



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



SDLF Gold-Level of Governance

President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday September 5, 2018

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Graves.
2. Pledge of Allegiance – Led by President Graves.
3. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Regarding:

- The Fire Station front appearance and speeding on Discovery Bay Boulevard.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for August 15, 2018.
2. Approve Register of District Invoices.
3. Approve the 2018 Program, Activities, and Event Fee Waivers.
4. Approve the Extension of Luhdorff and Scalmanini Contract Engineers for Services into Fiscal Year 2018-2019.

Motion by: Director Pease to approve the Consent Calendar.

Second by: Director Leete.

Vote: Motion Carried – AYES: 5, NOES: 0

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report – No report.
2. Sheriff's Office Report – Lieutenant Foley – Provided the details of the Sheriff Report regarding the reported activity for the month of August. There was discussion regarding the Neighborhood Watch meeting in Ravenswood and the number of speeding citations.
3. CHP Report – Officer Thomas provided an update for the month of August. There was discussion regarding the additional reporting and patrolling by the CHP.

E. LIAISON REPORTS

None

F. PRESENTATIONS

1. River Otters Presentation.

River Otters Representative – Rick Pearce – Provided details regarding the River Otters season; River Otters Team has 109 swimmers, swim league includes Discovery Bay, Tracy, Ripon, Manteca, Modesto, and Turlock; Discovery Bay is the smallest team and still placed 4th at the league championship. The River Otters presented to the Town a Plaque and the Board congratulated the Rivers Otters Team. There was discussion regarding the River Otters Team and parent involvement for the team.

G. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action Regarding a Scope of Services by Harris & Associates for an Assessment District Review of Lighting and Landscape Zones in Discovery Bay.

General Manager Davies – Provided the details regarding the scope of services for the Assessment District Review of Lighting and Landscape Zones in Discovery Bay; a representative will be available to attend the next Board meeting of September 19, 2018 and the recommendation is to table the item until then.

Motion by: Director Pease to table the item and place on the next agenda dated September 19, 2018.

Second by: Director Leete.

Vote: Motion Carried – AYES: 5, NOES: 0

2. Discussion and Possible Action to Acquire the Sanitation Facilities at the Harbor Bay Condominiums Tract No. 6274.

President Graves – Turned the meeting over to Vice-President Mayer due to conflict of interest.

General Manager Davies – Provided the details regarding the Sanitation Facilities at the Harbor Bay Condominiums. There was discussion regarding the report from Veolia.

Motion by: Director Pease to direct the General Manager to work with legal counsel to acquire ownership of the sanitation facilities at Harbor Bay Condominiums Tract #6274 (Lot 3).

Second by: Director Leete.

Vote: Motion Carried – AYES: 4 – Vice-President Mayer, Director Leete, Director Pease, Director Steele, NOES: 0, ABSTAIN: 1 – President Graves.

3. Discussion and Possible Action to Renovate the existing Dog Park Turf - 3 Locations.

Parks and Landscape Manager Miller – Provided the details related to the renovation of the existing Dog Park Turf in 3 locations. There was discussion regarding the quote for removal of the asphalt, possible work to be done by JW Backhoe (Legal Counsel to review), fencing off the area and taking care of the weeds, (completed by Town Staff). The work will begin on October 1, 2018; taking care of the Small Dog Park, Upper East Side Dog park, and leave the asphalt for discussion at a future meeting.

Legal Counsel Streeter – Provided details regarding the project related to prevailing wage.

General Manager Davies – Stated that the process will begin by October 1, 2018, Water and Wastewater Manager Koehne will approach JW Backhoe, and then for Legal Counsel to review. The signs will be posted for the closure at the Dog Park, the Community Center and on the Website.

H. MANAGER'S REPORT

No report.

I. DIRECTORS' REPORTS

1. Standing Committee Reports

Director Leete – Provided details regarding the Contra Costa County Treasury Advisory meeting.

President Graves – Provided details regarding the Water and Wastewater meeting related to an update on the Master Plan.

2. Other Reportable Items

None..

J. GENERAL MANAGER'S REPORT

No report.

K. CORRESPONDENCE RECEIVED

1. Received – Byron Municipal Advisory Council meeting minutes from July 24, 2018.

L. FUTURE AGENDA ITEMS

None

M. ADJOURNMENT

1. The meeting adjourned at 7:39 p.m. to the next regular meeting of September 19, 2018 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 09-07-18

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