



# TOWN OF DISCOVERY BAY

"A COMMUNITY SERVICES DISTRICT"

**SDLF PLATINUM-Level of Governance**

**Chair Carolyn Graham and Vice-Chair Byron Gutow**

---

**NOTICE OF THE REGULAR MEETING  
OF THE PARKS & RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
July 01, 2026 04:30 PM**

**To Attend In-Person:**

Discovery Bay Community Center, 1601 Discovery Bay Boulevard, Discovery Bay, CA 94505

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting:

**To Attend by Zoom Webinar:** <https://us06web.zoom.us/j/83080753986>

**To Attend by Phone:** +1 (669) 444-9171 OR +1 (719) 359-4580 & Webinar ID 83080753986

**To Download Agenda Packet & Materials:** <http://www.todb.ca.gov/>

---

**A. ROLL CALL**

1. Call business meeting to order at 4:30p.m.
2. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to 3 minutes)**

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair.

Comments from the public do not necessarily reflect the viewpoint of the Committee Members.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

C.1 Approve SPECIAL Parks & Recreation Committee DRAFT Meeting Minutes from June 3, 2026. Page 3

**D. UPDATES**

D.1 Bi-Monthly Parks, Landscape, and Recreation Update - June 2026 Page 6  
Sponsor(s): Monica Gallo, Park & Landscape Manager

**E. PRESENTATIONS**

**F. DISCUSSION ITEMS**

F.1 Discussion & Possible Recommendation Regarding the Discovery Bay Lions Club Special Event Permit Application for the Summer Jam Event on August 22, 2026. Page 16  
Sponsor(s): Monica Gallo, Park & Landscape Manager

**G. FUTURE AGENDA ITEMS**

**H. ADJOURNMENT**

Adjourn to the next Regular Meeting of the Parks & Recreation Committee at the Community Center located at 1601 Discovery Bay Boulevard.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours.



**MINUTES OF THE SPECIAL MEETING OF THE  
PARKS & RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
June 17, 2026 05:30 PM**

Chair Carolyn Graham and Vice-Chair Byron Gutow

---

**A. ROLL CALL**

Meeting was called to order at 5:30pm.

Roll call was taken and all members were present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to 3 minutes)**

There was one public comment:

- Resident would like season pass to be offered this season, and complimented staff for getting the pool running.

**C. CONSENT CALENDAR**

**Moved By** Vice-Chair Byron Gutow

**Seconded By** Chair Carolyn Graham

Motion to approve the Consent Calendar.

**Motion Carried (2 to 0)**

C.1 Approve Parks & Recreation Committee DRAFT Meeting Minutes from March 4, 2026.

**D. UPDATES**

D.1 Bi-Monthly Parks, Landscape, and Recreation Update - May 2026

Update given by Landscape Manager Monica Gallo.

- Mow schedule was discussed.
- Landscape Manager Gallo identified all of the various zones through the Town.
- The Town maintains Zone 35, 57, and 61 for Contra Costa County.
- Annual palm tree trimming will begin in July.
- The County paid for WeatherTrak smart irrigation system at Slifer Park.
- Irrigation controllers are beginning to fail. Each cost approximately \$8,000 to replace.
- Pool is currently open.
- Community Center Synthetic Turf project was sponsored by Measure X funds.

**E. PRESENTATIONS**

None.

**F. DISCUSSION ITEMS**

F.1 Discussion & Possible Feedback to the Discovery Bay Lions Club Regarding their Special Event Permit Application for the Summer Jam Event on August 22, 2026.

Lisa Combs, Vice President and Jennifer Bruno, Board Member with the Discovery Bay Lions Club presented information on Summer Jam Concert.

- Summer Jam is scheduled for August 22, 2026.
- \$5 admission for attendees 12 years and older.
- There will be eight professional security personnel plus Lion volunteers.
- Alcohol - ID will be checked at gate.
- No outside food/drinks and no coolers permitted.
- All bags will be checked.
- Liability Insurance is current.

Committee asked clarifying questions regarding alcohol consumption, security, set-up and tear down timeline.

F.2 Discussion & Possible Recommendation to Approve the Removal of Concrete Fencing at Ravenswood Park.

Presented by Landscape Manager Monica Gallo.

- The Ravenswood neighborhood is approximately 20-years old.
- Surrounding concrete fencing has deteriorated over the past several years.
- Recently, the Town successfully completed a similar project at Slifer Park, where deteriorated concrete fencing was removed by Jensen Landscape.

**Moved By** Vice-Chair Byron Gutow

**Seconded By** Chair Carolyn Graham

Motion to recommend to the Board of Directors that the concrete fencing surrounding Ravenswood Park (Zone 9) be removed and authorize the use of Jensen Landscape to perform the removal work.

F.3 Discussion & Possible Recommendation to Hire Consultants to Update the Existing Zone 8 Assessment and Revenue Analysis Report to Evaluate Funding Options and to Prepare a Comprehensive Parks and Recreation Master Plan and Landscape Master Plan.

Presented by Assistant General Manager Stephen Griswold,

- Contra Costa County Landscaping and Lighting District No. M-8 was originally formed to finance and maintain public landscaping, streetscape improvements, community amenities, and related infrastructure within the Discovery Bay community. Following

the transfer of governance responsibilities from Contra Costa County to the Town of Discovery Bay Community Services District, the former M-8 assessment district became what is now known as Zone 8, which continues to serve as the primary funding source for landscaping maintenance and related services within a substantial portion of Discovery Bay.

- Unlike many newer landscape and lighting districts established pursuant to Proposition 218, Zone 8 is not funded through a fixed annual parcel assessment.
- Costs are increasing, however revenues are not.
- Staff requests that the Committee provide feedback and recommend that the Board of Directors authorize staff to hire consultants to update the existing Zone 8 assessment and Revenue Analysis Report to evaluate funding options and to prepare a comprehensive Parks and Recreation Master Plan and Landscape Master Plan.

Committee would like staff to explore cost of proposals and move forward with master plan process.

**G. FUTURE AGENDA ITEMS**

None.

**H. ADJOURNMENT**

Meeting was adjourned at 6:28pm.

*Kelly Rajala*

---

Kelly Rajala

# PARKS, LANDSCAPE and RECREATION UPDATES JUNE 2026





## DID YOU KNOW?

### The Discovery Bay Landscape Department...

- Mows & details nearly 25 acres of turf
- Maintains the Community Center, including
  - 12 pickleball courts
  - 4 tennis courts
  - Swimming pool
  - Small & Large Dog Parks
- Maintains 5 Parks, including
  - 7 playground structures
  - 1 splash pad
  - Soccer goal posts
  - Basketball courts
  - Baseball field
  - 2 pickleball courts
  - 1 tennis court
  - 2 sets of restrooms
- Maintains walking pathway from Newport to Sandy Cove Shopping Center
- Empties all trash and dog waste receptacles
- Maintains approximately 795,000 sq. ft. of shrub beds
- Irrigation repairs and leaks to all parks and streetscapes
- Capital Improvement Projects
- Remains current on County Ag Pesticide Permit, undergoes County inspections, and submits monthly reports to County Ag department

### Landscape Team

*Monica Gallo*

*Matt Bevers*

*Luis Mora*

*Connor Stawicki*

*Fernando Guitron*

*Anthony Garcia*

JUNE 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Trash Pickup Irrigation / Leaks Spray: Cabrillo, So. Pt., Discovery Pt., DB Blvd. entrance, DB Blvd. islands Streetscape: Newport	Irrigation / Leaks Spray: DB Blvd. east/west Plant 1 weed abatement Streetscape: Newport	Mow/Detail CC and Dog Park Plant 1 weed abatement	Irrigation / Leaks Mow/Detail Cornell Park Clearing: Regatta Park	Irrigation / Leaks Clearing: Regatta Park Power wash: Cornell Park BBQ area & Ravenswood Park
Trash Pickup Irrigation / Leaks Mow/Detail Regatta Park Mow/Detail Slifer Park Pull Weeds: SP/Newport Spray Clipper Drive, Regatta parking lots Pool maintenance	Irrigation / Leaks Mow/Detail Ravenswood Park Mow/Detail Common Lawns and Park & Ride Clearing: Regatta Park Spray Poe, Poe median, Slifer Pool maintenance	Irrigation / Leaks Mow/Detail CC and Dog Park Cleaning: Regatta Park Pool maintenance	Irrigation / Leaks Mow/Detail Cornell Park Spray/Pull Weeds: walking tail Pool maintenance	Irrigation / Leaks Clearing: Regatta Park Spray: walking trail Pool maintenance
Trash Pickup Irrigation / Leaks Pull Weeds: Preston and Point of Timber Pool maintenance	Irrigation / Leaks Clearing: Regatta Park Pool maintenance	Irrigation / Leaks Mow/Detail CC and Dog Park Clearing Regatta Park, Bixler Pool maintenance	Irrigation / Leaks Mow/Detail Cornell Park Clearing: Bixler Pool maintenance	Irrigation / Leaks Clearing: Bixler Pool maintenance
Trash Pickup Irrigation / Leaks Mow/Detail Regatta Park Mow/Detail Slifer Park Clearing: Bixler Pool maintenance	Irrigation / Leaks Mow/Detail Ravenswood Park Mow/Detail Common Lawns and Park & Ride Clearing: Bixler, Newport Pool maintenance	Irrigation / Leaks Mow/Detail CC and Dog Park Clearing: Bixler Clearing: Newport Pool maintenance	Irrigation / Leaks Mow/Detail Cornell Park Clearing: Bixler Pool maintenance	Irrigation / Leaks Clearing: Bixler Pool maintenance

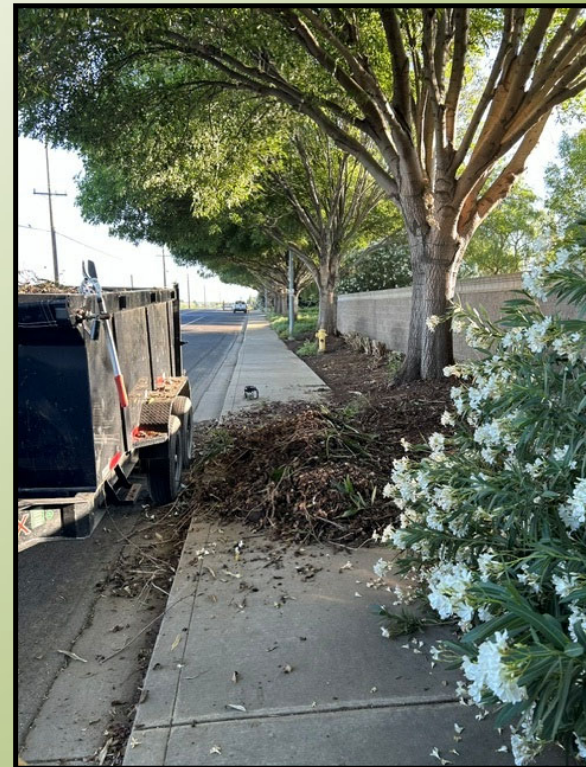
# REGATTA PARK



# REGATTA PARK



# BIXLER ROAD





# Discovery Bay Community Center 2026 Pool Activities



### Recreational Swim (Public Swim)

- Lifeguards on duty
- Open to all ages - families and individuals welcome!
- Unstructured fun swim time: play, swim, or relax.
- No organized activities or lane reservations.

**Recreational Swim Schedule**

**WEEKDAYS (June 12 - July 24)**  
Friday: 12:00 PM - 6:00 PM

**✗ No Rec Swim: Monday - Thursday**

**WEEKENDS (June 13 - September 13\*)**  
Saturday & Sunday: 12:00 PM - 6:00 PM

**HOLIDAY PUBLIC SWIM HOURS**  
September 7  
12:00 PM - 6:00 PM

#### ADMISSION & PASSES

**DAILY ADMISSION**  
General: \$5.00  
Children under 2: FREE

**SEASON PASSES**  
Due to the shortened pool season, season passes will not be available this year.

### Adult Lap Swim (18+)

- No lifeguard on duty
- **FREE** with required registration & signed waiver
- Structured for lap swimming only - no recreational play
- Quiet environment for exercise & endurance swimming.

**Adult Lap Swim Schedule**

**June 15 - July 23**  
Monday - Thursday 9:00 AM - 3:00 PM

**July 27 - September 25\***  
Mon-Fri: 9:00 AM - 3:00 PM

**✗ \*No Lap Swim on September 7**

### Water Fitness (13+)

Water Fitness is a fun and safe way to exercise in a pool, designed for all levels of fitness. What to Bring: water noodle or water hand weights

**How to Join**

- Register in person at the front desk (1601 Discovery Bay Blvd)
- Please arrive about 15 minutes early to sign a waiver and check in

**Fee:** \$10 drop-in

**Water Fitness Schedule**  
**Monday & Wednesday**  
**3:00 PM - 4:00 PM**

Please check our community calendar for specific dates.

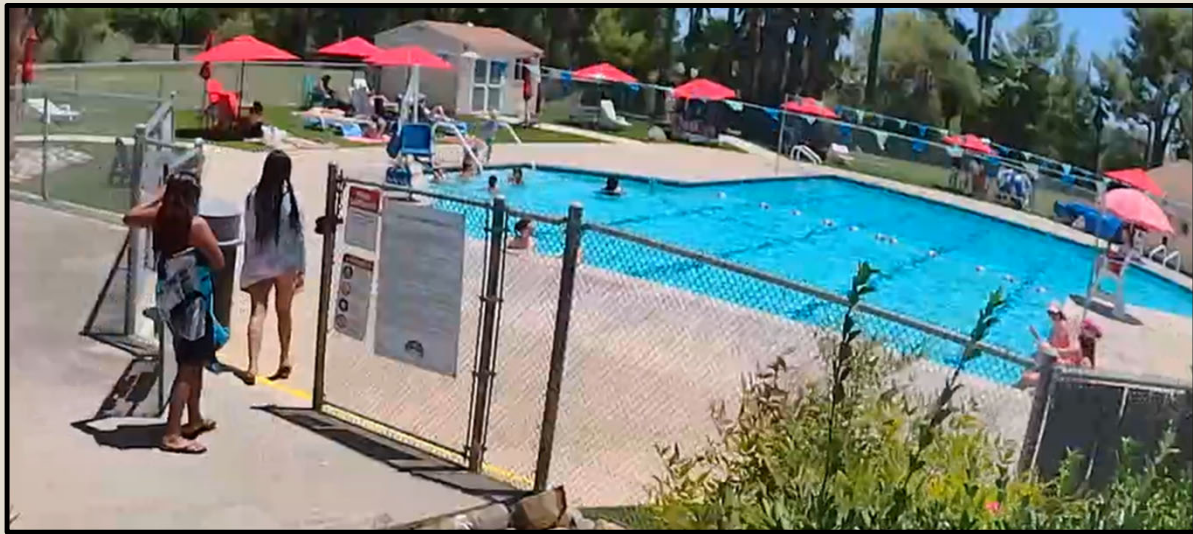
**✗ \*No Water Fitness on September 7**


Subject to change without notice  
Weather permitting



**Location:** 1601 Discovery Bay Blvd.  
**Website:** <https://todb.recdesk.com/Community/Home>  
**Phone Number:** (925) 392-4575

Revised 6/3/26






# ADULT YOGA CLASS

STRETCH • BREATHE • RECHARGE •


BUILD STRENGTH, IMPROVE FLEXIBILITY, AND ENHANCE OVERALL WELL-BEING WITH INSTRUCTOR MRS. SNEATH.

TUESDAYS | 6:00 PM  
925-392-4575 • 1601 DISCOVERY BAY BLVD.  
TODB.RECDESK.COM/COMMUNITY



## BOOK CLUB

We're so glad you're here! This book club is a space to share ideas, enjoy great conversations, and connect with others who love to read. Whether we're diving into a gripping novel, discussing a powerful memoir, or just catching up over refreshments, our goal is to grow together—through meaningful conversation, shared curiosity, and good company.



Let's read, chat, and connect!  
Online sign-up required at:

Location: 1601 Discovery Bay Blvd.  
Website: <https://todb.recdesk.com/Community/Home>  
Phone Number: (925) 392-4575




Planting Seeds Academic Solutions

# KIDS SUMMER CAMPS


AGES 7-12  
REGISTRATION: \$90  
AM AND PM WEEKLY SESSIONS AVAILABLE  
**JUNE 8 - JULY 24**

Jr. Crime Scene Detectives, Jewelry From The Earth, Clay Creations, Improv Explorations, slime Science, Songwriters In The Making, Magic Wizards

1601 Discovery Bay Blvd.  
925-392-4575  
<https://todb.recdesk.com/Community/Home>




# ZUMBA CLASS



Dance your way to a healthier you with our instructor Karina. Join our lively Zumba classes Tuesdays and Thursdays from 7:00 - 8:00 PM. Cost is \$14 per class when registering for the month. Drop in fee is \$17 per class.

For detailed information contact us at:


Discovery Bay Community Center  
1601 Discovery Bay Blvd.  
925-392-4575  
[todb.recdesk.com/Community/Home](https://todb.recdesk.com/Community/Home)



## Kids Yoga

With Mrs. Sneath

Stretch, smile, and shine! Our Kids Yoga Class helps children build strength, flexibility, focus, and confidence through fun, age-appropriate poses and mindful movement. In a welcoming, non-competitive space, kids explore balance, relaxation, and creativity while having a great time. Please wear comfortable clothing and bring a yoga mat and water bottle. Register online.



Discovery Bay Community Center  
1601 Discovery Bay Blvd.  
925-392-4575  
[todb.recdesk.com/Community/Home](https://todb.recdesk.com/Community/Home)



## Dance Classes

AVAILABLE FOR AGES 18 MONTHS TO 18+

- ✓ BALLET
- ✓ LYRICAL JAZZ
- ✓ JAZZ

INSTRUCTOR  
Grace Pascual

LOCATION  
1601 Discovery Bay Blvd

For more information, such as class description, dates, time, and pricing, please scan the QR code or visit: [todb.recdesk.com/Community/Home](https://todb.recdesk.com/Community/Home)

Contact us:  
925-392-4575



**FREE**

# MOVIES IN THE PARK

AT THE COMMUNITY CENTER - STARTING AFTER SUNSET

## SCREENING SCHEDULE

 MAY 29	 JUNE 26	 JULY 24	 AUGUST 21
---	--	--	---





# Town of Discovery Bay

*"A Community Services District"*

## STAFF REPORT

**Agenda Title:** Discussion & Possible Recommendation Regarding the Discovery Bay Lions Club Special Event Permit Application for the Summer Jam Event on August 22, 2026.

**Meeting Date:** July 1, 2026

**Prepared By:** Monica Gallo, Park & Landscape Manager

**Submitted By:** Dina Breitstein, General Manager

### RECOMMENDED ACTION:

Staff recommends that the Parks & Recreation Committee make the following recommendation to the Board of Directors:

- Recommend that the Board of Directors review the application and associated materials and make a determination on the issuance on the special event permit application for the Lions Club Summer Jam event on August 22, 2026.

### EXECUTIVE SUMMARY:

The Discovery Bay Lions Club submitted a Special Event Permit application to host its annual Summer Jam Concert on Saturday, August 22, 2026, at the Discovery Bay Community Center. The proposed event includes live entertainment, food vendors, alcoholic beverage sales, merchandise vendors, and associated event activities.

On June 17, 2026, representatives from the Discovery Bay Lions Club presented their event proposal to the Parks and Recreation Committee. The Committee reviewed the proposed event, discussed operational considerations, and provided direction to staff regarding event logistics, public safety, traffic and parking management, facility impacts, and cost recovery.

Following the Committee meeting, District staff evaluated the operational impacts associated with the event and developed a series of recommended conditions intended to protect District facilities, ensure public safety, provide appropriate cost recovery, and minimize impacts to surrounding residents. Staff believes the event can be successfully accommodated provided all conditions of approval are satisfied prior to the event.

Additionally, the Lions Club will be responsible for payment of all applicable District fees associated with the event, including but not limited to rental of the Community Center grounds for event setup, the event day, and teardown (Friday through Sunday); District staff time; facility preparation and restoration; closure of the Community Center pool; and any other direct costs incurred by the District in support of the event.

The conditions of approval and applicable fees are outlined below for Board consideration.

**Special Event Permit Fee - \$3,750.00**

### Event Information and Operational Considerations:

- \$1,500 Deposit is required due to the scale of the event.

- Access to the back of the Community Center building will ONLY be permitted for Lions Club Board of Directors members and the scheduled performers (band).
- The Lions Club will be responsible for securing and monitoring the tennis and pickleball courts to prevent unauthorized access.
- Security personnel must be present in the parking lot at all times to ensure vehicles are parked safely and legally.
- The rear sliding gate located behind the pool at the south end of the property will not be available for use.
- The Lions Club will be solely responsible for coordinating all vendors and contractors, including but not limited to staging, sound systems, portable restrooms, refuse collection,
- Amplified sound must cease no later than 10:00 p.m.
- The primary contact identified on the application must remain on-site for the duration of the event.
- Parking or driving on paver stone surfaces or synthetic turf areas is strictly prohibited.
- The Lions Club will be responsible for all Town staff costs associated with the event, including opening and securing the grounds, monitoring compliance with facility requirements, and any additional staff support required before, during, or after the event. These costs are separate from facility rental fees and deposits.
- Site cleanup shall be completed by 12:00 p.m. the following day (or another specified deadline).
- District staff may immediately suspend activities that create an unsafe condition or violate permit conditions.

