



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

**SDLF Platinum-Level of Governance**



PLATINUM LEVEL

President – Michael Callahan • Vice-President – Carolyn Graham • Director – Kevin Graves • Director – Bryon Gutow • Director – Ashley Porter

**NOTICE OF THE SPECIAL MEETING  
OF THE PARKS AND RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, June 5, 2024 3:30 P.M.**

**TO ATTEND IN PERSON:** The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting.

**TO ATTEND BY ZOOM WEBINAR:** <https://us06web.zoom.us/j/83080753986>

**TO ATTEND BY PHONE:** +1 (669) 444 9171 or +1 (719) 359 4580 **WEBINAR ID:** 830 8075 3986

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

**Parks and Recreation Committee Members**

*Chair Bryon Gutow*

*Vice-Chair Michael Callahan*

**A. ROLL CALL**

1. Call business meeting to order 3:30 p.m.
2. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee members.

**C. DRAFT MINUTES TO BE APPROVED**

1. Approve Regular Parks and Recreation DRAFT Meeting minutes of May 1, 2024.

**D. UPDATES**

**E. DISCUSSION**

1. Discussion and Possible Feedback Regarding the San Joaquin County office of Education (SJCOE) – Contract Extension.
2. Discussion and Possible Feedback to Approve Agreement with AQUAWORX/MRC/GameTime to Replace Ravenswood Park Splash Pad in Zone 9.

**E. FUTURE DISCUSSION/AGENDA ITEMS**

**F. ADJOURNMENT**

1. Adjourn to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



PLATINUM LEVEL

## SDLF Platinum-Level of Governance

President – Michael Callahan • Vice-President – Carolyn Graham • Director – Kevin Graves • Director – Bryon Gutow • Director – Ashley Porter

### MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMITTEE OF THE TOWN OF DISCOVERY BAY Wednesday, May 1, 2024 4:30 P.M.

#### Parks and Recreation Committee Members

Chair Michael Callahan  
Vice-Chair Bryon Gutow

#### A. ROLL CALL

1. Called business meeting to order 4:30 p.m.
2. Roll Call was taken, and all members were present.

#### B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

#### C. DRAFT MINUTES TO BE APPROVED

1. Approve Regular Parks and Recreation DRAFT Meeting minutes of March 6, 2024.

Chair Callahan made a motion to approve the Parks and Recreation DRAFT meeting minutes of March 6, 2024.

Vice-Chair Gutow seconded the motion.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED:0, ABSENT: 0.

#### D. UPDATES

None.

#### E. DISCUSSION

1. Discussion regarding Changing Chair and Vice-Chair Designations.
  - Chair Callahan feels that it would be beneficial for committees to not be chaired by Board President. Vice-Chair Gutow agrees. Director Gutow will take over as Committee Chair.
2. Discuss Cancellation of the July 3, 2024 Parks and Recreation Committee Meeting.
  - Committee agrees with cancellation of the July 3, 2024 Parks & recreation meeting.
3. Discussion and Possible Feedback Regarding the Restriping/Conversion of Two Community Center Tennis Courts By Painting Permanent Lines to Make Dual-Use to Allow for Pickleball/Tennis Play.

Presented by Landscape Manager Monica Gallo.

- This item was discussed at the April 20, 2022 Parks & Recreation committee meeting. At that time, it was decided to keep the courts “as-is” and not have dual striping.
- Staff was asked to revisit this issue.

- There are currently six tennis courts and six pickleball courts at the Community Center.
- Cornell Park currently has two pickleball courts and one tennis court.

Public Comment:

- First speaker was Chris Sullivan, President of Discovery Bay Recreation and Sports. He thanked staff for redoing the Cornell Park courts. He suggested repainting one court at the Community Center if two is not feasible. He stated that the United States Tennis Association (USTA) rules may have changed to allow for dual striped courts to be used for tournament play.
- The second speaker wants dual striping.
- The third speaker would like to know the number of players for pickleball and tennis.
- The fourth speaker stated the interest in pickleball is larger than the interest in tennis.
- The fifth speaker stated there are no more tennis teams in town. Pickleball club has provided shade structures, courts, chairs, etc.
- The sixth speaker mentioned the revenue gained by pickleball rentals.
- The seventh speaker is a youth leader that teaches pickleball and sees a growth in interest.
- The eighth speaker stated that if tennis players came they would have priority on the courts.
- The ninth speaker stated how portable the equipment is, making it a sport that can attract visitors to the town.
- The tenth speaker asked how often the courts are rented for tennis.
- The eleventh speaker is a former USTA member who now plays pickleball.

