



# TOWN OF DISCOVERY BAY

"A COMMUNITY SERVICES DISTRICT"

**SDLF PLATINUM-Level of Governance**

**President Bryon Gutow, Vice-President Kevin Graves, Director Ashley Porter,  
Director Carolyn Graham and Director Lesley Belcher**

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**NOTICE OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
July 01, 2026 07:00 PM**

**To Attend In-Person:**

Discovery Bay Community Center, 1601 Discovery Bay Boulevard, Discovery Bay, CA 94505

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting:

**To Attend by Zoom Webinar:** <https://us06web.zoom.us/j/85454370841>

**To Attend by Phone:** +1 (669) 444-9171 OR +1 (719) 359-4580 & Webinar ID 85454370841

**To Download Agenda Packet & Materials:** <http://www.todb.ca.gov/>

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**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call Meeting to Order at 7:00p.m.
2. Pledge of Allegiance.
3. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to 3 minutes)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialogue between the Board and the commenter as the law

strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

C.1 Approve Regular Board of Directors DRAFT Meeting Minutes from June 17, 2026.

Sponsor(s): Kelly Rajala, Board Secretary

**D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS**

D.1 Contra Costa County District III Supervisor Diane Burgis Report

D.2 Contra Costa County Office of the Sheriff Report

D.3 California Highway Patrol

D.4 Contra Costa Contra Fire Protection District

**E. MUNICIPAL ADVISORY COUNCIL**

E.1 Discussion & Possible Recommendation to Contra Costa County Regarding Agency Comment Request CDLP26-02020

Sponsor(s): Stephen Griswold, Assistant General Manager

**F. PRESENTATIONS**

**G. DISCUSSION AND POSSIBLE ACTION**

G.1 Discussion & Possible Action Regarding the Discovery Bay Lions Club Special Event Permit Application for the Summer Jam Event on August 22, 2026.

Sponsor(s): Monica Gallo, Park & Landscape Manager

G.2 Discussion and Possible Action to Award Contract to Herwit Engineering for Construction Management Services for Wastewater Capital Improvement Projects.

Sponsor(s): Aaron Goldsworthy, Water & Wastewater Manager

G.3 Discussion and Possible Action to Approve Removal of Concrete Fencing Around Ravenswood Park.

Sponsor(s): Monica Gallo, Park & Landscape Manager

**H. MANAGER'S REPORT**

**I. GENERAL MANAGER'S REPORT**

**J. DIRECTOR REPORTS**

J.1 Standing Committee Reports

- a. Communications Committee Meeting (Committee Members Lesley Belcher and Bryon Gutow) July 1, 2026.
- b. Parks & Recreation Committee Meeting (Committee Members Carolyn Graham and Bryon Gutow) July 1, 2026.
- c. Water & Wastewater Committee Meeting (Committee Carolyn Graham and Kevin Graves) July 1, 2026.

**K. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

**L. CORRESPONDENCE**

**M. LEGAL REPORT**

**N. FUTURE AGENDA ITEMS**

**O. ADJOURNMENT**

Adjourn to the next Regular Meeting of the Board of Directors on July 15, 2026 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours.