



TOWN OF DISCOVERY BAY CSD

President - Kevin Graves • Vice-President - Brian Dawson • Director - Mark Simon • Director - Chris Steele • Director - Ray Tetreault

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
TOWN OF DISCOVERY BAY CSD**
Wednesday June 15, 2011
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov

REGULAR MEETING at 7:00p.m.

A. ROLL CALL

The meeting was called to order at 7:00p.m. President Graves led in the Pledge of Allegiance. Roll call was taken and all Directors were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. PRESENTATIONS

None

D. CHAIR REPORT AND DIRECTORS' COMMENTS

Director Steele – Stated that the Community Center Committee is making good progress and looks as though we are on schedule.

Vice-President Dawson – Stated that the Splash Pad is a popular place to be and that the Splash Pad was an awesome idea.

President Graves – Provided his report and stated that he attended the June 6, 2011 East Contra Costa Fire Protection District Meeting and provided the details of the meeting.

Director Steele – Provided his report and stated that he attended the June 8, 2011 LAFCo Meeting and provided details of the meeting.

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Minutes of previous Regular Meeting dated June 1, 2011
2. Minutes of previous Special Meeting dated June 8, 2011
3. District Invoices
4. District Financials
5. A Resolution No 2011-15 of the Governing Body of the Town of Discovery Bay Community Services District for the Election of Directors to the Special District Risk Management Authority Board of Directors

Motion made – by Director Simon to approve the Consent Calendar and seconded by Vice-President Dawson. Motion carried by the following vote: AYES: 5, NOES: 0

F. NEW BUSINESS AND ACTION ITEMS

1. Resolution Number 2011-14 Adopting a Policy for Reimbursement of Expense and Travel of Officials and Employees and for Board Member Compensation of the Town of Discovery Bay Community Services District

General Manager Howard – Stated that this item was brought to the Board in a Closed Session. There are two (2) changes, and those changes are highlighted in yellow on page three (3) of the Draft Policy.

The discussion continued between General Manager Howard, the Board, and Legal Counsel Gillick in regards to the highlighted changes of the Draft Travel and Compensation Policy.
General Manager Howard – Decided to have no action taken and bring the item back to the Board with the suggested changes from the Board.

2. Adopt Resolution Number 2011-16 Approving the Fiscal Year 2011-12 Operating, Capital and Revenue Budgets

General Manager Howard – This item was brought to the Board in May and in the Workshop on June 8, 2011. The recommended changes from the Board are implemented into the FY 2011-12 Operating, Capital and Revenue Budgets document.

Motion made – by Vice-President Dawson to approve the Fiscal Year 2011-12 Operating, Capital and Revenue Budgets and seconded by Director Simon.

Motion Amended – by Vice-President Dawson to include adopting Resolution 2011-16 and seconded by Director Simon. Motion carried by the following vote: AYES: 5, NOES: 0.

There was discussion between the General Manager, the Board, and the Public.

3. Appointment of Board Member to Code Enforcement Committee

General Manager Howard – Announced that this item was brought back to the Board due to a scheduling conflict of attendance of the meetings.

President Graves – Stated that he would like to appoint Vice-President Dawson to the position of the Contra Costa County Code Enforcement Committee. Appointment carried by the following vote: AYES: 5, NOES: 0.

G. VEOLIA REPORT

1. Veolia Monthly Operations Report for May 2011

Veolia Manager Gerald Smart – Provided the details of the monthly report for May 2011.

H. MANAGER'S REPORTS

None

I. GENERAL MANAGER'S REPORT

General Manager Howard – Shared the slides from the "Relay for Life" event held on Saturday June 11, 2011.

J. DISTRICT LEGAL COUNSEL REPORT

None

K. COMMITTEE UPDATES

1. Minutes approved for the Town of Discovery Bay CSD Regular Meeting of the Community Center Committee dated May 17, 2011

L. CORRESPONDENCE-Discussion and Possible Action

1. R – Letter from Supervisor Piepho to Sheriff David O. Livingston regarding the Byron Union School District and their support to fund the Discovery Bay P-6 Zone School Resource Officer dated May 31, 2011
2. R – Transplan Committee Meeting Minutes for May 12, 2011
3. R – Minutes for the State Route 4 Bypass Authority dated April 14, 2011
4. R – Minutes for the State Route 4 Bypass Authority dated May 12, 2011

M. PUBLIC RECORD REQUESTS RECEIVED

None

N. FUTURE AGENDA ITEMS

Director Simon – Well 7

Vice-President Dawson – Internship Program update

O. ADJOURNMENT

The meeting was adjourned at 7:47p.m. to the next Regular meeting of July 6, 2011 starting at 7:00pm at 1800 Willow Lake Road-Located in back of the Delta Community Presbyterian Church.

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