TOWN OF DISCOVERY BAY

"A COMMUNITY SERVICES DISTRICT"

SDLF PLATINUM-Level of Governance

President Bryon Gutow, Vice-President Kevin Graves, Director Ashley Porter, Director Carolyn Graham and Director Lesley Belcher

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NOTICE OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
November 04, 2026 07:00 PM

To Attend In-Person:
Discovery Bay Community Center, 1601 Discovery Bay Boulevard, Discovery Bay, CA 94505

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting:

To Attend by Zoom Webinar: https://us06web.zoom.us/j/85454370841

To Attend by Phone: +1 (669) 444-9171 *OR* +1 (719) 359-4580 *&* Webinar ID 85454370841

To Download Agenda Packet & Materials: http://www.todb.ca.gov/

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call Meeting to Order at 7:00p.m.
2. Pledge of Allegiance.
3. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to 3 minutes)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialogue between the Board and the commenter as the law

strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

C.1 Approve Regular Board of Directors DRAFT Meeting Minutes from October 7, 2026. Page 5

Sponsor(s): Kelly Rajala, Board Secretary

C.2 Monthly Disbursement Report - September 2026 Page 11

Sponsor(s): Alex Cassett, Accounting Technician and Margaret Moggia, Finance Manager

C.3 Confirm the Award of the Construction Contract to Anderson Pacific Engineering Construction as the Lowest Responsible Bidder for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project. Page 16

Sponsor(s): Dina Breitstein, General Manager

D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

D.1 Contra Costa County District III Supervisor Diane Burgis Report

D.2 Contra Costa County Office of the Sheriff Report

D.3 California Highway Patrol

D.4 Contra Costa Contra Fire Protection District

D.5 Contra Costa County Code Enforcement

E. MUNICIPAL ADVISORY COUNCIL

F. PRESENTATIONS

G. DISCUSSION AND POSSIBLE ACTION

G.1 Discussion and Possible Action to Approve the Scope of Work for BSK to Perform Geotechnical Services During Construction for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project. Page 18

Sponsor(s): Gregory Harris, Herwit Engineering

H. MANAGER'S REPORT

I. GENERAL MANAGER'S REPORT

J. DIRECTOR REPORTS

J.1 Standing Committee Reports

a. SPECIAL Finance Committee Meeting (Committee Members Kevin Graves and Ashley Porter) October 21, 2026.

Sponsor(s): Kevin Graves and Ashley Porter

b. Communications Committee Meeting (Committee Members Bryon Gutow and Lesley Belcher) November 4, 2026.

c. Parks & Recreation Committee Meeting (Committee Members Bryon Gutpow and Carolyn Graham) November 4, 2026.

d. Water & Wastewater Committee Meeting (Committee Members Kevin Graves and Carolyn Graham) November 4, 2026.

K. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

K.1 Contra Costa County Fire Protection District - October 6, 2026. Page 28

Sponsor(s): Carolyn Graham

L. CORRESPONDENCE

L.1 Discovery Bay P-6 Citizen Advisory Committee Dissolution Letter - October 16, 2026. Page 30

M. LEGAL REPORT

N. FUTURE AGENDA ITEMS

O. ADJOURNMENT

Adjourn to the next Regular Meeting of the Board of Directors on November 18, 2026 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to

the time of the meeting.

Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours.

Item C.1

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
October 07, 2026 07:00 PM

President Bryon Gutow
Vice-President Kevin Graves
Director Carolyn Graham
Director Lesley Belcher

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Meeting was called to order at 7:00p.m.

Vice President Graves led the Pledge of Allegiance.

Roll call was taken and all members were present, with the exception of Director Porter who was absent.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to 3 minutes)

1. Steve Gross - commented on landscaping at entry to Discovery Bay.
2. Kirk Lawrence - echoed thoughts on landscaping, loves the newsletter, thanked staff for pool hours extension, and is excited for start of solar project.

C. CONSENT CALENDAR

Moved By Vice-President Kevin Graves
Seconded By Director Lesley Belcher
Motion to approve the Consent Calendar.

For (4):	President Bryon Gutow, Vice-President Kevin Graves, Director Carolyn Graham, and Director Lesley Belcher
Absent (1):	Director Ashley Porter

Item C.1

Motion Carried (4 to 0)

C.1 Approve Regular Board of Directors DRAFT Meeting Minutes from September 16, 2026.

C.2 Approve Resolution No. 2026-14 Accepting a Quit Claim Deed for APN 008-210-024-9 from Contra Costa County.

D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

D.1 Contra Costa County District III Supervisor Diane Burgis Report

Claire Alaura, Deputy Chief for Contra Costa County District III Supervisor Diane Burgis reported.

1. Contra Costa County Public Works and Flood Control departments created a "Storm Preparedness" presentation to update public on how to stay prepared for the anticipated El Nino.
2. Governor has declared a state of emergency for the upcoming storm season.
3. Director Graham inquired about the Con Fire boat housed at the Discovery Bay Marina.

D.2 Contra Costa County Office of the Sheriff Report

Lt. White reported on September 2026 activity.

1. Discovery Bay had 603 calls for service.
2. 41 reports were written.
3. 4 arrests were made.
4. Sheriffs will attend Booville at Discovery Bay Elementary.
5. Officer Bryant will be moving on in January after seven years in Discovery Bay.

D.3 California Highway Patrol

None.

D.4 Contra Costa Contra Fire Protection District

None.

E. MUNICIPAL ADVISORY COUNCIL

None.

F. PRESENTATIONS

None.

Item C.1

G. DISCUSSION AND POSSIBLE ACTION

G.1 Discussion and Possible Action to (1) Find Anderson Pacific Engineering Construction Not a Responsible Bidder, Reject Its Bid, and Award the Construction Contract to the Next Lowest Responsible Bidder; or (2) Find Anderson Pacific Engineering Construction a Responsible Bidder and Award the Construction Contract to Anderson Pacific Engineering Construction as the Lowest Responsible Bidder, for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project.

Legal Counsel Andy Pinasco clarified the history and process for item G1.

Item was presented by Water and Wastewater Manager Aaron Goldsworthy.

- Lowest bid received was from Anderson Pacific.
- Second lowest responsive and responsible bid was from GSW Construction, Inc. (GSW)
- Staff recommends finding Anderson Pacific a non-responsible bid, reject bid, and accept the bid from GSW.
- Staff reached out to two prior agencies GSW has worked with, and both would work with GSW again.

Peter and Kevin Anderson from Anderson Pacific addressed issues outlined in the September 24, 2026 letter received from the Town.

The potential Anderson Pacific Project Manager introduced himself and mentioned his experience and philosophy.

There was extensive discussion among the Board and with Anderson Pacific representatives.

Public comment:

- Kirk Lawrence commented on the project being over budget.

General Manager Dina Breitstein stated expectations would be clearly defined before the project begins.

After discussion, the Board decided to award the project to Anderson Pacific.

Moved By Director Carolyn Graham

Seconded By Vice-President Kevin Graves
Motion to go with Anderson Pacific for this project.

For (4):	President Bryon Gutow, Vice-President Kevin Graves, Director Carolyn Graham, and Director Lesley Belcher
Absent (1):	Director Ashley Porter

Motion Carried (4 to 0)

G.2 Discussion and Possible Action to Authorize the Purchase of Two (2) 2026 Ford F-250 SuperCab Work Trucks with Service Bodies in an Amount Not to Exceed $145,000.

Presented by Water and Wastewater Manager Aaron Goldsworthy.

- Staff is requesting the approval of two new F-250 trucks.
- Two of the District's existing vehicles have reached the end of their useful service life.

Moved By Vice-President Kevin Graves
Seconded By Director Lesley Belcher
Motion to approve staff recommendation to authorize the General Manager to purchase two 2026 Ford F-250 SuperCab work trucks in an amount not to exceed $145,000, inclusive of sales tax, fees, and delivery, and to execute all related purchase and registration documents.

For (4):	President Bryon Gutow, Vice-President Kevin Graves, Director Carolyn Graham, and Director Lesley Belcher
Absent (1):	Director Ashley Porter

Motion Carried (4 to 0)

G.3 Discussion and Possible Action to Approve the Proposal from Jensen Landscape, A Monarch Landscape Company, for Re-landscaping the South Corner of Bixler Road & Point of Timber Road in Zone 61 to be reimbursed by Contra Costa County.

Presented by Landscape Manager Monica Gallo.

- Contra Costa County has authorized funding to extend the landscaping improvements to the south corner of the intersection of Bixler and Point of Timber.
- Contra Costa County will reimburse the Town for this project.

Moved By President Bryon Gutow

Item C.1

Seconded By Director Carolyn Graham
Motion to approve staff recommendation to approve the proposal from Jensen Landscape, A Monarch Landscape Company, dated September 30, 2026 in the amount of not to exceed $29,770.25 and authorize the General Manager to execute an agreement with Jensen Landscape, A Monarch Landscape Company.

For (4):	President Bryon Gutow, Vice-President Kevin Graves, Director Carolyn Graham, and Director Lesley Belcher
Absent (1):	Director Ashley Porter

Motion Carried (4 to 0)

H. MANAGER'S REPORT

None.

I. GENERAL MANAGER'S REPORT

None.

J. DIRECTOR REPORTS

J.1 Standing Committee Reports

a. Water and Wastewater Committee Meeting (Committee Members Carolyn Graham and Kevin Graves) October 7, 2026.

The committee discussed the items brought before the Board at tonight's meeting.

K. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

K.1 CCSDA - September 21, 2026.

None.

L. CORRESPONDENCE

None.

M. LEGAL REPORT

None.

N. FUTURE AGENDA ITEMS

None.

Item C.1

O. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

Legal Counsel Andy Pinasco reported the Board will adjourn to closed session.

P. CLOSED SESSION

Closed session began at 7:55p.m.

P.1 1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Q. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION

Returned to open session at 8:22p.m.

Legal Counsel Andy Pinasco stated there was no reportable action.

R. ADJOURNMENT

Meeting was adjourned at 8:23p.m.

_____

Kelly Rajala

Item C.2

Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Agenda Title: Monthly Disbursement Report – September 2026

Meeting Date: November 4, 2026

Prepared By: Alex Cassett, Accounting Technician, Margaret Moggia, Finance Manager

Submitted By: Dina Breitstein, General Manager

RECOMMENDED ACTION:

Staff recommends that the Board of Directors take the following action:

- Receive and file.

EXECUTIVE SUMMARY:

In accordance with Financial Policy #031, Section VIII (F), the Finance Manager shall submit a register of District invoices paid in the preceding month.

The amounts paid represent the operating and capital expenditures for the month of September 2026 for a total amount of $921,069.99. In addition, two utility billing check refunds totaling $280.97 were issued in the month of September 2026.

FISCAL IMPACT:

Amounts paid are respectively budgeted in the fiscal year annual budget for each fund.

PREVIOUS RELEVANT BOARD ACTIONS FOR THIS ITEM:

N/A

ATTACHMENTS:

1. Check Report – BOD Report

Check Report

Town of Discovery Bay CSD, CA

By Check Number

Date Range: 09/01/2026 - 09/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Pooled Bank-Five Star Pooled Bank						
00975	Aflac	09/04/2026	Regular	0.00	288.22	25992
01208	City Of Brentwood	09/04/2026	Regular	0.00	4,571.59	25993
01106	Contra Costa County Public Works Dept	09/04/2026	Regular	0.00	166.12	25994
00240	Discovery Pest Control	09/04/2026	Regular	0.00	70.00	25995
01396	DoorKing Inc	09/04/2026	Regular	0.00	39.95	25996
00719	Kevin Graves	09/04/2026	Regular	0.00	460.00	25997
00779	Lincoln Aquatics	09/04/2026	Regular	0.00	326.33	25998
01400	Tyler Technologies Inc	09/04/2026	Regular	0.00	90.00	25999
01469	Underground Republic Water Works Inc	09/04/2026	Regular	0.00	25,573.21	26000
00633	Upper Case Printing Inc	09/04/2026	Regular	0.00	3,556.62	26001
00846	US Bank	09/04/2026	Regular	0.00	2,200.00	26002
01261	Ashley Porter	09/11/2026	Regular	0.00	575.00	26003
01222	Bryon Gutow	09/11/2026	Regular	0.00	230.00	26004
01068	CaliforniaChoice Benefit Admin	09/11/2026	Regular	0.00	27,346.18	26005
01270	Carolyn Graham	09/11/2026	Regular	0.00	690.00	26006
01106	Contra Costa County Public Works Dept	09/11/2026	Regular	0.00	1,487.25	26007
01231	CPS HR Consulting	09/11/2026	Regular	0.00	110.00	26008
00221	Denalect Alarm Company	09/11/2026	Regular	0.00	111.00	26009
00230	Dina Breitstein	09/11/2026	Regular	0.00	160.98	26010
01104	Discovery Bay Lions Club Foundation	09/11/2026	Regular	0.00	1,500.00	26011
00327	Herwit Engineering	09/11/2026	Regular	0.00	2,639.52	26012
01417	Ising's Culligan Water Conditioning	09/11/2026	Regular	0.00	268.30	26013
01482	Karlee Rosalez	09/11/2026	Regular	0.00	4,350.00	26014
00719	Kevin Graves	09/11/2026	Regular	0.00	690.00	26015
01461	Kevin Graves	09/11/2026	Regular	0.00	2,075.33	26016
00779	Lincoln Aquatics	09/11/2026	Regular	0.00	2,178.15	26017
00403	Luhdorff & Scalmanini	09/11/2026	Regular	0.00	7,180.25	26018
01383	Monarch Landscape LLC	09/11/2026	Regular	0.00	47,755.00	26019
00461	Pacific Gas & Electric	09/11/2026	Regular	0.00	3,958.90	26020
01249	Quadient Leasing USA Inc	09/11/2026	Regular	0.00	302.26	26021
01373	Shred City	09/11/2026	Regular	0.00	149.00	26022
01468	Arts in Motion Collective LLC	09/17/2026	Regular	0.00	50.00	26023
00058	Bay Area News Group	09/17/2026	Regular	0.00	241.86	26024
00080	Brentwood Ace Hardware	09/17/2026	Regular	0.00	206.89	26025
01476	Denise Sneath	09/17/2026	Regular	0.00	40.50	26026
00870	Karina Dugand	09/17/2026	Regular	0.00	965.25	26027
01404	Lesley Belcher	09/17/2026	Regular	0.00	230.00	26028
01486	Marion Sarabia III	09/17/2026	Regular	0.00	770.25	26029
01313	Michelle Dominge	09/17/2026	Regular	0.00	547.50	26030
00235	Mt Diablo Resource Recovery	09/17/2026	Regular	0.00	586.27	26031
00235	Mt Diablo Resource Recovery	09/17/2026	Regular	0.00	2,816.00	26032
00446	Neumiller & Beardslee	09/17/2026	Regular	0.00	4,468.50	26033
01312	ODP Office Solutions LLC	09/17/2026	Regular	0.00	57.94	26034
00461	Pacific Gas & Electric	09/17/2026	Regular	0.00	73,608.30	26035
00660	Watersavers Irrigation Inc	09/17/2026	Regular	0.00	2,049.86	26036
01497	Argo Marina Investors	09/24/2026	Regular	0.00	62.27	26039
01066	Badger Meter	09/24/2026	Regular	0.00	6,468.15	26040
01237	Bay Area Driving School Inc	09/24/2026	Regular	0.00	37.49	26041
01460	Carolyn Graham	09/24/2026	Regular	0.00	1,010.78	26042
00221	Denalect Alarm Company	09/24/2026	Regular	0.00	234.00	26043
01504	Frank Marcos	09/24/2026	Regular	0.00	7.02	26044
01494	Hannah Grossetete	09/24/2026	Regular	0.00	192.50	26045
00327	Herwit Engineering	09/24/2026	Regular	0.00	3,380.00	26046
01493	Kathryn Block	09/24/2026	Regular	0.00	394.63	26047

Check Report **Date Range: 09/01/2026 - 09/30/2026**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01492	Kendalyn Farnan	09/24/2026	Regular	0.00	142.50	26048
01340	Lucas Electrical Inc.	09/24/2026	Regular	0.00	6,250.00	26049
00235	Mt Diablo Resource Recovery	09/24/2026	Regular	0.00	1,815.00	26050
01312	ODP Office Solutions LLC	09/24/2026	Regular	0.00	234.12	26051
00461	Pacific Gas & Electric	09/24/2026	Regular	0.00	95,212.96	26052
01490	Paige Harris	09/24/2026	Regular	0.00	139.00	26053
00613	Town of Discovery Bay CSD	09/24/2026	Regular	0.00	13,519.43	26054
	Void	09/24/2026	Regular	0.00	0.00	26055
01495	Zaire Kwame Calhoun	09/24/2026	Regular	0.00	197.32	26056
01252	Geotab USA Inc	09/04/2026	EFT	0.00	237.00	2000102
01414	HydroCorp	09/04/2026	EFT	0.00	6,316.72	2000103
00644	Veolia Water North America	09/04/2026	EFT	0.00	221,651.32	2000104
01419	Stephen Griswold	09/11/2026	EFT	0.00	830.67	2000105
01436	eScribe Software USA Inc	09/11/2026	EFT	0.00	9,328.00	2000106
00540	SPECIAL DISTRICTS RISK MANAGEMENT AUTHO	09/11/2026	EFT	0.00	2,913.30	2000107
01384	CivicPlus LLC	09/17/2026	EFT	0.00	1,200.00	2000108
01379	Diablo Excavation & Construction	09/17/2026	EFT	0.00	69,938.96	2000109
01379	Diablo Excavation & Construction	09/24/2026	EFT	0.00	27,993.92	2000110
01414	HydroCorp	09/24/2026	EFT	0.00	6,316.72	2000111
00644	Veolia Water North America	09/28/2026	EFT	0.00	103,720.78	2000112
01274	Empower Retirement	09/10/2026	Bank Draft	0.00	3,961.00	DFT091026
01274	Empower Retirement	09/24/2026	Bank Draft	0.00	4,745.00	DFT092426
01387	Columbia Bank	09/24/2026	Bank Draft	0.00	20,097.45	BH06156162

Bank Code Pooled Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	62	0.00	357,035.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	3	3	0.00	28,803.45
EFT's	20	11	0.00	450,447.39
	123	**77**	**0.00**	**836,286.29**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Trustee Account-Trustee Account 2022 Water						
00159	Conco West Inc	09/16/2026	Bank Draft	0.00	84,783.70	111051530

Bank Code Trustee Account Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	84,783.70
EFT's	0	0	0.00	0.00
	1	**1**	**0.00**	**84,783.70**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	62	0.00	357,035.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	4	4	0.00	113,587.15
EFT's	20	11	0.00	450,447.39
	124	**78**	**0.00**	**921,069.99**

Fund Summary

Fund	Name	Period	Amount
20	Water	9/2026	84,783.70
99	ERP Pooled Cash Operating	9/2026	836,286.29
			921,069.99

Item C.3

Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Agenda Title: Confirm the Award of the Construction Contract to Anderson Pacific Engineering Construction as the Lowest Responsible Bidder for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project.

Meeting Date: November 4, 2026

Prepared By: Dina Breitstein, General Manager

Submitted By: Dina Breitstein, General Manager

RECOMMENDED ACTION:

Staff recommends that the Board of Directors take the following action:

- Confirm the Award of the construction contract to Anderson Pacific Engineering Construction in the amount of $5,359,372.38 for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project and Authorize the General Manager to execute the construction agreement with Anderson Pacific Engineering Construction.

- Authorize the General Manager a 15% contingency in the amount of $803,905.88, for a total project authorization not to exceed $6,163,278.26.

EXECUTIVE SUMMARY:

At its October 7, 2026 meeting, the Board of Directors voted to award the construction contract for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project to Anderson Pacific Engineering Construction as the lowest responsible bidder. This item is being brought back before the Board to clarify and confirm the contract award and expressly authorize the General Manager to execute the construction agreement and to also authorize the general manager a 15% contingency in the amount of $803,905.88, for a total project authorization not to exceed $6,163,278.26.

FISCAL IMPACT:

- Original Engineer's Estimate/CIP Budget: **$4,500,000.00**
- Anderson Pacific Engineering Construction Base Bid: **$5,359,372.38**
- 15% Contingency: **$803,905.88**
- Total Not-to-Exceed Authorization (Contract + Contingency): **$6,163,278.26**

The original $4,500,000.00 FY 2026-2027 CIP budget allocation will be supplemented by the Capital Reserve Fund to cover the contract amount exceeding the original budget, plus contingency funding from Capital Reserves if needed.

PREVIOUS RELEVANT BOARD ACTIONS FOR THIS ITEM:

October 7, 2026 – Approved Contract Award to Andersen Pacific. Motion Carried 4-0 (1 Absent).

ATTACHMENTS:

N/A

Item G.1

Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Agenda Title: Discussion and Possible Action to Approve the Scope of Work for BSK to Perform Geotechnical Services During Construction for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project.

Meeting Date: November 4, 2026

Prepared By: Gregory Harris, Herwit Engineering

Submitted By: Dina Breitstein, General Manager

RECOMMENDED ACTION:

Staff recommends that the Board of Directors take the following action:

- Approve the Scope and Budget Contained in the BSK Proposal No. P26000719 dated October 7, 2026, to Perform Geotechnical Observation, Materials Testing and Special Inspection Services for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project in the amount of $71,432.40 and Authorize the General Manager to Execute the Town's Standard Form of Consulting Agreement with BSK Associates in the Amount of $71,432,40 and;

- Authorize the General Manager a 10% contingency for a total not-to-exceed amount of $78,575.64.

EXECUTIVE SUMMARY:

The Town recently solicited bids for the Discovery Bay Sewage Treatment Plants 2025 Capital Improvements Project and awarded the construction contract to Anderson Pacific. During construction, geotechnical services are required to perform compaction testing, concrete testing, and other necessary inspections to verify that the work conforms to the project plans and specifications. BSK Associates is the Geotechnical Engineer of Record for the project and will provide these services.

