



TOWN OF DISCOVERY BAY

"A COMMUNITY SERVICES DISTRICT"

SDLF PLATINUM-Level of Governance

**President Bryon Gutow, Vice-President Kevin Graves, Director Ashley Porter,
Director Carolyn Graham and Director Lesley Belcher**

NOTICE OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY November 04, 2026 07:00 PM

To Attend In-Person:

Discovery Bay Community Center, 1601 Discovery Bay Boulevard, Discovery Bay, CA 94505

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting:

To Attend by Zoom Webinar: <https://us06web.zoom.us/j/85454370841>

To Attend by Phone: +1 (669) 444-9171 OR +1 (719) 359-4580 & Webinar ID 85454370841

To Download Agenda Packet & Materials: <http://www.todb.ca.gov/>

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call Meeting to Order at 7:00p.m.
2. Pledge of Allegiance.
3. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to 3 minutes)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialogue between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you

refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

C.1 Approve Regular Board of Directors DRAFT Meeting Minutes from October 7, 2026.

Sponsor(s): Kelly Rajala, Board Secretary

C.2 Monthly Disbursement Report - September 2026

Sponsor(s): Alex Cassett, Accounting Technician and Margaret Moggia, Finance Manager

C.3 Confirm the Award of the Construction Contract to Anderson Pacific Engineering Construction as the Lowest Responsible Bidder for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project.

Sponsor(s): Dina Breitstein, General Manager

D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

D.1 Contra Costa County District III Supervisor Diane Burgis Report

D.2 Contra Costa County Office of the Sheriff Report

D.3 California Highway Patrol

D.4 Contra Costa Contra Fire Protection District

D.5 Contra Costa County Code Enforcement

E. MUNICIPAL ADVISORY COUNCIL

F. PRESENTATIONS

G. DISCUSSION AND POSSIBLE ACTION

G.1 Discussion and Possible Action to Approve the Scope of Work for BSK to Perform Geotechnical Services During Construction for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project.

Sponsor(s): Gregory Harris, Herwit Engineering

H. MANAGER'S REPORT

I. GENERAL MANAGER'S REPORT

J. DIRECTOR REPORTS

J.1 Standing Committee Reports

- a. SPECIAL Finance Committee Meeting (Committee Members Kevin Graves and Ashley Porter) October 21, 2026.
Sponsor(s): Kevin Graves and Ashley Porter
- b. Communications Committee Meeting (Committee Members Bryon Gutow and Lesley Belcher) November 4, 2026.
- c. Parks & Recreation Committee Meeting (Committee Members Bryon Gutpow and Carolyn Graham) November 4, 2026.
- d. Water & Wastewater Committee Meeting (Committee Members Kevin Graves and Carolyn Graham) November 4, 2026.

K. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

- K.1 Contra Costa County Fire Protection District - October 6, 2026.
Sponsor(s): Carolyn Graham

L. CORRESPONDENCE

- L.1 Discovery Bay P-6 Citizen Advisory Committee Dissolution Letter - October 16, 2026.

M. LEGAL REPORT

N. FUTURE AGENDA ITEMS

O. ADJOURNMENT

Adjourn to the next Regular Meeting of the Board of Directors on November 18, 2026 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution

of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours.