



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Michael Callahan • Vice-President – Carolyn Graham • Director – Kevin Graves • Director – Bryon Gutow • Director – Ashley Porter

**MINUTES OF THE REGULAR MEETING
OF THE WATER AND WASTEWATER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, September 4, 2024, 5:30 P.M.**

Water and Wastewater Committee Members

Chair Kevin Graves

Vice-Chair Ashley Porter

A. ROLL CALL

1. Called business meeting to order 5:30 p.m.
2. Roll Call was taken, and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Water and Wastewater DRAFT Meeting Minutes of June 5, 2024.
2. Approve Water and Wastewater DRAFT Meeting Minutes of July 17, 2024.
3. Approve Water and Wastewater DRAFT Meeting Minutes of August 7, 2024.

Vice-Chair Porter made a Motion to Approve the June 5, 2024, July 17, 2024, and August 7, 2024, Draft Meeting Minutes.

Chair Graves seconded.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0

D. UPDATES

None.

E. DISCUSSION

1. Discussion Regarding Execution of 25-Year License Agreement with Contra Costa Water District for Access to the Town's Wastewater Diffuser Site.

Presented by District Project Manager Mike Yeraka.

- The Town has been using Contra Costa Water District's (CCWD's) property from HWY 4 to access the wastewater diffuser site under a Temporary Encroachment Permit set to expire in December of this year.
- CCWD has prepared a 25-year license agreement with input from district counsel.
- The license agreement would provide the Town with access to the diffuser from HWY 4.
- The Town would pay \$250 a year for the entire 25-year term for a total of \$6,250.
- The Town will pay CCWs 20% of the cost of maintenance and repairs to the portion of the roadway used by the Town as those repairs become necessary.

The Committee recommends bringing this item to a future Board of Directors Meeting.

2. Discussion and Possible Feedback to Approve Change Order for Re-Paving Services with Syblon Reid as Completion of the Willow Treatment Filter Project.

Presented by Water & Wastewater Manager Aaron Goldsworthy.

- Staff has been re-evaluating the re-paving portion of the project with Syblon Reid.
- It has been determined that extending the paving area by removing the tree line would provide more useful space for parking staff and contractor vehicles, as well as for product and chemical deliveries.
- With the repaving modifications, there will be an additional cost of \$65,372.82. This includes repaving parking spots and a pedestrian walkway, removal of trees alongside the fence and grinding the stumps and installing 1" conduit from pull box near transformers to stub out by the office building.

The Committee recommends bringing this item to the September 4, 2024, Board of Directors Meeting.

F. FUTURE DISCUSSION/AGENDA ITEMS

None.

G. ADJOURNMENT

1. Adjourned at 5:43p.m. to the next Standing Water and Wastewater Committee meeting on October 2, 2024, at the Community Center located at 1601 Discovery Bay Boulevard.