Committee recommends getting more information on costs etc. and bringing to a future Board of Directors Meeting.

4. Discussion and Possible Feedback Regarding Restriping / Repaving of the Community Center Parking Lot.

Presented by Assistant General Manager Allan Cantando.

- Restriping the Community Center Parking Lot would cost \$3,350.00
- Removing the roundabout and punchouts in the Community Center Parking Lot would cost \$40,075.00.

Committee would like to move forward with restriping the parking lot. General manager will enter into a contract with vendor to complete this project.

5. Discussion and Possible Feedback Regarding the Security of the Cornell Bathrooms.

Presented by Assistant General Manager Allan Cantando.

- Staff received two bids for the project.
- Bid from Go Securities was \$53,588.00.
- Bid from Construction West was \$58,465.00.
- Go Securities was the only vendor that offered a cellular service that would allow the bathrooms to be locked and unlocked remotely via a laptop.

Public comment:

- Speaker wants to ensure this would secure the bathrooms and solve the problem.

Staff recommends the Town contract with Go Securities. Committee recommends bringing this item forward to the entire Board of Directors at the May 1, 2024 meeting.

**E. FUTURE DISCUSSION/AGENDA ITEMS**

None.

**F. ADJOURNMENT**

1. Adjourned at 5:24p.m. to the next Standing Parks and Recreation Committee meeting at the Community

Center located at 1601 Discovery Bay Boulevard.

DRAFT



**AGENDA ITEM:  
E1**

# Town of Discovery Bay

*“A Community Services District”*

## STAFF REPORT

**Agenda Title:** Discussion and Possible Feedback Regarding the San Joaquin County office of Education (SJCOE) – Contract Extension

**Meeting Date:** June 5, 2024

**Prepared By:** Monica Gallo, Landscape Manager

**Submitted By:** Dina Breitstein, General Manager

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**RECOMMENDED ACTION:**

Provide Feedback regarding the contract extension for streetscape work by the San Joaquin County Office of Education (SJCOE) from 12 to 18 weeks.

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**EXECUTIVE SUMMARY:**

The landscape department has been making great strides not only in our parks' landscaping needs, but also all our streetscapes in town. With savings from recent staffing changes and our continuing efforts to improve the look of our Town, staff are requesting a 6-week extension with SJCOE for our streetscape work for fiscal year 2023/2024.

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**FISCAL IMPACT:**

\$37,950.00 – Salary Budget

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**PREVIOUS RELEVANT BOARD ACTIONS FOR THIS ITEM:**

N/A

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**ATTACHMENTS:**

N/A



# Town of Discovery Bay

*“A Community Services District”*

## STAFF REPORT

**Agenda Title:** Discussion and Possible Feedback to Approve Agreement with AQUAWORX/MRC/GameTime to Replace Ravenswood Park Splash Pad in Zone 9.

**Meeting Date:** June 5, 2024

**Prepared By:** Monica Gallo, Landscape Manager

**Submitted By:** Dina Breitstein, General Manager

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### RECOMMENDED ACTION:

Provided feedback regarding the approval of the agreement with AQUAWORX/MRC/GameTime to replace the Ravenswood Park Splash Pad for an amount of \$207,538.95 plus 15% Contingency, with a Not to Exceed Amount of \$238,669.00.

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### EXECUTIVE SUMMARY:

In July 2005, the Town of Discovery Bay CSD approved to form a landscaping, park, lighting, and open space improvement district for Ravenswood under Resolution 2005-02. Over the years, park improvements have been made including the splash pad at Ravenswood Park in 2011. The splash pad is a valued investment for the Ravenswood area residents, but recent years have seen downtime and ongoing maintenance costs to keep it running.

The splash pad is nearing its useful life of approximately 15 years. Staff have been evaluating the splash pad's ongoing maintenance, future repairs and/or replacing the splash pad altogether. Based on staff's research, it is recommended to replace the splash pad rather than spend more funds on further repairs and maintenance.

