



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



## SDLF Platinum-Level of Governance

PLATINUM LEVEL

President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday June 2, 2021  
REGULAR MEETING 7:00 P.M.**

**NOTICE  
Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically.

**TO ATTEND BY TELECONFERENCE:  
Toll-Free Dial-In Number: (877)778-1806  
CONFERENCE CODE 891949**

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve May 19, 2021 Regular Board of Directors DRAFT Meeting minutes.
2. Approve May 20, 2021 Special Budget Meeting of the Board of Directors DRAFT minutes.
3. Approve Register of District Invoices.

**D. AREA AGENCIES REPORTS / PRESENTATION**

1. Assembly Member Jim Frazier, District 11.
2. Supervisor Diane Burgis, District III Report.
3. Sheriff's Office Report.
4. CHP Report.
5. East Contra Costa Fire Protection District Report.

**E. LIAISON REPORTS**

**F. PRESENTATIONS**

**G. BUSINESS AND ACTION ITEMS**

1. Public Hearing to Review and Adopt the Urban Water Management Plan.
2. Discussion and Possible Action to Approve Car Show Event in Cornell Park on June 26, 2021.
3. Discussion and Possible Action to approve and adopt the Environmental Mitigation Monitoring Plan (EMMP) Prepared by Advisian for the Diffuser Repair Project.
4. Discussion and Possible Action Regarding Prop 68 Per Capita Grant Project Selection.
5. Fiscal Year 2021-22 Proposed DRAFT Operating, Capital and Revenue Budgets.

**H. MANAGER'S REPORT**

**I. GENERAL MANAGER'S REPORT**

**J. DIRECTORS' REPORTS**

1. Standing Committee Reports.
  - a. Internal Operations Committee Meeting (Committee Members Michael Callahan and Carolyn Graham) June 2, 2021.
  - b. Finance Committee Meeting (Committee Members Kevin Graves and Bryon Gutow) June 2, 2021.
  - c. Water and Wastewater Committee Meeting (Committee Members Kevin Graves and Ashley Porter) June 2, 2021.
2. Other Reportable Items.

**K. DIRECTOR'S TRAINING AND REGIONAL MEETING REPORTS**

1. CSDA: SDLA Module 3 – Board's Role in Finance and Fiscal Accountability – May 12 & 13, 2021 – Director Ashley Porter, Director Carolyn Graham, Director Michael Callahan.
2. CSDA: SDLA Module 4– Board's Role in HR – May 26 & 27, 2021 – Director Ashley Porter, Director Carolyn Graham, Director Michael Callahan.

**L. CORRESPONDENCE RECEIVED**

**M. FUTURE AGENDA ITEMS**

**N. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA**

(Government Code Section 54957.7)

**O. CLOSED SESSION:**

1. Conference With Legal Counsel-Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: one case
2. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Michael R. Davies  
Unrepresented Employee: All TODB Employees
3. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Bryon Gutow/Rod Attebery  
Unrepresented Employee: General Manager

**P. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION**

(Government Code Section 54957.1)

**Q. BUSINESS AND ACTION ITEMS**

1. Discussion and Possible Action Regarding Town of Discovery Bay Employees Compensation.
2. Discussion and Possible Action Regarding Town of Discovery Bay General Manager Compensation.

**R. ADJOURNMENT**

Adjourn to the regular meeting on June 16, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California

Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."