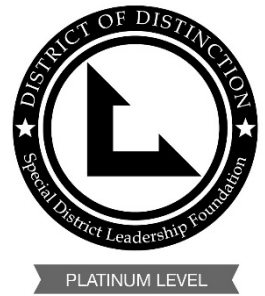




# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



## SDLF Platinum-Level of Governance

President – Michael Callahan • Vice-President – Carolyn Graham • Director – Kevin Graves • Director – Bryon Gutow • Director – Ashley Porter

**MINUTES OF THE SPECIAL MEETING  
OF THE PARKS AND RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, January 17, 2024, 4:30 P.M.**

**Parks and Recreation Committee Members**

*Chair Michael Callahan  
Vice-Chair Bryon Gutow*

**A. ROLL CALL**

1. Called business meeting to order 4:30 p.m.
2. Roll Call was taken, and all members were present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. DRAFT MINUTES TO BE APPROVED**

1. Approve Parks and Recreation DRAFT Meeting minutes of November 1, 2023.

Vice-Chair Gutow made a motion to approve the Parks and Recreation DRAFT meeting minutes of November 1, 2023.

Chair Callahan seconded the motion.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED:0, ABSENT: 0.

**D. DISCUSSION**

1. Discussion and Possible Feedback Regarding the BSK Contract for Geotechnical Preparation Services for the Community Center Retaining Wall in the Amount of \$19,700.

Presented by Gregory Harris, District Engineer for Discovery Bay.

- A retaining wall at the Community Center is failing.
- Geotechnical report for the area would cost \$19,700.
- Vice-Chair Gutow questioned the necessity of the Geotechnical Report.

Chair Callahan prefers to bring in a retaining wall specialist for a consultation. Vice-Chair Gutow concurs.

Item will be pulled from the January 17, 2024 Board of Directors Meeting.

**E. FUTURE DISCUSSION/AGENDA ITEMS**

Vice-Chair Gutow would like to get a timeline of Parks and Landscaping projects.

Chair Callahan would like staff to present an overall plan for the continuation of projects illustrating where they were, where they are, and where they are going in the future.

**F. ADJOURNMENT**

1. Adjourned at 4:52pm. to the next Standing Parks and Recreation Committee meeting on March 6, 2024, at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."