The cost of these services was anticipated in the current Capital Improvement Program (CIP) budget for the project. Services will be provided on a time-and-materials basis, and the proposed contract amount represents an estimate of the services anticipated to be required during construction. Actual costs will depend on the testing and inspection services necessary to ensure compliance with project requirements.

FISCAL IMPACT:

Base Proposal - $71,432.40
10% Contingency - $7,143.24
Total Not-To-Exceed - $78,575.64

All Funds are currently allocated for this in the FY 26/27 Wastewater CIP.

PREVIOUS RELEVANT BOARD ACTIONS FOR THIS ITEM:

August 20, 2025 – Approved Contract with Herwit Engineering for Design, and Bid Documents for 2025 Wastewater Capital Improvement Projects. Motion Carried 4-0. (1 Absent).

July 1, 2026 – Approved Contract with Herwit for Construction Management Services for Wastewater Capital Improvement Projects. Motion Carried 4-0. (1 Absent).

October 7, 2026 – Approved Contract Award to Andersen Pacific. Motion Carried 4-0 (1 Absent).

ATTACHMENTS:

1. BSK Proposal Number BSK Proposal No. P26000719 dated October 7, 2026.

October 7, 2026 BSK Proposal No. P26000719

Ms. Dina Breitstein
General Manager
Town of Discovery Bay
1800 Willow Lake Road
Discovery Bay, CA 94505

SUBJECT: Revised Proposal for Construction Observation and Testing Services (Revision No. 2)
2025 CIP Miscellaneous Improvements Project
Wastewater Treatment Plant No. 2
Discovery Bay, California

Dear Ms. Breitstein:

As requested, BSK Associates (BSK) prepared this proposal to provide construction observation and testing services during construction for the subject project in Discovery Bay, California. We have based our estimate on our recent communications with HERWIT Engineering (the lead designer and resident engineer for this project), the duration of the project (approximately 12 months and starting sometime in the fall of 2026), the project plans prepared by HERWIT Engineering dated June 2026, our geotechnical report[1] for the project dated March 30, 2026, our experience at the Wastewater Treatment Plant No. 2, and our experience with similar projects. The following sections present discussions regarding our proposed scope of services, fee estimate, and project limitations for your consideration. Our original and revised proposals were issued on August 28 and September 18, 2026 and were revised based on the input we received from HERWIT Engineering.

BSK is committed to providing quality service to its clients, commensurate with their wants, needs and desired level of risk. If a portion of this proposal does not meet the project's needs or if those needs have changed, BSK will consider appropriate modifications, subject to the standards of care to which we adhere as professionals. Modifications such as changes in scope, methodology, scheduling, and contract terms and conditions may result in changes to the risks assumed by the client and adjustments to our fees.

SCOPE OF SERVICES AND FEE ARRANGEMENTS

Our anticipated scope of services and fee estimate listed below are based on full-time and/or part-time observation and testing services during construction as noted below. We will require 24-hour notice for scheduling our observation and testing visits. Note that for on-call services, we rely on the Client or its

[1] BSK Associates (2026), Geotechnical Investigation Report, Discovery Bay Wastewater Treatment Plant, CIP Miscellaneous Improvements at Plant No. 2, Discovery Bay, California, dated March 30, 2026.

representatives (i.e., project inspector (PI), construction manager, contractor, etc.) to schedule our visits. Inspections can be scheduled via livermoredispatch@bskassociates.com.

We have assumed that the site visits by our representatives will be approximately 4 to 8 hours long (including travel) and will be carried out during weekdays only. A minimum charge of 4 hours will apply to each site visit, except for show-up (no work performed) and sample pickup visits, as discussed in the Basis of Charges below. If the site visits are longer than 8 hours and/or weekend/holiday work becomes necessary due to the contractor's schedule, overtime rates will apply as noted in the Basis of Charges. Our anticipated scope of services and estimated fee breakdown, including assumed field hours, are presented in the table below.

FIELD SERVICES		DAYS	HRS/DAY	HOURS	RATE	EXTENSION
Earthwork / Asphalt						
	Compaction Testing Technician	20	6	120	$185.00	$22,200.00
	Soil Sampling	1	2	2	$185.00	$370.00
	Observation of Foundation Excavations	5	6	30	$185.00	$5,550.00
	HMA Testing Technician	1	6	6	$185.00	$1,110.00
	Nuclear Gauge Equipment Fee	21			$81.00	$1,701.00
	Trip Charge (Mileage, Bridge Toll, Parking Fees)	27			$50.00	$1,350.00
Concrete						
	Concrete Placement Observation & Sampling	8	4	32	$165.00	$5,280.00
	Sample Pickup and Delivery	8	2	16	$135.00	$2,160.00
	Trip Charge (Mileage, Bridge Toll, Parking Fees)	16			$50.00	$800.00
					FIELD SERVICES ESTIMATE	**$40,521.00**

LABORATORY TESTING		FREQUENCY	SETS/UNITS	RATE	EXTENSION
Unit No.	**Laboratory Testing**				
472	AC Max Density Rice Method (ASTM D2041)	1 per material	1	$362.00	$362.00
422	Concrete Compressive Strength Test (Set of 4/5)	1 Set / 100 CY	8	$197.00	$1,576.00
438	Compaction Curves - Base Rock (6" Mold)	1 per material	2	$367.00	$734.00
438	Compaction Curves - Site Soils (4" Mold)	1 per material	3	$367.00	$1,101.00
403	% Organics in Soil (ASTM D2974)	1 per sample	3	$198.00	$594.00
477	Sieve Analysis of Fine & Coarse Aggregate (C136)	1 per sample	3	$246.00	$738.00
467	Plasticity Index of Soils (ASTM D4318)	1 per sample	3	$317.00	$951.00
				LABORATORY TESTING ESTIMATE	**$6,056.00**

BSK ADMINISTRATION / PROJECT MANAGEMENT SERVICES	HOURS	RATE	EXTENSION
Principal (Contract Review / Geotechnical Engineer)	16	$320.00	$5,120.00
Registered Materials Engineer (Review, support and reporting)	6	$280.00	$1,680.00
Project Manager II (Field Oversight, Daily Report Review)	10	$265.00	$2,650.00
Project Administrator / Project Controls Specialist	2	$130.00	$260.00
Administrative Assistant (Data Processing, Report Prep., Field Coordination)	4	$110.00	$440.00
Certified Payroll / DIR Upload (Monthly)	8	$300.00	$2,400.00
Non-Performance Certified Payroll / DIR Upload (Monthly)	4	$100.00	$400.00
		ADMINISTRATION ESTIMATE	**$12,950.00**
		TOTAL BUDGET ESTIMATE	**$59,527.00**

20% CONTINGENCY - $11,905.40

TOTAL INSPECTION AND TESTING ESTIMATE - $71,432.40

BSK ASSOCIATES

Our fee estimate applies to services commenced within 90 days of this proposal. After that time, we should review our proposal for applicability. The fees for our services will be charged on a time and materials basis in accordance with our attached Schedule of Fees. Laboratory tests and engineering time would be per the Schedule of Fees and billed for the number of tests accomplished and the number of hours provided. Any services required in addition to those listed above would be in accordance with our attached Schedule of Fees. We have assumed that there is **no Project Labor Agreement in-place for this project or if there is one, it does not apply to the services provided by BSK**. We have also assumed that **California Prevailing Wages do apply to this project and have adjusted our hourly rates accordingly**.

