



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE SPECIAL MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Thursday, January 28, 2021
SPECIAL MEETING 5:00 P.M. – 6:00 P.M.**

**NOTICE
Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically.

TO ATTEND BY TELECONFERENCE:
Toll-Free Dial-In Number: (866)848-2216
CONFERENCE CODE: 5193676302
To view the Agenda and Presentation Materials go to
Agenda Packet and Materials at: www.todb.ca.gov/

Parks and Recreation Committee Board Members

*Bryon Gutow
Ashley Porter*

SPECIAL MEETING 5:00 P.M.

A. ROLL CALL

1. Call business meeting to order 5:00 P.M. – By Board Member Gutow
2. Roll Call – All present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public comment regarding:

- Pickleball court fundraising update. Requested to meet with Town staff regarding a layout of proposed ideas for pickleball courts to assist in fundraising.

Board Member Gutow advised to communicate with Recreation Program Supervisor Monica Gallo to coordinate efforts.

C. DISCUSSION ITEMS

1. Discussion Regarding Chair and Vice-Chair.

Decision to appoint Chair and Vice-Chair was settled between Board Members Ashley Porter and Bryon Gutow. Bryon Gutow will be Chair and Ashley Porter will be Vice-Chair.

2. Pool Update.

Recreation Program Supervisor Monica Gallo advised the Committee that Tuff Shed and Adams Pool have begun working on the pool renovations simultaneously.

Chair Gutow asked for a time frame for completion of this project.

Recreation Program Supervisor Monica Gallo stated the contractors have advised that the completion goal is May 2021.

Chair Gutow, Vice-Chair Porter and Recreation Program Supervisor Monica Gallo discussed personnel for the pool and pool rates. They also spoke about recreational vendors that will provide exercise classes and

activities for the public. Recreation Program Supervisor Monica Gallo advised the Committee of the process of contracting with vendors for recreational pool activities.

3. Prop 68 Statewide Park Program Competitive Grant Update.

Parks and Landscape Manager Bill Engelman updated the Committee with latest efforts to gather information from the public regarding ideas and opinions for Clipper Linear Park. There will be one more meeting to engage the public in the project and afterwards, staff will prepare a Resolution for the Board on February 17, 2021 Regular Board Meeting. All measures are on track to apply for the Prop 68 Competitive Grant by March 12, 2021.

4. Resolution for Prop 68 Statewide Park Program Competitive Grant.

Finance Manager Julie Carter described the details of the forthcoming Resolution for the Prop 68 Competitive Grant.

5. Prop 68 Per Capita Grant – Top 5 List.

Parks and Landscape Manager Bill Engelman reminded the Committee that the Per Capita Grant has allocated \$187,441 to the Town. This allocation requires Town to match it at 20%. Top five (5) landscaping and improvement ideas for Cornell Park were selected and are as follows;

- Sports Field Rehabilitation
- Uniform benches, table and receptacles
- Basketball court resurfacing
- Replacement of Barbeque area to include table and prep table
- Restroom update

Parks and Landscape Manager Bill Engelman suggested funds remain in Zone 8 to update the Towns oldest park infrastructure. Discovery Bay Recreation and Sports has offered to make the required 20% match available to the Town of Discovery Bay Park and Receptions Department if the funds are used for projects that they concur with.

General Manager Mike Davies advised the Committee that the Pickleball community has expressed interest in these allocated funds; however, the Town sees a larger need for the utilization of these funds at Cornell Park.

Vice-Chair Ashley Porter asked which option would have a larger service to the community.

Parks and Landscape Manager Bill Engelman expressed the frustration of the community with the sports field, basketball court and the severity to replace the barbeque area. She also mentioned concern with concentrating on water conservation efforts during the improvements.

6. Ravenswood Park.

Parks and Landscape Manager Bill Engelman gave update on Ravenswood Park play equipment.

McNabb Construction, Inc. has ordered the play structure and the window for installation of the equipment will be approximately four (4) weeks.

Chair Bryon Gutow requested a breakdown of budgets available in each zone to help in decision making processes for each area or project.

General Manager Mike Davies advised that a breakdown is possible and will also provide a projected budget and a summary of expenditures to date for Ravenswood Park.

Vice-Chair Porter asked about communication with Contra Costa County Public Works Department. Inquired if it would it be possible to have a representative from the county participate in this committee meeting in the future.

General Manager Mike Davies advised he would ask and provide feedback at another meeting.

D. ADJOURNMENT

1. Adjourned at 5:36 p.m. to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."