



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE SPECIAL MEETING
OF THE WATER AND WASTEWATER COMMITTEE
OF THE TOWN OF DISCOVERY BAY**

Wednesday, October 25, 2017

STANDING WATER AND WASTEWATER COMMITTEE SPECIAL MEETING 4:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

Water and Wastewater Standing Committee Board Members

Chair Bill Pease

Vice-Chair Kevin Graves

A. ROLL CALL

1. Call business meeting to order 4:00 p.m. – Chair Pease.
2. Roll Call – All present with the exception of Vice-Chair Graves and District Water Engineer Shobe.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. DRAFT MINUTES TO BE APPROVED

1. September 21, 2017 Water and Wastewater Standing Committee DRAFT meeting minutes – Approved.

D. DISCUSSION ITEMS

1. Discussion regarding Well No. 8 – Site Locations.

Water and Wastewater Manager Koehne – Provided the details regarding Well No. 8 site locations. There was discussion related to Well No. 8 site locations and the piping and filtering system, and engineering looking into alternatives with the pros and cons.

2. Discussion regarding the Operations and Maintenance (O&M) Manual for Wastewater Treatment Plant.

General Manager Davies – Provided details regarding the O&M Manual related to the drafting of the manual, the cost and/or alternatives.

District Engineer Harris – Provided additional details regarding the O&M Manual related to the labor of the manual, the technical proposal, an RFP for the manual. There was discussion regarding a qualified Firm to provide a proposal. District Engineer Harris will provide three options at the next Water and Wastewater meeting for review and then bring to a Board meeting for approval.

3. Discussion regarding the Wastewater Filtration Project.

District Engineer Harris – Provided the details regarding the Wastewater Filtration Project related to permit violations. There was discussion related to the source of the problem within the system, documenting the violation, and issuing a Notice of Completion. The discussion continued regarding the project not complete due to part availability, the retention release, and Title 22 (required by December 2022).

E. FUTURE DISCUSSION/AGENDA ITEMS

1. RFP process for the Operations and Maintenance (O&M) Manual for Wastewater Treatment Plant.

F. ADJOURNMENT

1. The meeting adjourned at 4:57 p.m. to the next Standing Water and Wastewater Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 10-30-17

<http://www.todb.ca.gov/agendas-minutes>