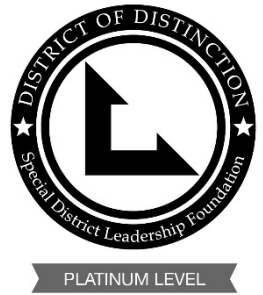




# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**NOTICE OF THE SPECIAL MEETING  
OF THE PARKS AND RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, FEBRUARY 15, 2023, 5:30 P.M.**

**NOTICE  
Coronavirus COVID-19**

In response to the current proclaimed State of Emergency, indoor masking recommendations, and recommended measures to promote social distancing imposed by State and local officials, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically (if available) or in person.

**TO ATTEND IN PERSON:** The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

**TO ATTEND BY ZOOM WEBINAR:** <https://us06web.zoom.us/j/83080753986>

**TO ATTEND BY PHONE:** +1 (669) 444 9171 or +1 (719) 359 4580 **WEBINAR ID:** 830 8075 3986

Download Agenda Packet and Materials at [www.todb.ca.gov](http://www.todb.ca.gov)

**Parks and Recreation Committee Members**

*Michael Callahan  
Bryon Gutow*

**A. ROLL CALL**

1. Call business meeting to order 5:30 p.m.
2. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee members.

**C. DRAFT MINUTES TO BE APPROVED**

1. Approve Regular Parks and Recreation DRAFT Meeting minutes of November 2, 2022.

**D. PRESENTATIONS**

**E. UPDATES**

1. Parks and Landscaping Update.
2. Recreation Update.

**F. DISCUSSION**

1. Discussion Regarding Establishing Chair and Vice-Chair.

**G. FUTURE DISCUSSION/AGENDA ITEMS**

**H. ADJOURNMENT**

1. Adjourn to the next Standing Parks and Recreation Committee meeting on March 1, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



# TOWN OF DISCOVERY BAY

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**SDLF Platinum-Level of Governance**



PLATINUM LEVEL

President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING  
OF THE PARKS AND RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, November 2, 2022, 4:30 P.M.**

**Parks and Recreation Committee Members**

*Chair Bryon Gutow  
Vice-Chair Ashley Porter*

**A. ROLL CALL**

1. Called business meeting to order 4:31 p.m.
2. Roll Call was taken and all members were present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. DRAFT MINUTES TO BE APPROVED**

1. Approve Regular Parks and Recreation DRAFT Meeting minutes of September 7, 2022.

Vice-Chair Porter made a Motion to Approve the Draft Minutes of September 7, 2022.

Chair Gutow second.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0

**D. PRESENTATIONS**

None.

**E. UPDATES**

1. Landscape Projects Update by Zone.

Presented by Parks and Landscape Manager, Bill Engelman.

- Zone 61 – Resurfacing basketball court. Estimated completion first quarter of next year.
- Zone 35 – Getting preliminary cost for installing solar lights from Newport Drive bridge to Safeway.
- Zone 57 – County approved a new monument development sign for Regatta & Bixler.
- Zone 9 – Conservation Corps will fix posts on the concrete fence starting at Ravenswood.
- Zone 8 – Resurfacing of Cornell Park Basketball courts will begin early next year using Prop 68 Non-Competitive Funds Grant.

2. Clipper Drive Update

- Work progressing from the Tot Lot East following the direction of irrigation.
- Next week plants will be added.

### 3. Update on Community Center Programs

Presented by Parks and Recreation Supervisor, Monica Gallo.

- Pickleball courts were resurfaced under warranty.
- Pool is officially closed for the season.
- Yoga began and is very popular.
- Free Halloween Zumba in the Park had a great turnout.
- New "Mind, Body, Soul" classes will be offered in the future due to demand.
- Planning for Spring aquatics sessions will begin soon.
- Vice-Chair Porter inquired about activities for children. Tennis, dance and paint classes are all offered to kids.
- Delta Breeze Lacrosse will come look at the parks to see if they can utilize the facilities in Discovery Bay.
- Next week there will be some trench line digging as well as hand digging to check status of underground lines at the Community Center.