For the scope of services outlined above, we anticipate an estimated total fee of approximately **$59,527** (or approximately **$71,432** if you include our suggested 10% contingency discussed below). Should the construction schedule or your requested site visits require a lesser or greater amount of service than that estimated herein, our fees would vary accordingly. Our fee estimate does not include a contingency for retesting or re-inspection of failing tests or unsatisfactory work by the contractor. The actual charges for our services will depend largely on the contractor's actual schedule and progress, as well as possible impacts of weather, work stoppages, and quality of material used, all of which are beyond our control. Proficient contractor performance reduces the number of test and inspection visits required, consequently resulting in lower total fees. We are not in control of such events, nor how and when construction activities are completed, and as a result, we can only approximate our estimates for your use. **To account for such uncertainties, we suggest that a contingency budget of at least 10 percent of the above-estimated fee for construction be set aside for our services.**

It is our practice to notify you if it appears our fees will exceed our estimate, but due to the timing and nature of our services and to make sure that your project is not delayed, this may not always be possible. Our invoices will serve as an update of our progress as well as fees charged versus our estimate. Invoices are payable upon receipt and deemed delinquent if not paid within 60 days. Delinquent invoices may be subject to interest/service charges, and collection expenses including attorney's fees, at our election.

AUTHORIZATION

If you agree with our proposed services described above, please send us an agreement for our review and signature. Acceptance of this proposal will indicate that the Client has reviewed the scope of services and determined that they do not need or want more services than are being proposed at this time. If there is a need for any change in the scope of services or schedule described in the proposal or in the standard contract, please call us immediately. Changes may require revision of the above fee estimate.

This proposal presents our understanding of your current needs for construction observation and testing services during construction of this project. BSK is committed to providing quality service to its clients, commensurate with their wants and needs. If a portion of this proposal does not meet your needs, or if those needs have changed, BSK is prepared to consider appropriate modifications, subject to the

standards of care to which we adhere as professionals. Modifications such as changes in scope, methodology, scheduling, and contract terms and conditions may result in changes to the risks assumed by the Client as well as adjustments to our fees.

LIMITATIONS

BSK will perform its services consistent with that level of care and skill ordinarily exercised by other consultants practicing in the same discipline and locale at the time the services are performed. No other warranties, either express or implied are provided**.**

It should be recognized that construction monitoring is a technique employed to reduce the risk of problems arising during construction. Provision of construction monitoring by an engineer is not insurance, nor does it constitute a warranty or guarantee of any type. Even with diligent construction monitoring, some construction defects may be missed. In all cases, the contractor shall retain responsibility for the quality of the work and for adhering to plans and specifications and for repairing defects regardless of when they are found. We do not undertake the guarantee of construction nor production of a completed project conforming to the project plans and specifications.

CLOSURE

We appreciate the opportunity to submit this proposal for your consideration and we look forward to working with you on this project. If you have questions concerning this proposal or require additional information or services, please contact the undersigned at (925) 315-3151.

Respectfully submitted,
BSK Associates

Omar K Khan
Senior Project Geologist

Cristiano Melo, PE, GE
Managing Principal

Enclosures: Basis of Charges
BSK Schedule of Fees

BASIS OF CHARGES
Construction Observation and Testing Services
2025 CIP Miscellaneous Improvements Project at Plant No. 2
Discovery Bay, California

The charge schedule listed below will be our basis for invoicing.

Show-up (No site work performed) / Sample Pickup	Bill 2 Hours
Work up to 4 Hrs.	Bill 4 Hours
Work from 4 to 6 Hrs.	Bill 6 Hours
Work from 6 to 8 Hrs.	Bill 8 Hours
Work from 8 to 12 Hrs. and Saturdays	Time and One Half
Work Over 12 Hrs., Sundays and Holidays	Double Time

BSK Associates - Schedule of Fees - July 1, 2026 to June 30, 2027

Item G.1

PERSONNEL RATES

Escalation: The prices noted below are subject to an increase of 5% annually, effective July 1 of each year following the initiation of a services agreement.

PROFESSIONAL STAFF

Principal	$	320.00	Seismic GIS	$	250.00
Senior Professional / Senior Associate	$	280.00	GIS Specialist	$	215.00
Project Professional II / Associate II	$	265.00	Information Specialist II	$	205.00
Project Professional I / Associate I	$	225.00	Information Specialist I	$	180.00
Staff Professional III	$	200.00	CAD	$	135.00
Staff Professional II	$	175.00	Litigation support	1.5x standard rate	
Staff Professional I	$	150.00	Deposition / Trial	2.0x standard rate	
Project Administrator / Project Controls Specialist	$	130.00			
Administrative Assistant / Dispatcher	$	110.00			

TECHNICAL STAFF - FIELD AND LABORATORY (NON-PREVAILING WAGE)

Non-Destructive Inspection/Testing	$	180.00	***BASIS OF CHARGES FOR FIELD TECHNICIAN SERVICES***	
Special Inspector	$	160.00	Field Work from 0 to 4 hours	Bill 4 hours
Engineering Technician	$	150.00	Field Work from 4 to 6 hours	Bill 6 hours
Technician	$	140.00	Field Work from 6 to 8 hours	Bill 8 hours
Ground Penetrating Radar Scanning Technician	$	350.00	Field Work over 8 hours / Saturdays	Bill time and a half
Core Drilling Technician	$	280.00	Sundays, holidays and over 12 hours	Bill double time
Floor Flatness Testing Technician	$	240.00	Night Shift (Shift commencing after 2pm / before 4am)	Base Rate x 12.5%
Sample Pickup / Transportation / Delivery (Courier)	$	135.00	Show-up time (no work performed)	Bill 2 hours
Laboratory Technician	$	100.00	Sampling or cylinder pickup, minimum charge	Bill 2 hours
Geophysical Professional	$	285.00		

NORTHERN CA PREVAILING WAGE LABOR RATES

Group 1 - Special inspector	$	215.00	***BASIS OF CHARGES FOR FIELD TECHNICIAN SERVICES***	
Group 2 - Special Inspector	$	210.00	Field Work from 0 to 4 hours	Bill 4 hours
Group 3 - Engineering Technician	$	185.00	Field Work from 4 to 6 hours	Bill 6 hours
Group 3 - Geotechnical Professional	$	205.00	Field Work from 6 to 8 hours	Bill 8 hours
Group 3 - Environmental Professional	$	205.00	Field Work over 8 hours / Saturdays	Bill time and a half
Group 4 - Technician	$	165.00	Sundays, holidays and over 12 hours	Bill double time
Geophysical Professional - Chief of Party	$	285.00	Night Shift (Shift commencing after 2pm / before 4am)	Base Rate x 12.5%
Geophysical Professional - Instrument Man	$	250.00	Show-up time (no work performed)	Bill 2 hours
			Sampling or cylinder pickup, minimum charge	Bill 2 hours

SOUTHERN CA PREVAILING WAGE LABOR RATES

Group 1 - Geotechnical Professional	$	235.00	***BASIS OF CHARGES FOR FIELD TECHNICIAN SERVICES***	
Group 1 - Environmental Professional	$	235.00	Field Work from 0 to 4 hours	Bill 4 hours
Group 1 - Technician	$	215.00	Field Work from 4 to 6 hours	Bill 6 hours
Group 2 - Special Inspector	$	220.00	Field Work from 6 to 8 hours	Bill 8 hours
Group 3 - Non-Destuctive Testing (NDT)	$	230.00	Field Work over 8 hours / Saturdays	Bill time and a half
Geophysical Professional - Chief of Party	$	285.00	Sundays, holidays and over 12 hours	Bill double time
Geophysical Professional - Instrument Man	$	250.00	Premium Shift (Weekday work before 6am / after 5pm)	Bill time and a half
			Show-up time (no work performed)	Bill 2 hours
			Sampling or cylinder pickup, minimum charge	Bill 2 hours

