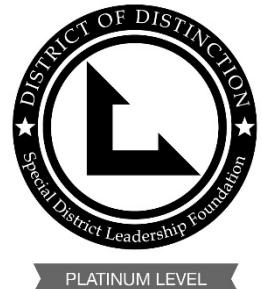




TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday April 21, 2021
REGULAR MEETING 7:00 P.M.**

**NOTICE
Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically.

**TO ATTEND BY TELECONFERENCE:
Toll-Free Dial-In Number: (877)778-1806
CONFERENCE CODE **891949****

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Bryon Gutow.
2. Pledge of Allegiance – Led by Director Ashley Porter.
3. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public comment regarding:

- With more day light hours, request was made to extend the hours of the Community Center grounds. Stated the County Health Officer has supported tournaments being allowed.

President Bryon Gutow recommended the caller reach out to Recreation Program Supervisor Monica Gallo for current Community Center grounds hours.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve April 7, 2021 Regular Board of Directors DRAFT Meeting minutes.
2. Approve Register of District Invoices.

Motion made by Director Ashley Porter to approve items on the Consent Calendar as presented.
Second by Director Michael Callahan.

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

D. AREA AGENCIES REPORTS / PRESENTATION

None.

E. LIAISON REPORTS

F. PRESENTATIONS

1. Monthly Water and Wastewater Report from Veolia – February 2021 and March 2021.

Veolia Project Manager Anthony Harper presented the Board with February 2021 and March 2021 water operation reports. Advised of reports which have been submitted to the state as required. Gave update on Well statuses. Wastewater Plant No. 1 is non-operational. He provided updates on current projects.

Director Carolyn Graham asked if there were any issues with low water pressure on the morning of April 21, 2021.

Veolia Project Manager Harper advised the pumps slowed down and that may have caused changes in the water pressure approximately at 5:30 a.m. However, it was quickly fixed and his department did not receive any complaints.

G. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action to Send a Letter of Support for a Revised County Fireworks Ordinance. General Manager Mike Davies advised of a proposed update to the Fireworks Ordinance which will hold persons responsible for fireworks violations that occur on their property. Supervisor Burgis will modify this ordinance in hopes of reducing the risk of fires. Mr. Davies advised the Board of the interest to support this revision to the ordinance by writing a letter of support to the Supervisor's office.

Motion made by Director Carolyn Graham to approve the request by Supervisor Burgis' office to write a support letter to revise the ordinance.

Second by President Bryon Gutow.

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

2. Discussion and Possible Action to Update the Town's Mission, Vision, Goals and Values Statement.

General Manager Mike Davies advised staff is recommending an update to the Town's Mission, Vision, Goals and Values Statement to add wording which includes diversity and inclusion. A draft was presented to the Board for review.

Motion made by Director Carolyn Graham to add "Champion diversity and inclusion" statement into the Town's Mission, Vision, Goals and Values Statement.

Second by Director Michael Callahan.

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

3. Discussion and Possible Action to Adopt Resolution 2021-06 Approving the Mitigated Negative Declaration and Approving the Sewage Treatment Plants, Denitrification and Master Plan Upgrades Project.

Project Manager Mike Yeraka advised the Board of letters received by Indian tribes regarding the Mitigated Negative Declaration Notice. One of the letters indicated that there might be some potentially eligible cultural sites around our area. Town of Discovery Bay has retained a cultural research expert and depending on any findings, a professional will train employees in what to look for regarding artifacts and human remains. Resolution 2021-06 is included with this item and staff is recommending the adoption of the Mitigated Negative Declaration and Masterplan Upgrades.

Motion made by Director Ashley Porter to adopt Resolution 2021-06.

Second by President Bryon Gutow.

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

H. MANAGER'S REPORT

I. GENERAL MANAGER'S REPORT

1. General Manager Mike Davies stated Pantages will have a public hearing before the Board of Supervisors Planning Commission on April 28th, 2021 at 6:30 p.m. The Pantages development has changed its plan from building homes with docks to building 277 residential lots and 18 common area parcels. It was determined that Well 8 is a viable site on Pantages property.

2. General Manager Mike Davies reminded the Board of Directors that Thursday, May 20, 2021 there will be a budget meeting. Advised the Board to keep in mind some of the upcoming projects and to be strategic of future improvements.

J. DIRECTORS' REPORTS

Director Ashley Porter reported of items discussed at the Special Parks and Recreation Committee Meeting earlier. Discussion included landscaping options for the area surrounding the Community Center Pool. The design for the corner of Seal/ Discovery Bay Boulevard and Riverlake/ Discovery Bay Boulevard.

President Bryon Gutow advised the Committee is leaning toward the option of installing artificial turf around

the pool. This item will be discussed with the Finance Committee for budgeting and review.

K. DIRECTOR'S TRAINING AND REGIONAL MEETING REPORTS

1. Report of LAFCO Regular Board Meeting – April 14, 2021- Director Michael Callahan.
2. Report of Contra Costa County Aviation Advisory Committee – April 8, 2021- Vice President Kevin Graves.
3. Report of ECCFPD Board of Directors Meeting- April 14, 2021 – Vice President Kevin Graves.

L. CORRESPONDENCE RECEIVED

M. FUTURE AGENDA ITEMS

N. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

O. CLOSED SESSION:

P. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

Q. ADJOURNMENT

1. Adjourned at 7:43 p.m. to the regular meeting on May 5, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."

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