



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

**SDLF Platinum-Level of Governance**



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday December 7, 2022, 6:30 P.M.**

**NOTICE**  
**Coronavirus COVID-19**

In response to the current proclaimed State of Emergency, indoor masking recommendations, and recommended measures to promote social distancing imposed by State and local officials, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically (if available) or in person.

**TO ATTEND IN PERSON:** The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

**TO ATTEND BY ZOOM WEBINAR:** <https://us06web.zoom.us/j/81454784640>

**TO ATTEND BY PHONE:** +1 (669) 444 9171 or +1 (719) 359 4580 **WEBINAR ID:** 814 5478 4640

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

**SPECIAL MEETING at 6:30 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 6:30 p.m.
2. Pledge of Allegiance.
3. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

**D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS**

**E. PRESENTATIONS**

**F. DISCUSSION AND POSSIBLE ACTION**

1. Discussion and Possible Action Regarding Location of Menorah Placement at the Community Center.

**G. MANAGER'S REPORT**

**H. GENERAL MANAGER'S REPORT**

**I. DIRECTOR REPORTS**

**J. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

**K. CORRESPONDENCE RECEIVED**

**L. MUNICIPAL ADVISORY COUNCIL**

**M. FUTURE AGENDA ITEMS**

**N. ADJOURNMENT**

1. Adjourn to the next Regular Meeting of the Board of Directors on December 7, 2022, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



# Town of Discovery Bay

*"A Community Services District"*

## STAFF REPORT

**Meeting Date**

December 7, 2022

**Prepared By:** Dina Breitstein, General Manager  
**Submitted By:** Dina Breitstein, General Manager

### Agenda Title

Discussion and Possible Action Regarding Location of Menorah Placement at the Community Center.

### Recommended Action

1. Approve, subject to compliance with staff conditions of approval, the temporary placement of a Holiday Menorah at the outdoor flagpole area of the Community Center; and,
2. Board Direction to Town Staff to prepare a policy for all displays at the Town's Community Center and until such policy is adopted, the Board authorizes the Town's General Manager, upon the advice of legal counsel, to consider and approve any applications for public displays.

### Executive Summary:

At the September 21, 2022, Board of Directors Meeting, the Board approved the placement of a Holiday Tree to be displayed at the Community Center.

Shortly after the tree went up at the Community Center, staff was contacted by Rabbi Peretz Goldshmid regarding the placement of a Menorah next to the Holiday Tree display at the Community Center. Staff informed Rabbi Goldshmid that the approval is subject to a board decision just as the Holiday Tree display.

Rabi Goldshmid would like to place a menorah next to the Community Holiday Tree located at the Community Center. Rabbi Goldshmid would like to have a lighting ceremony on December 20, 2022 at 5 PM. This ceremony would entail the use of the Community Center parking lot for attendees, lighting of the Menorah followed by a prayer and some music. The lighting ceremony would last between 30 and 40 minutes.

Upon board approval, staff will require that the community group putting up the menorah provide insurance and indemnify the Town of any liability. After the complete and proper documentation has been received by staff the Menorah holiday display may be put up. The display would need to be removed from the Community Center location by the weekend of January 7, 2023 which is the same weekend as the Holiday Tree.

Would like to

### Menorah Description:

- Menorah
- Menorah dimensions approximately 7ft x 6 ft
- weight 100 pounds

### Installation & Tear Down:

- volunteers will install the Menorah.
- proposed installation date, the weekend of December 12, 2022 (subject to change depending receipt of documentation).
- proposed tear-down date, the weekend of January 7, 2023.

### Previous Board Action

**Attachments**

AGENDA ITEM: F1