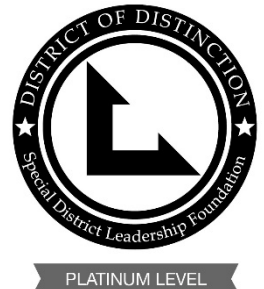




# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

**SDLF Platinum-Level of Governance**



President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**NOTICE OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday February 15, 2023, 7:00 P.M.**

**NOTICE**  
**Coronavirus COVID-19**

In response to the current proclaimed State of Emergency, indoor masking recommendations, and recommended measures to promote social distancing imposed by State and local officials, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically (if available) or in person.

**TO ATTEND IN PERSON:** The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

**TO ATTEND BY ZOOM WEBINAR:** <https://us06web.zoom.us/j/85454370841>

**TO ATTEND BY PHONE:** +1 (669) 444 9171 or +1 (719) 359 4580 **WEBINAR ID:** 854 5437 0841

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from February 1, 2023.
2. Approve Register of District Invoices.
3. Approve Resolution 2023-03 Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Town of Discovery Bay Community Services District Pursuant to the Brown Act Provisions.
4. Adopt and Approve Resolution No. 2023-04 Accepting an Easement for the Marina Waterline Crossing Repair Project.
5. Approve Amendment No. 2 to the East County Water Management Association Agreement.

**D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS**

**E. PRESENTATIONS**

1. Veolia Presentation.

**F. DISCUSSION AND POSSIBLE ACTION**

1. Discussion and Possible Action to Introduce and Waive First Reading of Amendment to Ordinance No. 7 – Water Regulations and Service Ordinance, Adding Sections 2.16 and 37.04.
2. Discussion and Possible Action to Adopt Resolution No. 2023-05 Determining CEQA Exemption for Willow Water Treatment Plant Filter Replacement Project, Approve Willow Water Treatment Plant Filter Replacement Project, and Direct Town Staff to File a Notice of Exemption
3. Discussion and Possible Action to Approve the Notice of Completion and Release the Retention Payment, and Performance and Payment Bonds for Construction of the Discovery Bay Blvd. and Egdeviev Drive Pipeline Replacement Project.
4. Discussion and Possible Action to Approve and Certify the Town of Discovery Bay Sewer System Management Plan.
5. Discussion and Possible Action to Adopt Resolution 2023-06 Adopting an Addendum to the Pantages Bay Residential Development Project EIR to address the Town's Well 8 Project and Directing Staff to File a Notice of Determination.

**G. MANAGER'S REPORT**

1. Landscape Update.

**H. GENERAL MANAGER'S REPORT**

1. Contra Costa County Health Services - Hazmat Inspection Update.

**I. DIRECTOR REPORTS**

**J. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

1. Code Enforcement Meeting – January 26, 2023 (Director Kevin Graves).
2. Liberty Union High School Meeting – January 18, 2023 (Director Kevin Graves).
3. Director Graves – Training Report.
  - a. Completion of state mandated “Anti-Harassment Training for Supervisors and Managers” (SB1343/AB1825) on January 20, 2023.
  - b. Completion of state mandated “Local Agency Ethics” (AB1234) on February 10, 2023.
4. Director Gutow – Training Reports.
  - a. Completion of state mandated “Anti-Harassment Training for Supervisors and Managers” (SB1343/AB1825) on January 11, 2023.
  - b. Completion of state mandated “Local Agency Ethics” (AB1234) on January 12, 2023.
5. Con Fire Meeting – February 7, 2023 (Director Carolyn Graham).

**K. CORRESPONDENCE**

1. CSDA Board of Directors Call for Nominations Seat C. – January 30, 2023
2. LAFCO Call for Nominations and Names of District Voting Delegates - February 2, 2023

**L. LEGAL REPORT**

**M. MUNICIPAL ADVISORY COUNCIL**

1. Discussion and Possible Action to Form an Ad Hoc Contra Costa County EIR Review Committee.
2. Discussion and Possible Action to establish a future meeting date for the Ad Hoc Contra Costa County EIR Review Committee.

3. Discussion and Possible Action to submit a letter of response on the Contra Costa County EIR.

**N. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA**

(Government Code Section 54957.7)

**O. CLOSED SESSION**

1. Public Employee Performance Evaluation Pursuant to Government Code 54947 (Position: General Manager).
3. Conference with Labor Negotiator Pursuant to Government Code 54957.6 Agency Designated Representative Ashley Porter / Andy Pinasco  
Unrepresented Employee : General Manager

**P. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION**

(Government Code Section 54957.1)

**Q. BUSINESS AND ACTION ITEMS**

1. Discussion and Possible Action to Approve Amendment to General Manager Employment Agreement.

**R. FUTURE AGENDA ITEMS**

**S. ADJOURNMENT**

1. Adjourn to the next Regular Meeting of the Board of Directors on March 1, 2023, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."