



TOWN OF DISCOVERY BAY

"A COMMUNITY SERVICES DISTRICT"

SDLF PLATINUM-Level of Governance

**President Bryon Gutow, Vice-President Kevin Graves, Director Ashley Porter,
Director Carolyn Graham and Director Lesley Belcher**

**NOTICE OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
June 03, 2026 07:00 PM**

To Attend In-Person:

Discovery Bay Community Center, 1601 Discovery Bay Boulevard, Discovery Bay, CA 94505

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting:

To Attend by Zoom Webinar: <https://us06web.zoom.us/j/85454370841>

To Attend by Phone: +1 (669) 444-9171 OR +1 (719) 359-4580 & Webinar ID 85454370841

To Download Agenda Packet & Materials: <http://www.todb.ca.gov/>

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call Meeting to Order at 7:00p.m.
2. Pledge of Allegiance.
3. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to 3 minutes)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialogue between the Board and the commenter as the law

strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

C.1 Approve Regular Board of Directors DRAFT Meeting Minutes from May 20, 2026.

Sponsor(s): Kelly Rajala, Board Secretary

C.2 Annual Workforce Vacancy, Recruitment, and Retention Update (AB 2561)

Sponsor(s): Stephen Griswold, Assistant General Manager

C.3 Cancellation of the December 2, 2026, and January 6, 2027, Board of Directors Meetings.

Sponsor(s): Dina Breitstein, General Manager

C.4 Notice of Completion - Cathodic Protection Test Station Repair Project.

Sponsor(s): Aaron Goldsworthy, Water & Wastewater Manager

C.5 Notice of Completion - Well 5a Destruction.

Sponsor(s): Aaron Goldsworthy, Water & Wastewater Manager

D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

D.1 Contra Costa County District III Supervisor Diane Burgis Report

D.2 Contra Costa County Office of the Sheriff Report

D.3 California Highway Patrol

D.4 Contra Costa Contra Fire Protection District

E. MUNICIPAL ADVISORY COUNCIL

F. PRESENTATIONS

G. DISCUSSION AND POSSIBLE ACTION

G.1 Public Hearing and Possible Adoption of the 2025 Urban Water Management Plan (UWMP).

Sponsor(s): Justin Shobe, Shobe Engineering

G.2 Discussion and Possible Action to Adopt Resolution No. 2026-04 - Notice of Intent to Levy and Collect an Annual Assessment for the Ravenswood Improvement District - DB Lighting and Landscape Zone 9 for Fiscal Year 2026-2027 and Set Public Hearing.

Sponsor(s): Margaret Moggia, Finance Manager

G.3 Discussion and Possible Action to Set a Public Hearing to Adopt the Operating and Capital Improvement Budgets for Fiscal Year 2026-2027.

Sponsor(s): Margaret Moggia, Finance Manager

G.4 Discussion and Possible Action to Approve Audit Fee Increase.

Sponsor(s): Margaret Moggia, Finance Manager

H. MANAGER'S REPORT

I. GENERAL MANAGER'S REPORT

J. DIRECTOR REPORTS

J.1 Standing Committee Reports

a. Special Internal Operations Committee Meeting May 28, 2026.

Sponsor(s): Ashley Porter and Lesley Belcher

b. Finance Committee Meeting June 3, 2026.

Sponsor(s): Ashley Porter and Kevin Graves

c. Water & Wastewater Committee Meeting June 3, 2026.

Sponsor(s): Carolyn Graham and Kevin Graves

K. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

K.1 East County Water Management Association - May 14, 2026.

Sponsor(s): Ashley Porter

K.2 Byron Union School District - May 7, 2026.

Sponsor(s): Kevin Graves

K.3 Contra Costa LAFCO - May 13, 2026.

Sponsor(s): Kevin Graves

K.4 Contra Costa County Aviation Advisory Committee - May 14, 2026.

Sponsor(s): Kevin Graves

L. CORRESPONDENCE

M. LEGAL REPORT

N. FUTURE AGENDA ITEMS

O. CLOSED SESSION

O.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: General Manager, Gov.
Code Section 54957(b)(1)

O.2 CONFERENCE WITH LABOR NEGOTIATORS Government Code Section 54957.6
Agency Designated Representative: Bryon Gutow, Board Chair Unrepresented
Employee: General Manager

P. Business and Action Item

P.1 Discussion and Possible Action to Amend General Manager's Employment Agreement.

Q. ADJOURNMENT

Adjourn to the next Regular Meeting of the Board of Directors on June 17, 2026 beginning at 7:00pm at the Community Center located at 1601 Discovery Bay Boulevard.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution

of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours.