



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT
SDLF Gold-Level of Governance



PLATINUM LEVEL

President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE OF THE REGULAR MEETING
 MINUTES OF THE STANDING INTERNAL OPERATIONS COMMITTEE
 OF THE TOWN OF DISCOVERY BAY
 Wednesday, August 3, 2022**

Internal Operations Committee Members

*Chair Michael Callahan
 Vice-Chair Carolyn Graham*

A. ROLL CALL

1. Call business meeting to order 3:30 p.m.
2. Roll Call was taken and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Regular Internal Operations Committee DRAFT Meeting minutes of June 1, 2022.

Vice-Chair Graham made a Motion to Approve the Draft minutes from June 1, 2022.
 Chair Callahan second.

D. PRESENTATIONS

None.

E. UPDATES

None.

F. DISCUSSION

1. Land Acquisition and Sign Boards.

Presented by Vice-Chair, Graham.

- Committee inquired whom the owners of the sign boards within the Town to see if they can be updated or potentially repurposed.
- Town does not have legal authority over signage.

2. Municipal Advisory Council (“MAC”) – TODB Board Responsibilities.

Discussion by Interim Assistant General Manager, Mike Davies.

- Vice-Chair Graham introduced additional materials of updated MAC Policies last amended January 7, 2020, from Contra Costa County Board of Supervisors.
- Committee inquired about the history of MAC responsibilities for the Town. Staff confirmed Town has power to remain as a MAC through Supervisors Office and LAFCO.

No public comment.

G. FUTURE DISCUSSION/AGENDA ITEMS

- Staff will look into other programs for webinar options.

H. ADJOURNMENT

1. Meeting adjourned at 3:44 p.m. to the next Standing Internal Operations Committee meeting on October 5, 2022, at the Community Center located at 1601 Discovery Bay Boulevard.

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"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."