**Alcohol and Food Service Requirements:**

- Alcohol sales will be limited exclusively to those conducted by the Discovery Bay Lions Club. A copy of the required ABC permit must be provided to the Community Center prior to the event.
- All food vendors must provide copies of applicable Contra Costa County Health Permits prior to the event.

**Public Safety Requirements:**

- The Contra Costa County Sheriff's Office and Contra Costa County Fire Protection District must be notified of the event at least one week prior to the event date.

**Insurance Requirements:**

- General Liability Insurance with limits of not less than \$1,000,000 per occurrence is required. The Town of Discovery Bay Community Services District must be listed as both the certificate holder and additional insured, and the additional insured endorsement must be included.
- Updated and complete insurance documentation must be submitted to the Community Center no later than ten (10) business days prior to the event.
  - Proof of appropriate insurance coverage for the sale and service of alcoholic beverages must also be submitted no later than ten (10) business days prior to the event.

**Additional Conditions:**

- The Town dumpster is not available for use by outside organizations.
- All event personnel, volunteers, vendors, and contractors must comply with the directions and instructions of Town staff at all times.
- A minimum of eight (8) portable restrooms, including at least one (1) ADA-accessible unit, and four (4) handwashing stations must be provided.
- A minimum of two (2) first aid kits and two (2) fire extinguishers must be available on-site at all times.
- Pool Closed – No one should be in the pool area at all for any reasons.
- Electrical outlets inside the pool area, near the pickleball courts, or any others on the grounds may not

be used.

- The Lion's Club must provide all necessary generators to run event equipment etc.

---

**FISCAL IMPACT:**

All District costs associated with the event are intended to be fully recovered through facility rental fees, deposits, reimbursement of District staff time, and any additional direct costs incurred by the District. Approval of the event is not anticipated to result in any net fiscal impact to the District.

---

**PREVIOUS RELEVANT BOARD ACTIONS FOR THIS ITEM:**

N/A

---

**ATTACHMENTS:**

1. SJ Special Events Permit 1
2. SJ Special Events Permit 2
3. Site Map - Summer Jam 2026
4. Summer Jam 2026 Flyer



TOWN OF DISCOVERY BAY COMMUNITY SERVICES DISTRICT

SPECIAL EVENT PERMIT APPLICATION

SPECIAL EVENT:

Location:  Community Center  Cornell Park  Ravenswood Park

Please check all that apply to your Special Event:

- Arts/Crafts/Safety Faire
- Block Party
- Business/Health Faire
- Car Show
- Carnival/Circus
- Certified Farmers Market
- Clothing/Food Give-Away
- Concert
- Egg Hunt
- Filming
- Fundraiser
- Parade/Procession
- Park Festival
- Pickleball Courts
- Protest/Rally/Demonstration
- Pyrotechnics/Fireworks
- Parking Lot Sales
- Pickleball Court
- Protest/Rally/Demonstration
- Pyrotechnics/Fireworks
- Retail Sales
- Race/Run/Marathon
- Street Festival
- Walk-A-Thon

Other: \_\_\_\_\_ Estimated number of participants per day: 700 Total Attendance: \_\_\_\_\_

CONTACT INFORMATION

Name/Organization: Discovery Bay Lions Club  
 Address: Discovery Bay E-mail: Tolisa.lisa@gmail.com  
 Main Contact: Lisa Corbbs Phone Number: 925-787-9188  
 Secondary Contact: Jennifer Bruno Phone Number: 949-351-2063

EVENT INFORMATION

Date Submitted: 06-05-24 Actual Event Dates: 08-22-24  
 Set up Times: 8:30 to \_\_\_\_\_ Actual Event Times: 5:30 to 10:00 Take down/Clean-up: 9:30pm  
*PM PM + Next morning*

Check all applicable items:

- Alcohol to be Sold\*
- Alcohol to be given away\*
- Amplified Sound
- Animals
- Comfort Stations
- Cones and/or Delineators
- Craft Booths
- Electric Generators
- Electrical Power Sources
- Entertainment
- Extra Parking Lots
- Food Trucks
- Fireworks/Pyrotechnics
- Food to be given away\*\*
- Food to be sold\*\*
- Free Admission ?
- Garbage Removal
- Jump/Bounce Houses
- Mobile Medical Service Vehicles
- Music  DJ  Live Band
- Open to the public
- Parade
- Portable Bleachers
- Portable Fencing
- Portable Lights
- Portable Stage
- Portable Toilets
- Private Event
- Recycling Receptacles
- Rides/Amusements
- Security
- Tents
- Tickets to be sold for entry *Under Concord-Nation*
- Vendor Booths

Revised 6/2024

Description of event: DB Lions Annual Summer Jam Concert.  
Late afternoon/Evening concert for the DB Community  
Stage for band with lawn seating for concert goers.

**\*ALCOHOL IS NOT ALLOWED WITHOUT APPROVAL BY THE DEPARTMENT OF ALCHOLOIC BEVERAGE CONTROL (ABC) AND APPROVAL BY THE GENERAL MANAGER\*\***

**\*\* A Temporary Food Event Permit must be obtained from CCCEH if food is given away or sold at a public/community event**

**PLEASE NOTE THAT WE ARE NOT A BANQUET FACILITY AND DO NOT HAVE A KITCHEN**  
**See Policy 012 for a complete list of rules and regulations.**

**FEE(S) / DEPOSIT(S) / CANCELLATIONS**

The rental fee and deposit are due the day you make your reservation. The rental fee may be paid by Visa, Mastercard, check or money order. The deposit is required to be paid separately from the rental fee by check or money order made payable to the "Town of Discovery Bay CSD."

Cancellation for Special Event Permit Applications occurring sixty (60) days or more prior to the event will be refunded all fees and deposits. Cancellations less than sixty (60) days, but more than thirty (30) days prior to the event date will forfeit 25% of the total fees. Cancellations less than thirty (30) days prior to the event date, but more than fifteen (15) days prior to the event date will forfeit 50% of the total fees. Cancellations occurring less than fifteen (15) days prior to the event date will forfeit all applicable fees. In all cases of cancellation, 100% of deposit shall be returned.

**Applicant Signature:** Lisa Combs **Date:** 06/05/24

**WAIVER, RELEASE & INDEMNITY AGREEMENT**

Waiver, Release and Indemnity Agreement: The person signing this Agreement warrants that he/she has the authority to execute this Agreement or on behalf of the Organization/Group and that he/she or the Organization/Group will be bound to the terms of the Agreement by such signature. I hereby understand this application is to request usage of a Facility and accept personal responsibility for damage sustained and/or cost incurred by the Town of Discovery Bay CSD because of the occupancy of said premises by myself or my Organization/Group. I, or my Organization/Group, agree to fully reimburse the Town of Discovery Bay CSD for any damage arising from the use of said Facility, and costs and/or attorneys' fees, if any, incurred in collection. I have received, read and fully understand the rules, regulations and policies for use of the Facility. I agree to abide by, inform my Organization/Group, and enforce the rules, regulations and policies of the Town of Discovery Bay CSD governing the use of the Facility. I understand and agree that failure to abide by the rules, regulations and policies of the Town of Discovery Bay CSD shall result in the immediate loss of privileges of use of the Facility and/or privileges for future use. I also agree to hold the Town of Discovery Bay CSD, its officers, employees, the individual members thereof, agents, and volunteers, harmless from any damage, liability, cost or legal expense that may arise during or be caused in any way by such use or occupancy of the Facility. I agree that this Waiver, Release and Indemnity Agreement is binding on my heirs and assigns.

**Applicant Signature:** Lisa Combs **Date:** 06/05/24

**For Office Accounting Use Only**

Rental Rate: \_\_\_\_\_ Deposit Amount: \_\_\_\_\_ Deposit Ck # \_\_\_\_\_

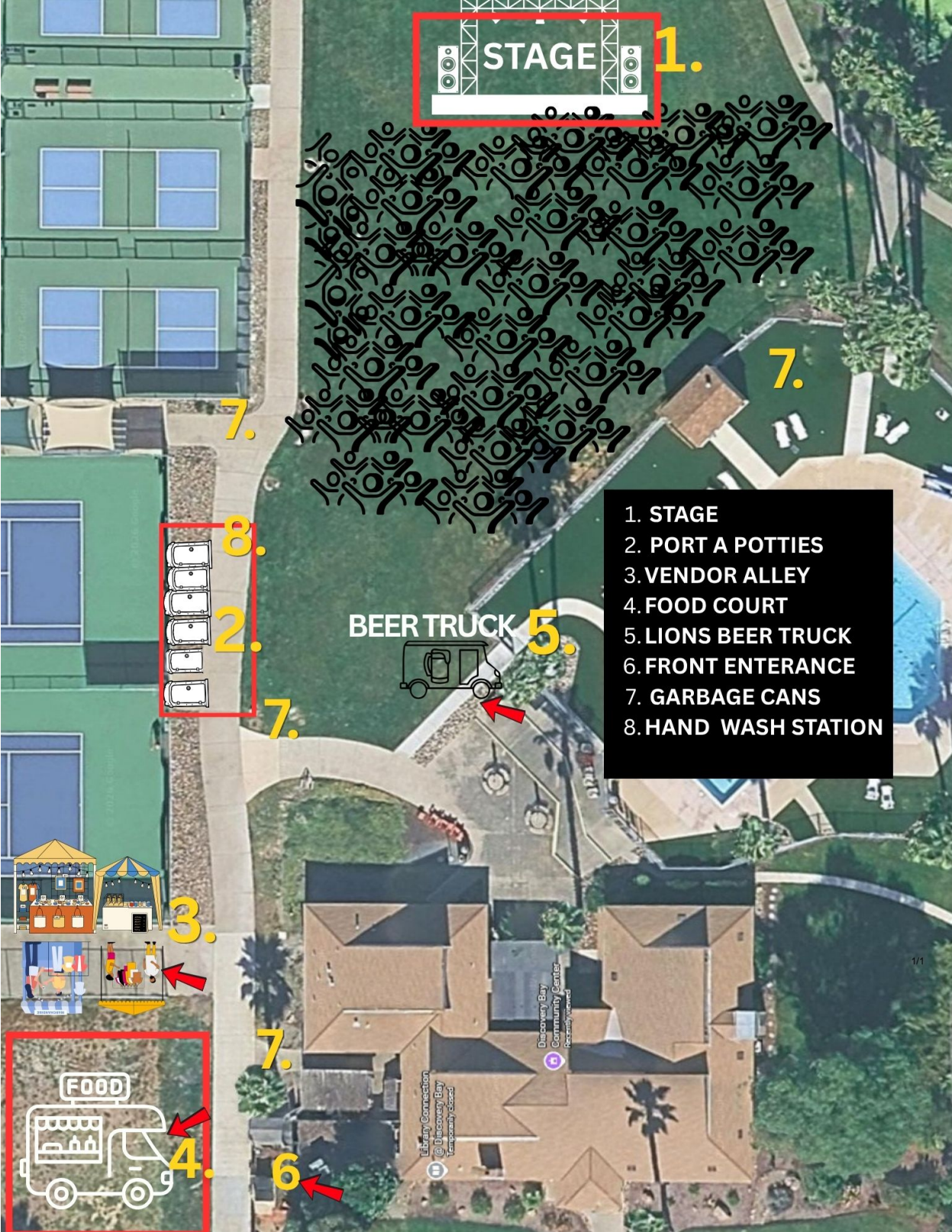
Number of Hours: \_\_\_\_\_ Date Rental Fee Paid: \_\_\_\_\_  Ck # \_\_\_\_\_  Cash  Credit Card

Total: \_\_\_\_\_ Insurance Required? \_\_\_\_\_

**Staff Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Fee Waiver Approval by Town General Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Note any Pre-existing damage to the area:



# SAVE THE DATE!

## AUGUST 22 ★ 2026 ★



DISCOVERY BAY

# LIONS

HOSTING

# SUMMER JAM

## 2026

FEATURING

# THE SPAZMATICS

THE ULTIMATE 80s NEW WAVE EXPERIENCE!



★ **A NIGHT OF MUSIC, FUN & COMMUNITY!** ★  
LIVE MUSIC • VENDORS • FOOD • DRINKS • FAMILY FUN

★ **KIDS UNDER 12 FREE!** ★

— *MORE DETAILS COMING SOON!* —