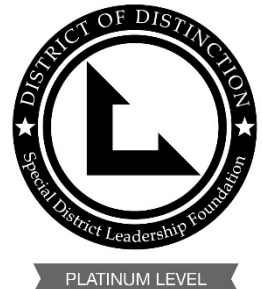




TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

NOTICE OF THE REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY Wednesday July 20, 2022

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance led by Recreation Programs Supervisor, Monica Gallo.
3. Roll Call was taken all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

1. Resident Public Comments:
 - Resident One: Provided positive feedback regarding the pool and staff. Resident recommended providing more shade near the pool area and encouraged more residents to come and enjoy the pool.
 - VFW, Brentwood is looking to grow there veteran membership and ways to assist local veterans in need. In addition, increasing community involvement. Resident publicly acknowledged the sacrifice of Joey Graves and President Graves.
 - Resident Two: Expressed concerns over Airbnb rentals and the loud parties, fireworks, and speeding on the weekends.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from July 6, 2022
2. Approve Regular Board of Directors DRAFT Meeting minutes from July 12, 2022.
3. Approve Register of District Invoices.
4. Approve Resolution 2022-26 Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Town of Discovery Bay Community Services District Pursuant to the Brown Act Provisions.

Vice-President Porter made a Motion to Approve the Consent Calendar.

Director Graham second.

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

1. None.

E. PRESENTATIONS

1. Veolia Report.
Presented by Anthony Harper for the months of May and June.
 - Water Production for Willow is stressed due to warmer weather and holidays.
 - Wastewater Plant 1 – non-operational, currently operating on Wastewater Plant 2.
 - Filtration ability is good at 99.7%.
 - Veolia is inviting Town Staff to complete safety training, more information coming soon.
 - Water and Wastewater Committee is developing a plan to balance out water production of treatment plants prior to the completion of new housing projects.

- Board recommended Communications Committee to encourage residents to monitor irrigation due to drought and to save on water.

F. DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action to Approve Funding in the Amount of \$470,000 for the Clipper Drive Revitalization Project.

Presented by Landscape Manager, Bill Engelman.

- Phases 1-3 will include:
 - Wall aesthetics
 - Path Solution and Boulder Seating
 - General Landscape
 - Amenities
- Board expressed interest to include the community at a future time of the project.

No public comment.

Vice-President Porter made a Motion to Approve Staff's request for total project estimate not to exceed \$470,000.

Director Graham second.

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

G. MANAGER'S REPORT

Presented by Recreation Programs Supervisor, Monica Gallo.

- Flick n' Float was a success approximately 80-100 people in attendance.

H. GENERAL MANAGER'S REPORT

None.

I. DIRECTOR REPORTS

AD HOC Committee Meeting, Presented by President Graves.

- Selection of Architects has been narrowed down and staff will start negotiating contract for Feasibility Study.

J. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

None.

K. CORRESPONDENCE RECEIVED

L. MUNICIPAL ADVISORY COUNCIL

1. Discussion and Possible Action Regarding Short-Term Rentals in Discovery Bay.

Presented by Director Graham.

- Legal Counsel explained what Municipal Advisory Council is, and how the Town residents can be involved in providing input.
- Director Graham received complaints regarding short-term rentals and received approximately 50-60 inquiries. The Communications Committee discussed issues to bring to Board to recommend staff to draft a letter.
- Board has recommended staff to draft a letter to request the enforcement of short-term rental permits and send letter to Code Enforcement.

Public Comments:

- Resident One: There are approximately fifteen VRBO rentals on Marlin Drive, short-term renters are taking over shared common areas. Complaints have been sent to the County.
- Resident Two: Concerned about unsafe boating practices, resident is requesting posters be placed for safety.
- Resident Three: Recommended looking at South Lake Tahoe/Northshore rules and limits as a model to follow.

- Resident Four: Resident has been threatened by short-term renters, police and County have been notified without result.
- Residents Five and Six: Concerned about crime, exceeding speed limits, and negative scenarios and guidelines.

President Graves made a Motion to Approve Interim Assistant General Manager, Mike Davies to compose a letter to be reviewed by President Graves and Director Graham to be sent to Vice-President Porter to submit it to the Supervisors office to be included on Code Enforcement Agenda.

Vice-President Porter second.

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT

1. Meeting adjourned at 8:32 p.m. to the next Regular Meeting of the Board of Directors on August 3, 2022, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."