### F. **DISCUSSION**

1. Discussion with Possible Action to Cancel the January 4, 2023, Parks & Recreation Standing Committee Meeting.

Presented by General Manager, Dina Breitstein.

- Staff will not be available to prepare an agenda the week prior to the January 4, 2023, Parks & Recreation Standing Committee Meeting due to the Holiday closure.
- Vice-Chair Porter would like to schedule a special meeting before the March 2024 Standing Parks & Recreation Committee Meeting.

Committee members agree to the cancellation of the January 4, 2023, Standing Parks & Recreation Committee Meeting.

### G. **FUTURE DISCUSSION/AGENDA ITEMS**

None.

### H. **ADJOURNMENT**

1. Meeting adjourned at 4:50p.m. to the next Standing Parks and Recreation Committee meeting on March 1, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

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**LANDSCAPING PROJECTS FOR FISCAL YEAR 2022-23**

<u>TOWN ZONES</u>	<u>Proposed Project</u>	<u>Estimated Cost</u>	<u>Potential Vendor</u>	<u>Approximate Schedule</u>	<u>Comments</u>
<b>Zone 8</b>	Clipper Drive	\$ 470,000	Bid/Corps/TODB	Sept./Oct.	<b>IN PROCESS</b>
	Lido Median	\$ 3,000	TODB	3Q 2022	COMPLETED
	Willow Lake Road island enhancements	\$ 40,000	TODB/Bid	2Q 2023	Dryscape
	Prop 68 - Cornell Park	\$ 187,441	Bid/Corps/TODB	2023	Basketball court, BBQ area, benches and trash receptacles throughout
	<i>Estimated Subtotal</i>	\$ 700,441			
<b>Zone 9</b>	Fence repair	\$ 15,000	Corps/TODB	4Q 2022	
	Wilde enhancements	\$ 25,000	TODB	2023	
	<i>Estimated Subtotal</i>	\$ 40,000			
<b>SPECIAL ZONES</b>					
<b>Zone 35 Medians</b>	Remove and replace vegetation, add dryscape and drip irrigation	\$ 10,000	Corps	4Q 2022	
	Install lighted enhancement	\$ 70,000	Bid	TBD	Possible bollard lighting, decorative street lighting, marquee or directional sign
	<i>Estimated Subtotal</i>	\$ 80,000			
<b>Zone 57 Regatta Park</b>	Define and enhance shrubs beds nearest playground	\$ 2,000	TODB	TBD	May wait until new play structure is added from County Prop 68 funds
	Enhance areas nearest BBQ areas	\$ 1,000	Corps	4Q 2022	
	Enhance front sign entrance	\$ 5,000	Corps	4Q 2022	
	Repave and stripe parking lot	\$ 20,000	Bid	1Q 2023	
	New trash cans at park (6)	\$ 10,000	TODB	TBD	<b>IN PROCESS</b>
	New neighborhood entrance signs	\$ 10,000	TBD	TBD	<b>IN PROCESS</b>
	<i>Estimated Subtotal</i>	\$ 38,000			
<b>Zone 57 Streets</b>	Enhance all three entrances to this community	\$ 11,000	Corps/TODB	2Q 2023	To include the median on Porthole Drive
	<i>Estimated Subtotal</i>	\$ 11,000			
<b>Zone 61 Slifer Park</b>	Basketball court resurfaced	\$ 50,000	Bid	4Q 2022	
	Enhancements nearest BBQ areas and benches along paths	\$ 7,000	Corps	1Q 2023	COMPLETED
	Enhancements nearest basketball courts	\$ 2,500	Corps	1Q 2023	COMPLETED
	<i>Estimated Subtotal</i>	\$ 59,500			
<b>Zone 61 Streets</b>	Enhance Preston and Point of Timber intersection	\$ 10,000	Corps/TODB	2Q 2023	
	<i>Estimated Subtotal</i>	\$ 10,000			

Enhancements = mulch, stone, modifying current irrigation to drip, and vegetation