REIMBURSABLES

Mileage - 2x4 (Portal to Portal)	$	1.00	Certified Payroll / DIR Upload (Monthly)	$	300.00
Mileage - 4x4 (Portal to Portal)	$	2.00	Non-Performance Certified Payroll / DIR Upload (Monthly)	$	100.00
Bridge Toll		Cost + 15%	Subcontractor Mngmnt / Compliance Forms (Monthly)	$	100.00
Parking Fees		Cost + 15%	Add. LCP Tracker or Other Compliance Software (Monthly)	$	200.00
Per Diem (as required)		Quote / $250 min.	Additional Special Forms, as required (Monthly)	$	150.00
Subconsultant Services		Cost + 15%	Final Affidavit Letter / DSA Closeout Letter (Each)	$	400.00

BSK Associates - Schedule of Fees - July 1, 2026 to June 30, 2027

Item G.1

SOFTWARE AND EQUIPMENT

Escalation: The prices noted below are subject to an increase of 5% annually, effective July 1 of each year following the initiation of a services agreement.

ANALYSIS SOFTWARE USAGE FEES

gINT (software)	$	74.00	Slide (software)	$	146.00
LPile (software)	$	74.00	Settle3D (software)	$	146.00
APile (software)	$	74.00	Cpet-IT (software)	$	74.00
SHAFT (software)	$	74.00	LiqSVs (software)	$	74.00
GROUP (software)	$	146.00	ArcGIS (software)	$	74.00
Cliq (software)	$	74.00	Surfer (software)	$	74.00
LiquefyPro (software)	$	74.00	Seep/W (software)	$	146.00
LiqIT (software)	$	74.00			

EQUIPMENT

Nuclear Gauge (Day)	$	81.00	10' PVC Blank - 2"(Each)	$	30.00
Skidmore Wilhelm Calibrator (Day)	$	81.00	10' PVC Blank - 4: (Each)	$	71.00
NDT Weld Testing Equipment - UT/MT/PT (Day)	$	81.00	10' PVC Screen - 2" (Each)	$	48.00
Proof Load Testing Equipment (Day)	$	81.00	10' PVC Screen - 4" (Each)	$	96.00
Torque Wrench (Day)	$	81.00	5' PVC Blank - 2" (Each)	$	21.00
GPR Scanning Equipment (Day)	$	372.00	5' PVC Blank - 4" (Each)	$	61.00
Rebar Locator/Pachometer (Day)	$	147.00	5' PVC Screen - 2" (Each)	$	30.00
Coring Equipment (day)	$	276.00	5' PVC Screen - 4" (Each)	$	79.00
Relative Humidity Meter (Day)	$	81.00	55 Gallon Drum (Each)	$	144.00
Moisture Emission Test Kit (Each)	$	55.00	6 "x 5' Steel Monument Cover (Each)	$	339.00
Wood Moisture Meter (Day)	$	81.00	Air Indicators (Each)	$	61.00
Air Meter (Concrete)	$	81.00	Combustible Gas Indicator (Day)	$	90.00
Laptop (Day)	$	89.00	Disposable Bailer (Each)	$	17.00
Document Scanner (Day)	$	38.00	HydroPunch Tip (Each)	$	28.00
Vehicle/Truck Charge (Day)	$	163.00	Lantec GEM 500 (Day)	$	296.00
Hand Auger (Day - Environmental)	$	189.00		$	-
Hand Auger (Day - Geotechnical)	$	324.00	Locking Cap - 2" (Each)	$	28.00
Seismograph (Day)	$	379.00	Locking Cap - 4" (Each)	$	58.00
Hand-held GPS (Day)	$	115.00	Silicone Tubing (Foot)	$	9.00
Slope Inclinometer Probe (Each)	$	596.00	Tedlar Vapor Bags (Each)	$	35.00
Double Ring Infiltrometer (Day)	$	649.00	Bottom Cap (Each)	$	12.00
Drilling Kit - Paint/Stakes/Lath (Each)	$	42.00	Disposable Purge Pump Tubing (Foot)	$	2.00
Drilling Supplies (Tubes / Caps)	$	487.00	Bison Resistivity Meter (Day)	$	233.00
Sample Sleeve w/ Caps/Teflon 6" (Each)	$	17.00	Chem Grout Pump (Day)	$	152.00
Manometer (Day)	$	294.00	DC Purge Pump (Day)	$	77.00
Generator	$	126.00	Development Pump and Controller (Day)	$	106.00
Power Auger	$	126.00	Dissolved Oxygen Meter (Day)	$	92.00
Dynamic Cone Penetrometer (Day)	$	250.00	Grundfos Converter (Day)	$	102.00
AC Cold Patch (Each)	$	23.00	HydroPunch II (Each)	$	364.00
Bentonite Grout (Bag)	$	31.00	Interface Meter (Each)	$	136.00
Bentonite Medium Chips (Bag)	$	29.00	Kemmer Sampler (Day)	$	52.00
Bentonite Pellets (Bucket / Bag)	$	225.00	ORP Meter (Each)	$	97.00
Bentonite Powder (Bag)	$	19.00	Sample Pump (Day)	$	146.00
Filter Sand (Bag)	$	18.00	Scanning Equipment (Day)	$	147.00
Portland Cement (Bag)	$	23.00	Water Level Data Logger (Day)	$	112.00
Ready Mix (Bag)	$	22.00	Telescopic Wastewater Sampler (Day)	$	77.00
Padlocks (Each)	$	31.00	SVE System (Month)	$	1,606.00
pH/EC/Temperature Meter (Day)	$	89.00	Combustible Gas Meter (Day)	$	276.00
PID/OVA (Day)	$	180.00	Water Meter (Day)	$	74.00
Steam Cleaner (Day)	$	165.00	Flow Monitoring Equipment (Day)	$	445.00
Turbidity Kit (Day)	$	101.00	Liquid Proportional Sampling Equipment (Day)	$	452.00
Water Sample Filters (Each)	$	32.00	Gas Detector Pump (Each)	$	52.00
Well Sounder (Day)	$	72.00	Landfill Gas Chromatograph (Day)	$	298.00
Well Vault Traffic Rated Box (Each)	$	165.00	Support Truck (Day)	$	298.00
Bollards (Each)	$	141.00	Sound Level Meter (Each)	$	47.00
Air Compressor (Day)	$	84.00	Water Level Transducers (Each)	$	18.00
Continuous Core Sampler (Day)	$	387.00	Multiparameter Env Water Meter (Day)	$	203.00

BSK Associates - Schedule of Fees - July 1, 2026 to June 30, 2027

MATERIALS LABORATORY TESTS

Escalation: The prices noted below are subject to an increase of 5% annually, effective July 1 of each year following the initiation of a services agreement.
Standard Rate Applies to Normal Testing Schedule. Rush Order Turnaround Time Charged at 1.5 x Standard Unit Rates.

