



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, May 3, 2023, 4:30 P.M.**

Parks and Recreation Committee Members

Chair Bryon Gutow

Vice-Chair Michael Callahan

A. ROLL CALL

1. Business meeting called to order 4:30 p.m.
2. Roll Call was taken, and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Parks and Recreation DRAFT Meeting minutes of March 1, 2023.

Vice-Chair Callahan made a motion to approve the Parks and Recreation DRAFT Meeting minutes of March 1, 2023.

Chair Gutow seconded the motion.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0.

D. PRESENTATIONS

1. New Community Center Design for Rear North Side Patio.

Presented by Recreation Programs Supervisor Monica Gallo.

- Revisions were made to the original design to eliminate concrete.
- Pavers and artificial turf will be used.

E. UPDATES

1. Painting of PG&E Utility Box Update.

Presented by Recreation Programs Supervisor Monica Gallo.

- Staff reached out to PG&E to see if the Town could paint the utility boxes. PG&E does not allow anyone to paint the boxes.

2. Clipper Drive Project Update.

Presented by Parks and Landscape Manager Bill Engelman.

- Progress has slowed due to weeds around town needing to be addressed first.
- Staff will plan and budget for weed season in the future.

There was one public comment on this item.

- The speaker inquired about the reasons for the delay.

F. DISCUSSION

1. Discuss Purchase and Installation of Fencing / Gating at the Community Center.

Presented by Assistant General Manager Allan Cantando.

- There have been a few trespassing incidents at the Community Center.
- Broken/missing fencing needs to be replaced.
- Staff will be bringing the item to the May 3, 2023 Board of Directors meeting.

There was one public comment on this item.

- The speaker suggested using the money that would be spent on gates to staff the community center for additional hours.

2. Discuss solar system on pickleball storage structure.

General Manager Dina Breitstein gave a brief background on the Pickleball Club's wish to have electricity available to the courts.

Presented by Robert Lyman, Secretary of Discovery Bay Recreation & Sports.

- Four panels would be placed on top of the storage shed.
- The Pickleball Club owns the shed.
- Town staff will work with the club to ensure compliance and safety.

3. Clipper Drive Discussion.

Presented by Parks and Landscape Manager Bill Engelman.

- Staff proposed utilizing the Corps to expedite the progress on Clipper Drive.
- Estimated completion is seven to eight months.
- Utilizing the Corps would lower the timeline to about four to five months.
- Funding would come from the Hoffman fund.

There was one public comment on this item.

- The speaker inquired about the funding.

G. FUTURE DISCUSSION/AGENDA ITEMS

None.

H. ADJOURNMENT

1. Adjourned at 5:11p.m. to the next Standing Parks and Recreation Committee meeting on July 5, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

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DRAFT