



## Town of Discovery Bay

### List of Board Policies

<u>Program Area</u>	<u>Policy Name</u>	<u>Date Established</u>	<u>Date Amended</u>	<u>Policy Number</u>	<u>Resolution Number</u>
Board	Conflict of Interest - Amended Every 2 years	1/28/1998	10/17/2018	001	2018-13
Board	Bylaws	3/25/1998	9/18/2024	002	2024-14
Finance	Investment Policy	7/1/1998	10/19/2022	003	2022-36
Board	Board Policy	6/19/2002	2/21/2018	004	2018-01
Administrative	Personnel Manual	8/20/2003	10/7/2020	005	2020-21
Administrative	Retention, Destruction of Audio	12/6/2006	1/16/2008	006	2008-01
Administrative	Injury and Illness Prevention Program Policy	9/17/2008	Replaced with Policy 021	007	2008-11
Administrative	Reimbursement of Expenses and Travel Policy	12/16/2009	3/7/2018	008	2014-02
Administrative	Identity Theft Prevention Program	5/19/2010	N/A	009	2010-03
Administrative	Website Policy	9/1/2010	5/3/2023	010	2023-13
Finance	Purchasing and Procurement Policy	11/3/2010	3/4/2020	011	2020-05
Parks and Landscaping	Park Rules Regulations	4/20/2011	11/4/2020	012	2020-23
Parks and Landscaping	Park & Facility Usage & Rental Policy	4/20/2011	5/3/2017	013	2016-17
Finance	Reserve Fund Policy	1/4/2012	N/A	014	2012-03
Finance	Disposition of Surplus Property	2/1/2012	N/A	015	2012-05
Administrative	Introductory Period for Newly Hired Employees	1/2/2013	N/A	016	2013-01
Administrative	Vehicle Use Policy	3/20/2013	3/1/2023	017	2023-08
Board	California Public Records Act	12/4/2013	N/A	018	2013-23
Administrative	DOT Drug and Alcohol Testing Policy	1/22/2014	8/1/2018	019	2018-10
Parks and Recreation	Volunteer Policy and Forms	1/14/2015	1/14/2015	020	2015-01
Administrative	Injury and Illness Prevention Program Policy	9/17/2008	6/15/2022	021	2022-21
Parks and Recreation	District Recreation Facilities Alcohol Policy	9/3/2014	9/18/2019	022	2014-21
Board	Policy for Facility Naming	6/17/2015	N/A	023	2015-11
Board	Use of Town Owned Equipment for local Non-Profits	9/2/2015	N/A	024	2015-16
Water Utility	Fire Hydrant Policy	6/1/2016	N/A	025	2016-07
Finance	Debt Management Policy	1/18/2017	N/A	026	2017-03
Board	Claims Policy and Procedure	9/6/2017	N/A	027	2017-17
Board	Message Board Policy	3/6/2019	N/A	028	2019-01
Board	Public Works Contracts Policy	6/19/2019	N/A	029	2019-07
Board	Board Administrative Policy No. 030 – “Discontinuation of Residential Water Service for Nonpayment.”	1/15/2020	N/A	030	2020-01
Finance	Financial Policy	9/1/2021	7/17/2024	031	2024-10
Parks & Recreation	Code of Conduct	5/3/2023	N/A	032	2023-12
Administrative	Communications	7/19/2023	N/A	33	2023-20
Finance	Capital Asset Policy	7/17/2024	N/A	34	2024-11