



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Bill Pease • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Bill Mayer • Director – Ashley Porter

**NOTICE OF THE SPECIAL MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, November 18, 2020
SPECIAL PARKS AND RECREATION COMMITTEE
5:00 P.M. – 6:00 P.M.**

NOTICE
Coronavirus COVID-19

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically.

TO ATTEND BY TELECONFERENCE:
Toll-Free Dial-In Number: (866)848-2216
CONFERENCE CODE: 5193676302
To view the Agenda and Presentation Materials go to
Agenda Packet and Materials at: www.todb.ca.gov/

Parks and Recreation Committee Board Members

*Chair Kevin Graves
Vice-Chair Bryon Gutow*

A. ROLL CALL

1. Call business meeting to order 5:00 P.M.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

C. DRAFT MINUTES TO BE APPROVED

- 1.

D. DISCUSSION ITEMS

1. Terracare Landscaping Performance Update.
2. Prop 68 Competitive Grant- Clipper Drive Linear Park.
3. Alternative Landscape Project(s).

E. FUTURE DISCUSSION/AGENDA ITEMS

F. ADJOURNMENT

1. Adjourn to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Meeting Date

November 18, 2020

Prepared By: Bill Engelman, Parks and Landscape Manager and Monica Gallo, Recreation Programs Supervisor
Submitted By: Michael R. Davies, General Manager

Agenda Title

California State Parks – Prop 68 Competitive Grant

Recommended Action

Discussion and provided feedback regarding applying for the California State Parks Proposition 68 Competitive Grant and moving forward with landscaping projects.

At the November 4, 2020 Parks and Recreation Committee meeting, Staff presented to the Committee the Prop 68 Per Capita Program Grant. Staff would like to inform the committee that another grant opportunity has become available from the Office of Grants and Local Services through California State Parks. The grant is titled the Prop 68 Competitive Grant.

In addition to the Prop 68 Per Capita Grant. Staff would like to apply for up to \$8,500,000.00 to create, expand or renovate an existing park. This could also include the acquisition of new land.

In reviewing the competitive chart, a project site would be eligible with one of the following and must use the Community Fact Finder to check the project site radius: A ratio of less than 3 acres of parkland per 1,000 residents or a median household income below \$56,982.00

No site in Discovery Bay falls below the \$56,982.00 household income and our park sites do not meet the ratio of less than 3 acres per parkland per 1,000 residents.

However, staff believes we can consider Clipper Drive as a linear park. Although Discovery Bay does not fall below the \$56,982.00 income amount, Clipper Drive does fall below the 3 acres per parkland per 1,000 residents.

Our vision for Clipper would be what we are referring to as a linear park, to include a larger more meandering path way, pedestrian lighting, outdoor exercise equipment along the walk-way, benches and gathering areas and water wise landscape materials and allow this beautiful enhancement to flow into a new and improved tot-lot.

Currently staff was set to begin re-landscaping Clipper Drive with \$100,000 from FY 2019/2020 carry over funds. In total staff has \$168,000.00 in carry over funds for landscape projects. The Town used \$25,000 to freshen up areas of the Town with a contract with Terracare. This leaves \$43,000 to work on a combination of the following:

- Newport Drive (\$6,000)
- Discovery Bay Blvd. (\$58,000)
- Temporary bark and freshening up Clipper Drive (\$30,000)
- Discovery Bay Blvd. islands dryscape enhancements (\$20,000)

With permission from the Committee, staff would like to:

- Place the Clipper Drive project on hold, apply for the grant and reserve the \$100,000 for the project in the event the Grant is not approved.
- Prioritize the above projects using the remaining \$43,000 of carry over funds

The timeline for the Prop 68 Competitive Grant is as follows:

- March 12, 2021 – Application deadline

- Summer 2021 – Grants to be awarded
- March 2025 – Project completion

Staff has reviewed the Grant procedures and believes this project would be within the parameters of what the requirements are and has reached out to our assigned grant Project Officer to review the finer details and get confirmation. At the time of writing this report staff has not heard back from our Grant Officer.

Previous Relevant Board Actions for This Item

Attachments

AGENDA ITEM: D-2