SOILS & AGGREGATES

Modified or Standard Proctor - 4" or 6" Mold (ASTM / AASHTO)	$ 367.00	% Crushed Particles / Fractured Particles (CT 205/AASHTO T335)	$ 238.00
Proctor with Oversize Material (ASTM / AASHTO)	$ 459.00	% Flat & Elongated (ASTM D4791)	$ 182.00
Proctor Check Point (All Methods)	$ 125.00	Minus 200 Wash/Aggregate (ASTM C117)	$ 121.00
Caltrans Maximum Wet Density (CT 216)	$ 310.00	Sieve Analysis w/ Wash (ASTM C136 / CT 202 / AASHTO T27)	$ 246.00
Minus 200 Wash Soil (ASTM D1140)	$ 121.00	Sieve Analysis - Coarse Only (ASTM C136 / CT 202 / AASHTO T27)	$ 121.00
Moisture Content of Soils (ASTM D2216)	$ 51.00	Coarse Specific Gravity / Absorption (ASTM C127/CT 206/AASHTO T85)	$ 230.00
Plasticity Index (ASTM D4318)	$ 317.00	Fine Specific Gravity / Absorption (ASTM C128/CT 207/AASHTO T84)	$ 230.00
Expansion Index of Soils (ASTM D4829)	$ 340.00	Sand Equivalent (ASTM D2419 / CT 217 / AASHTO T176)	$ 182.00
Collapse Potential of Soils (ASTM D2435)	$ 295.00	Durability Index (ASTM D3744 / CT 229 / AASHTO T210)	$ 362.00
Organic Impurities (ASTM C40 / CT 213)	$ 121.00	Abrasion by LA Rattler, Large Size (ASTM C535)	$ 413.00
Tube Density & Moisture Content of Soil (ASTM D2216, D2937)	$ 62.00	Abrasion by LA Rattler, Small Size (ASTM C131/CT 211/AASHTO T96)	$ 340.00
Visual Classification (ASTM D2488)	$ 62.00	Cleanness Value of Aggregate (CT 227)	$ 260.00
Hydrometer (ASTM D422 / CT 203)	$ 344.00	Aggregate Wt pcf Compacted (ASTM C 29)	$ 128.00
Double Hydrometer (ASTM D4221)	$ 452.00	Gradation-Rip Rap - Per Sieve (D5519-Method A)	$ 326.00
Fine Agg. Angularity / Uncompacted Voids (CT 234 / AASHTO T304)	$ 160.00	Sodium Sulfate Soundness-Min. Charge (ASTM C88/CT 214/AASHTO T104)	$ 504.00
Sand Density Calibration (ASTM D1566)	$ 253.00	Sodium Sulfate Soundness-Per Sieve (ASTM C88/CT 214/AASHTO T104)	$ 160.00
Minimum Resistivity of Soils (CT 643)	$ 203.00	R-Value of Soils (CT 301)	$ 517.00
Consolidation (ASTM D2435) w/ 2 Time Rates	$ 604.00	Soil Cement Compression - Set of 3 (ASTM D1633)	$ 344.00
Consolidation (ASTM D2435) w/ No Time Rates	$ 401.00	CIR / FDR Compressive Strength Testing - Set	$ 344.00
Unconfined Compressive Strength, Soil (ASTM D2166)	$ 160.00	CIR / FDR Sample Preparation / Compaction - Set	$ 315.00
Remolded Consolidation (ASTM D2435)	$ 511.00	CBR (ASTM D1883/AASHTO T-180)	$ 1,434.00
Minimum Index Density Soils (ASTM D4254)	$ 100.00	Preparation/Compacting of Soil Stabilization Samples (Lime/Cement) Set of 3	$ 541.00
Direct Shear Remolded (ASTM D3080)	$ 379.00	Soluble Sulfate Chloride & Sulfide	$ 188.00
Direct Shear (ASTM D3080)	$ 317.00	pH Sulfate & Chloride	$ 95.00
Remolded Direct Shear (ASTM D3080)	$ 379.00	% Lumps/Friable Particles (ASTM C142)	$ 116.00
Remolded Flexwall Perm (ASTM D5084)	$ 807.00	% Organics in Soil (ASTM D2974)	$ 198.00

HOT MIX ASPHALT

JMF Mix Design, Superpave / Caltrans	$ 12,927.00	Bitumen Content - Ignition (ASTM D6307 / CT 382 / AASHTO T308)	$ 323.00
JMF Verification - HMA - Superpave / Caltrans / BMD	$ 7,491.00	Oil Content Correction Factor (ASTM D6307 / CT 382 / AASHTO T308)	$ 752.00
JMF Production Startup - Superpave / Caltrans / BMD	$ 6,969.00	Gradation from Extraction (ASTM D5444 / AASHTO T30)	$ 312.00
RAP Material Testing - Additional Fee	$ 907.00	Bulk Specific Gravity - Each (CT308 / AASHTO T275 / ASTM D2726)	$ 92.00
Rubberized RHMA Material - Additional Fee	$ 2,091.00	Max Specific Gravity - Rice Method (ASTM D2041 / CT 309 / AASHTO T209)	$ 362.00
JMF Mix Design, HVEEM	$ 4,472.00	Volumetric Calculations (VMA, VFA, DP, AV, Eff. Calcs)	$ 77.00
JMF Mix Design, Marshall	$ 5,305.00	Moisture Content of Asphalt (CT 370 / AASHTO T329)	$ 95.00
Open Graded Asphalt Optimum Bitumen Content (CT 368)	$ 3,193.00	Film Stripping	$ 128.00
Gyratory Compaction - Set of 3 (AASHTO T312)	$ 483.00	Compaction/Preparation of HMA Briquette (CT 304)	$ 317.00
Hamburg Wheel Track (AASHTO T324 / CT 389)	$ 2,866.00	Stabilometer Value - Set of 3 (CT 366)	$ 401.00
Tensile Strength Ratio (CT 371 / AASHTO T283)	$ 1,582.00	Lab Mixed TSR - Moisture Induced Damage (AASHTO T283 / CT 371)	$ 2,122.00
Marshall Maximum Density - Set of 3 (ASTM D6926)	$ 421.00	Calculated AC Maximum Density (CT 367)	$ 144.00
Marshall Stability & Flow - Set of 3 (ASTM D6927)	$ 362.00	Thickness Determination of AC Cores	$ 30.00
Draindown Characteristics of HMA (ASTM D6390 / AASHTO T305)	$ 364.00	Indirect Tensile Strength of Compacted HMA (ASTM D6931)	$ 364.00
Cracking Index Test (Ideal-CT) (ASTM D8225)	$ 468.00	Ideal Rut Test (Ideal-RT / Ideal-HT) (ASTM D8360)	$ 468.00
		Aggregate Correction Factor (ASTM D6307 / CT 382 / AASHTO T308	$ 676.00

CONCRETE & MASONRY

Compression Test Concrete - Per Cylinder (ASTM C39)	$ 41.00	Flexural Test per Beam (ASTM C78 / CT 523)	$ 129.00
Compression Test Concrete - Set of 4/5 (ASTM C39)	$ 197.00	Linear Shrinkage - Set of 3 (ASTM C157)	$ 573.00
Compression Test of Core (ASTM C42)	$ 87.00	Unit Weight Lt Wt Concrete	$ 81.00
Compressive Strength of Shotcrete Panel	$ 459.00	Splitting Tensile Strength of Concrete (ASTM C496)	$ 173.00
Compression Test Composite CMU Prism (1)	$ 238.00	Compressive Strength CMU Block (ASTM C140)	$ 276.00
Compression Test Grout (Set of 4)	$ 174.00	Comp. Strength, SG, & Abs. of CMU - Per Block (ASTM C140)	$ 317.00
Compression Test Mortar (Set of 3)	$ 158.00	Masonry Linear Shrinkage (ASTM C426)	$ 581.00
Compression Test Cellular Concrete / CLSM (Set of 5)	$ 239.00	Masonry Core Shear Test (Title 24)	$ 270.00

METALS & FIREPROOFING

Tensile & Bend of Rebar #3-11	$ 213.00	Brinell Hardness of Steel (ASTM E10)	$ 144.00
Slip and Tensile Rebar Couplers (CT 670)	$ 310.00	Rockwell Hardness of Steel (ASTM E18)	$ 144.00
Bolt Proof & Ultimate Load - Each	$ 130.00	Face Bend of Steel Coupon	$ 87.00
Bolt Hardness - Set of 3	$ 245.00	Root Bend of Weld Coupon	$ 87.00
Nut Proof Load - Set of 3	$ 245.00	Side Bend of Weld Coupon	$ 87.00
Nut Hardness - Set of 3	$ 245.00	Tensile Test of Steel Coupon	$ 121.00
Washer Hardness - Set of 3	$ 245.00	Bend Test of Steel Coupon	$ 104.00
Dry Density Fireproofing (ASTM E605)	$ 136.00	Adhesion / Cohesion Fireproofing Materials	$ 182.00

FIRE PROTECTION DISTRICT **AGENDA** **October 6, 2026**

The public may attend the Board meeting in person and remotely via call-in or Zoom. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov. Meetings of the Board are closed-captioned in real time. For real time translation of the Board of Supervisors meeting, please go to the Wordly website: https://attend.wordly.ai/join/UPPW-1508.

Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 1 855-758-1310, the meeting ID is 81863939331. A caller should indicate they wish to speak on an agenda item by pressing *9 to raise your hand and *6 to unmute. Persons who wish to address the Board in person should complete the form provided for that purpose. Access via Zoom is also available using the following link: https://cccounty-us.zoom.us/j/81863939331. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000. If a technical disruption occurs in the telephone or Zoom service that prevents members of the public from participating remotely, the meeting will be recessed in accordance with the Board's "Policy on Disruption of Telephonic or Internet Service During Meetings of the Board of Supervisors."

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

1:00 P.M. Convene and call to order

1. CONSIDER CONSENT ITEMS (Items listed as C.1 through C.6 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director. Items removed from the Consent Calendar will be considered with the Discussion Items.

2. PRESENTATIONS

PR.1 PRESENTATION recognizing Fire Captain Brian George as the 2025 Firefighter of the Year. (Chief McAlister)

PR.2 PRESENTATION recognizing Fire Captain Karl Taugher as the 2026 Firefighter of the year. (Chief McAlister)

3. DISCUSSION ITEMS

D.1. CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Aaron McAlister, Fire Chief) 26-4222

Attachments: FC REPORT - October 6, 2026

D.2 PUBLIC COMMENT (2 Minutes)

4. CONSENT ITEMS

C.1. ADOPT Resolution No. 2026-09 recognizing Fire Captain Brian George as the 2025 Firefighter of the Year, as recommended by the Fire Chief. FPD-RES 2026-09

C.2. ADOPT Resolution No. 2026-10 recognizing Fire Captain Karl Taugher as the 2026 Firefighter of the Year, as recommended by the Fire Chief. FPD-RES 2026-10

C.3. ADOPT Resolution No. 2026-11 recognizing Assistant Fire Chief Jeff Peter on his retirement from the Contra Costa County Fire Protection District FPD-RES 2026-11

C.4. APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with FireStats, LLC, to increase the payment limit by $40,000, to a new payment limit of $130,000 and extend the contract term from September 30, 2026, through June 30, 2028, for the hosting, analysis, and reporting of computer-aided dispatch data and related consulting services. (100% CCCFPD General Operating Fund) 26-4172

C.5. APPROVE and AUTHORIZE the Fire Chief or designee to execute a change order with Thompson Builders Corporation in the amount of $991,348, and APPROVE an increase in the payment limit by $1,000,000 to a new payment limit of $17,030,246, for additional potential change orders necessary to complete Phase 2 of the Contra Costa Regional Communications Center remodel project. (100% CCCFPD EMS Transport Fund) 26-4173

C.6. APPROVE and AUTHORIZE the Fire Chief or designee to enter into a rental agreement with Discovery Bay Marina in an amount not to exceed $21,000 for the lease of a boat slip for the period October 1, 2026, through September 30, 2029. (Budgeted, 100% CCCFPD General Operating Fund.) 26-4174

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, October 12, 2026, at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Replacement in addition to planned Kellog Creek Rescue Boat

~~Late~~ Fire Boat

Adjourned 2:46

County Supervisor Diane Burgis

Contra Costa County Board of Supervisors, District 3

October 16, 2026

COMMITTEES:

Contra Costa Health Plan Joint Conference Committee, Chair
Delta Protection Commission, Chair
Internal Operations Committee, Chair
Open Space/Parks & East Bay Regional Parks District Liaison Committee, Chair
Airports Committee, Vice Chair
Economic Development Committee, Vice Chair
Finance Committee, Vice Chair
Illegal Dumping Ad Hoc Committee, Vice Chair
Legislation Committee, Vice Chair
Local Agency Formation Commission, Vice Chair
Resilient Shoreline Committee, Vice Chair
San Joaquin Joint Powers Authority, Vice Chair
Contra Costa Transportation Authority (CCTA)
Delta Counties Coalition
Delta Plan Interagency Implementation Committee
Delta Stewardship Council
Dougherty Valley Oversight Committee
East Contra Costa County Habitat Conservancy
East Contra Costa Regional Fee & Finance Authority
East County Water Management Association
eBART Partnership Policy Advisory Committee
TRANSPLAN (East County Transportation Planning)
Tri-Delta Transit Authority Board of Directors
Urban Counties of California

SERVING AS ALTERNATE:

ABAG Executive Board
ABAG General Assembly
CSAC Board of Directors
Green Empowerment Zone Governing Board
Sacramento-San Joaquin Delta Conservancy
Southwest Area Transportation Committee (SWAT)
State Route 4 Bypass Authority

RE: Recommendation to Dissolve the County Service Area P-6 (Discovery Bay) Citizen Advisory Committee

Dear Dina,

I am writing to inform you of the upcoming recommendation to dissolve the County Service Area P-6 (Discovery Bay Zones) Citizen Advisory Committee. This recommendation will be brought before the Contra Costa County Board of Supervisors at the November 3, 2026, meeting. Should this date change, I will share those details with you.

The recommendation for dissolution is driven by five and a half years of ongoing operational and participation challenges, which unfortunately made it difficult for the committee to consistently reach quorum and fulfill its advisory role. This decision follows extensive, unsuccessful efforts to revitalize the committee.

From 2021 to present day, the committee has struggled to hold meetings due to a combination of inadequate membership and a lack of quorum. In 2024, District 3 staff and the Office of the Sheriff coordinated a recruitment letter campaign to encourage new membership. County staff invested numerous hours into coordinating the letter drive, printing and mailing materials at a cost of nearly $2,800, managing applications, and interviewing candidates. Despite successfully filling all seats by late 2024, engagement did not sustain.

As a result, the committee has not been able to directly provide any special projects or activities to the community for the last five and half years.

We appreciate the Town of Discovery Bay's historical engagement with this committee. Supervisor Burgis and the Office of the Sheriff remain available to the Town of Discovery Bay Community Service District and its residents for recommendations on the use of P-6 funds. Please let me know if you have any questions ahead of the upcoming Board of Supervisors meeting.

Kindest regards,

Claire Alaura
Deputy Chief of Staff
Office of Contra Costa County Supervisor Diane Burgis

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