TOWN OF DISCOVERY BAY

"A COMMUNITY SERVICES DISTRICT"

SDLF PLATINUM-Level of Governance

Chair Carolyn Graham and Vice-Chair Byron Gutow

NOTICE OF THE SPECIAL MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
November 18, 2026 04:30 PM

To Attend In-Person:
Discovery Bay Community Center, 1601 Discovery Bay Boulevard, Discovery Bay, CA 94505

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting:

To Attend by Zoom Webinar: https://us06web.zoom.us/j/83080753986
To Attend by Phone: +1 (669) 444-9171 *OR* +1 (719) 359-4580 *&* Webinar ID 83080753986

To Download Agenda Packet & Materials: http://www.todb.ca.gov/

A. ROLL CALL

1. Call business meeting to order at 4:30p.m.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to 3 minutes)

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee Members.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

C.1 Approve Parks & Recreation Committee DRAFT Meeting Minutes from September 2, 2026.

Sponsor(s): Kelly Rajala, Board Secretary

D. UPDATES

E. PRESENTATIONS

F. DISCUSSION ITEMS

F.1 Discussion and Possible Recommendation to Award Contract for the Town of Discovery Bay's Parks, Landscape, and Recreation Master Plan.

Sponsor(s): Stephen Griswold, Assistant General Manager

F.2 Discussion and Possible Recommendation to Select and Award a Contract for the Swimming Pool Shade Structure Project.

Sponsor(s): Monica Gallo, Park & Landscape Manager

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

Adjourn to the next Regular Meeting of the Parks & Recreation Committee at the Community Center located at 1601 Discovery Bay Boulevard.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours.