



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY Wednesday December 21, 2022, 7:00 P.M.

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Meeting called to order 7:00 p.m.
2. Pledge of Allegiance was led by Director Callahan.
3. Roll Call was taken and all members were present.
4. Oath of Office was conducted by General Manager Dina Breitstein. Newly elected directors Kevin Graves, Ashley Porter and Bryon Gutow were sworn in.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from December 7, 2022.
2. Approve Special Board of Directors DRAFT Meeting minutes from December 7, 2022.
3. Approve Register of District Invoices.
4. Approve Resolution 2022-42 Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Town of Discovery Bay Community Services District Pursuant to the Brown Act Provisions.
5. Approve the Storage Space Lease Agreement between the Town of Discovery Bay and the Discovery Bay Lions Club and a Storage Space Lease Agreement with the Discovery Bay Community Foundation.

Director Callahan made a Motion to Approve the Consent Calendar.

Vice-President Porter seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

None.

E. PRESENTATIONS

1. Veolia Presentation was postponed until the January 18, 2023 meeting.

F. DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action to Approve Board and Management Attendance at the 2023 Annual Discovery Bay Chamber of Commerce State of the Town Event.

Presented by General Manager, Dina Breitstein.

- Staff requests approval for the Board of Directors and Managers to attend the 2023 Annual Discovery Bay Chamber of Commerce State of the Town Event.

There was one public comment. The resident commented on the cost of the event.

District Legal Counsel, Andy Pinasco, stated that there would be no Brown Act considerations for this event. District business should not be discussed.

Director Graham made a Motion to approve Board and Management Attendance at the 2023 Annual Discovery Bay Chamber of Commerce State of the Town Event should they chose to attend.

Director Callahan seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

G. MANAGER'S REPORT

None.

H. GENERAL MANAGER'S REPORT

1. Town Comment Letter in Response to Delta Conveyance Project Draft Environmental Impact Report.

Presented by General Manager, Dina Breitstein.

- The Town worked with Luhdorff and Scalmanini, Diablo Water and the Contra Costa County Water Department to write a comment letter in response to Delta Conveyance Project Draft Environmental Impact Report.
- Will Nelson of the Contra Costa County Planning Department will be attending the February 1, 2023 Board of Directors meeting to discuss parcels in Discovery Bay and plans that they have for them.
- Staff learned that Cecchini Ranch is going to be submitting an application with the County in March or April 2023.
- The Town will be closed the afternoon of December 22, 2022 through January 2, 2023 for the holidays. Office will reopen Tuesday, January 3, 2023.

I. DIRECTOR REPORTS

None.

J. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

1. Liberty Union High School District Board Meeting – November 9, 2022. (President Kevin Graves)
2. LAFCO Meeting – November 9, 2022. (President Kevin Graves)
3. East County Water Management Association – November 3, 2022. (Vice-President Ashley Porter)

K. CORRESPONDENCE

1. Town Comment Letter in Response to Delta Conveyance Project Draft Environmental Impact Report Dated December 13, 2022.

L. LEGAL REPORT

1. General Manager's Annual Performance Evaluation.

Presented by Legal Counsel, Andy Pinasco.

- General Manager's Annual Performance Evaluation is planned for the first meeting in February 2023. Board of Directors will be receiving a performance evaluation packet for completion.

M. MUNICIPAL ADVISORY COUNCIL

None.

N. FUTURE AGENDA ITEMS

None.

O. ADJOURNMENT

1. Meeting adjourned at 7:15p.m. to the next Regular Meeting of the Board of Directors on January 18, 2023, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

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"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."