Staff received a quote from AQUAWORX for \$207,538.95 through its OMNIA cooperative agreement (District's OMNIA participant ID is #1029102, MRC/GameTime Participant ID #2017001134). Cooperative agreements are allowed by District's Policy 011 Purchasing and Procurement.

Based on the quote (*see attached*), 20% is due at time of order, 70% when equipment ships, and the remaining 10% is paid when the equipment is installed and accepted by the District.

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### FISCAL IMPACT:

Assessment funds are adequate to cover the purchase of the splash pad. In addition, the Fiscal Year 2024-2025 budget includes \$200,000 for the replacement of the splash pad.

If necessary, there are additional funds available for the 15% contingency.

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### PREVIOUS RELEVANT BOARD ACTIONS FOR THIS ITEM:

None.

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**ATTACHMENTS:**

1. AQUAWORX quote.
2. Splash Pad renderings.





**C/O MRC**  
**PO Box 106**  
**Spring Lake, NJ 07762**  
**Ph 732-458-1111**  
**Em: MRC@GAMETIME.COM**  
**Web: www/mrcrec.com**

05/31/2024  
 Quote #  
 114282-01-05

## CA Discovery Bay Town of Ravenswood Park Splash Pad

Discovery Bay Town of  
 Attn: Monica Gallo  
 1601 Discovery Bay Blvd  
 Discovery Bay, CA 94505  
 Phone: 925-634-1733  
 Fax: 925-513-2075  
 mgallo@todb.ca.gov

**Ship to Zip 94505**

| Quantity         | Part #       | Description  | Unit Price          | Amount      |
|------------------|--------------|--|---------------------|-------------|
| 1                | IWFSS        | AquaWorx - SUPER MISTING CURVE   | \$7,203.75          | \$7,203.75  |
| 1                | IWFPOST      | AquaWorx - 360 Spraying post 3' Tall, 3' SA (5GPM)   | \$4,705.00          | \$4,705.00  |
| 1                | IWFCURVE     | AquaWorx - Curved misting water feature 4' Tall, 5' SA (8GPM)  | \$5,145.00          | \$5,145.00  |
| 1                | IWFSHSNA     | AquaWorx - SHOWERING SNAKE   | \$6,431.25          | \$6,431.25  |
| 1                | IWFTUNNEL    | AquaWorx - Squirting Ground Sprays, 5' tall, 8' SA, 30 GPM, (6) SPRAYS IN A ROW  | \$6,762.50          | \$6,762.50  |
| 3                | IWFGSG       | AquaWorx - Geysier ground spray 6' Tall, 6' SA (10GPM)   | \$662.50            | \$1,987.50  |
| 1                | IWFACF       | AquaWorx - LARGE ACRYLIC SQUIRTING FLOWER (20GPM)  | \$11,613.75         | \$11,613.75 |
| 1                | IWFSPOUT     | AquaWorx - Spraying spout 9' Tall, 6' SA, (20GPM)  | \$6,615.00          | \$6,615.00  |
| 1                | IWFTWIRL     | AquaWorx - Aqua Twirl spinning gum drop water feature 3' Tall, 15' SA, (35gpm)   | \$7,810.00          | \$7,810.00  |
| 1                | IWFARCH      | AquaWorx - Misting Arch 7' Tall, 9' GSA, (20GPM)   | \$8,673.75          | \$8,673.75  |
| 1                | IWFC2        | AquaWorx - AQUA CANNON 2 a double pivot cannon 3'6 Tall, 10'SA, (10GPM)  | \$7,203.75          | \$7,203.75  |
| 1                | IWF3BUCKET   | AquaWorx - 3 Tipping Buckets 10' Tall, 10' SA, (12GPM)   | \$11,613.75         | \$11,613.75 |
| 1                | IWF - Custom | AquaWorx - IWF - Custom dsc controller   | \$14,777.50         | \$14,777.50 |
| 1                | Labor        | AquaWorx - Field Labor TO INSTALL ALL NEW FEATURES PURCHASED TO EXISTING PLUMBING LOCATIONS  | \$64,146.25         | \$64,146.25 |
| 1                | INSTALL      | GameTime - Site Work- <ul style="list-style-type: none"> <li>Remove concrete around existing spray features to create footings for installation of above ground spray features. Fill and patch with new concrete.</li> </ul> | \$14,445.00         | \$14,445.00 |
| <b>Sub Total</b> |              |  | \$179,133.75        |             |
| <b>Freight</b>   |              |  | \$12,731.00         |             |
| <b>Tax</b>       |              |  | \$15,674.20         |             |
| <b>Total</b>     |              |  | <b>\$207,538.95</b> |             |

**Comments**

Supply and Installation Included

Offloading responsibility of customers

Taxes added

JB.DZ



C/O MRC  
PO Box 106  
Spring Lake, NJ 07762  
Ph 732-458-1111  
Em: MRC@GAMETIME.COM  
Web: www/mrcrec.com

05/31/2024  
Quote #  
114282-01-05

## CA Discovery Bay Town of Ravenswood Park Splash Pad

This quotation is subject to the following terms and conditions.

**PRICING/PAYMENT:** Pricing F.O.B. factory, firm for 30 days from date of quotation unless otherwise stated above.

**PAYMENT TERMS:**

- 20% at time of Order, 70% when equipment ships, 10% regainage until equipment is installed. Checks to be made payable to AquaWorx, C/O MRC Inc, PO Box 106, Spring Lake, NJ 07762
- AquaWorx adds a 3% service Fee to credit or debit card payments.
- Quoted Prices are valid for 60 days with freight subject to change
- Cancellations or returns are not accepted without prior authorization in writing and subject to a 40% Re-Stocking Fee.
- Notice of Commencement must accompany all orders.
- Ownership of all materials listed on this proposal/invoice shall be vested in the seller, Aquaworx Inc until said materials are fully paid for. If this invoice has to be collected through an attorney then purchaser agrees to pay all reasonable costs for the making of the collection. Venue will be in St Petersburg FL.
- Sellers liability is limited to buyers purchase price of the materials.

**TAXES:** State and local taxes, if applicable. will be added at time of invoicing unless a Sales Tax Exemption Certificate is provided at time of order entry.

**FREIGHT/SHIPMENT:** Freight Charges: Prepaid and added at time of invoicing. Shipment: Order shall sip current lead times after receipt and acceptance of payment per terms above, fully executed quotation and any required color selections. Some products may require longer lead times. Consult your Sales Representative for any extended lead times that may apply to your order.

**RECEIPT OF GOODS:** Customer is responsible for unloading and uncrating equipment from truck. Customer shall receive, unload and inspect goods upon arrival, noting any discrepancies on the Delivery Receipt prior to written acceptance of shipment.

**EXCLUSIONS:** Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; installation; installation tools/equipment; safety surfacing; borders and drainage provisions.

**TO ORDER:** Please complete the acceptance portion of this quotation, provide color selections, payment as per terms and other key information requested. Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.



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 Spring Lake, NJ 07762  
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05/31/2024  
 Quote #  
 114282-01-05

## CA Discovery Bay Town of Ravenswood Park Splash Pad

**Acceptance of quotation: (ALL INFORMATION REQUIRED)**

Accepted By (printed): \_\_\_\_\_ P.O. No: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Facsimilie: \_\_\_\_\_

Purchase Amount: **\$207,538.95**

**Order Information: (ALL INFORMATION REQUIRED)**

Bill To: \_\_\_\_\_ Ship To: \_\_\_\_\_

Bill To Contact: \_\_\_\_\_ Ship To Contact: \_\_\_\_\_

Bill To Email: \_\_\_\_\_ Ship To Email: \_\_\_\_\_

Bill To Phone: \_\_\_\_\_ Ship To Phone: (Office): \_\_\_\_\_  
 (Cell): \_\_\_\_\_

Bill to Address: \_\_\_\_\_ Ship To Address: \_\_\_\_\_

Bill To City, State, Zip: \_\_\_\_\_ Ship To City, State, Zip: \_\_\_\_\_

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_  
 (PLEASE PROVIDE A COPY OF CERTIFICATE)

Quote prepared by: Jamie Bartlett



## Discovery Bay Splash Pad Rev

1900 Sq. Ft. Wet Area w/ 850 Sq. Ft Dry Offset (197 GPM)

Aqua Activator, Aqua Super Misting Curve, Aqua Post, Aqua Curve , Aqua Showering Snake, Aqua Tunnel, Aqua Geyser (3), Aqua Acrylic Flower, Aqua Spout, Aqua Buckets 3, Aqua Cannon, Aqua Arch, Aqua Twirl



DATE: 05/29/24  
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