees with this agenda item.

Director Callahan made a motion to direct Staff to continue the process, gather more information, and offer this as a future agenda item where the Board can vote.

Second by Director Graham.

Vote: Motion Carried - AYES: 4, NOES: 1, ABSTAINED: 0, ABSENT: 0

#### **F. MANAGERS REPORTS**

1. Competitive Grant Update.

2. Per Capita Grant Update.

Rec Supervisor Monica Gallo presented both items 1 and 2. Unfortunately, the Town of Discovery Bay was not awarded our competitive grant thru Proposition 68. There was only 1 grant awarded to all of Contra Costa County, and that was to Bay Point. We are not a financially disadvantaged community and although we were not awarded this grant, we do have some ideas on how to spruce up Clipper Drive that we will bring to a future Park and Recreation Committee meeting. Prop 68 received \$2.42B in requests, with a total of 468 project applications and had \$548.83M to award. Although California will be getting 50 new parks and 60 expansions to existing parks. We do want to congratulate all those who were granted funds to improve their communities. We thank the community members that participated in the workshops. Truly an exciting collaboration with our residents. Bay Point got it.

General Manager Breitstein applauded community members involved and thanked Rec Supervisor Gallo and Parks/Landscape Manager Engelman for writing the entire grant proposal. Rec Supervisor Gallo shared some good news. The District was awarded \$187,441 of per capita money. These funds will be improvements to Cornell Park. Contract signed by General Manager Breitstein with prop 68. Will be replacing the basketball surface, hoops, benches, BBQ area, prep table, and rehab the lawn in front. Play surface and all trash, recycle, dog waste receptacles will be replaced. We will put signs up letting people know what changes are coming and will post updates on Facebook and Instagram. We will do the lawn in the fall and begin the process of ordering materials in the summer. Summer use of park will not be impacted.

3. Contra Costa County Per Capita Grant Update.

Parks and Landscape Manager Bill Engelman provided update on this item. The county informed Engelman that they will be adding some complimentary play equipment to the existing structure. The County will be presenting the District with approximately \$100k-\$150k. The County received an allotment and they are splitting equally to some of their special districts. We will bring back to future park/rec committee meeting to discuss.

4. Synthetic Turf Update.

Parks and Landscape Manager Bill Engelman provided update on this item. The General Contractor will get notice to proceed to begin on Jan 17<sup>th</sup>, 2022. They will spend 2-4 weeks prepping the area. Then there will be a 3-4 week delay while we wait for materials. In that time, Town staff will go in there and do a few things and then the turf will be laid before end of March. Pool opens up in the end of May.

5. Additional update not on calendar: President Gutow called upon Finance Manager Julie Carter to share an update on transferring District's funds from County hands to managing in house.

Finance Julie Carter shared an update with regards to transferring funds and treasury duties from the County to in-house. Over the past year, we have been working on bringing treasury duties inhouse from County control. I am pleased to announce that on December 7<sup>th</sup>, 2021, the Board of Supervisors approved our resolutions which transfers duties to be handled by the District. Finance Manager Carter is in contact with the auditor/controller's office for timing of the transfer and come up with a timeline for mid-January 2022.

#### **G. GENERAL MANAGERS REPORTS**

None

#### **H. DIRECTOR'S REPORTS**

1. Special Finance Committee Meeting (Committee Members Kevin Graves and Bryon Gutow)  
December 15, 2021.

President Gutow reported regarding the items that were covered in the Special Finance Committee: (1)

Selecting professional services for obtaining bond debt, (2) Moving management of District funds from County to General Manager Breitstein, and (3) Presentation on potential overlay project with regards to trying to generate more revenue for the District. Committee received a report on what will be discussed at a future meeting before bringing to Board for consideration.

2. Special Water & Wastewater Committee Meeting (Committee Members Kevin Graves and Ashley Porter) December 15, 2021.

Vice President Graves reported that the Committee discussed ERP and there was a compliance evaluation by the Central California Water Board and we passed with flying colors. Discussed the contract between us and LCSE to get work going for the Well 8 and the good news is the projected budget is a couple hundred thousand dollars less. So that's a good thing.

**I. DIRECTOR'S REGIONAL MEETING REPORTS**

1. ECCFPD Meeting 11-10-2021 attended by Director Graves.
2. ECCFPD Meeting 11-15-2021 attended by Director Graves.
3. Aviation Meeting 11-15-2021 attended by Director Graves.

**J. FUTURE AGENDA ITEM(S)**

None; President Gutow announced that this is his last meeting before handing over the President's gavel to Kevin Graves.

**K. ADJOURNMENT**

1. Adjourned at 8:46 p.m. to the Next Regular Board of Director's Meeting on January 19<sup>th</sup>, 2022, beginning at 7 PM at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."